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## Manual Revision Memorandum

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ISD-MR 13-19

TO: ISD Employees  
FROM: *MM* Marilyn Martinez, Acting Director, Income Support Division  
DATE: September 16, 2013  
RE: Forms Manual Revision for ISD 017 & ISDSP 017 for November 2013

This MR is being sent in coordination with Human Services Register Vol. 36 No. 25. The ISD 017 and ISDSP 017 forms, as well as, the wallet card have been modified to reflect the annual adjustments to the Federal Poverty Guidelines (FPG) which are effective November 1, 2013.

**Instruction:**

Replace all previous versions of the forms listed below. All previous versions of the form listed in this MR must be removed from any current stock.

Delete- ISD 017, "Income Eligibility Guidelines" Revised Date 8/23/2013  
ISDSP 017, "Guía para la Elegibilidad de Ingreso"  
ISD 017, "Income Eligibility Guidelines" Wallet Card

Replace- ISD 017, "Income Eligibility Guidelines" Revised Date 9/11/2013  
ISDSP 017, "Guía para la Elegibilidad de Ingreso"  
ISD 017, "Income Eligibility Guidelines" Wallet Card

Attachments: ISD 017  
ISDSP 017  
Wallet Card

If you have any questions please contact Melinda Espinoza at 505-827-7254 or [MelindaA.Espinoza@state.nm.us](mailto:MelindaA.Espinoza@state.nm.us).

## Income Eligibility Guidelines for SNAP & Financial Assistance

<b>Supplemental Nutrition Assistance Program - SNAP</b> <b>November 1, 2013 – September 30, 2014</b>					
Household Size	Federal Poverty Guidelines (FPG) Monthly Income Standards			Maximum SNAP Monthly Allotment	LIHEAP 150% FPG
	100% FPG Net Income	130% FPG Gross Income	165% FPG Gross Income for Categorical Eligibility		
1	\$958	\$1,245	\$1,580	\$189	\$1,437
2	\$1,293	\$1,681	\$2,133	\$347	\$1,940
3	\$1,628	\$2,116	\$2,686	\$497	\$2,442
4	\$1,963	\$2,552	\$3,239	\$632	\$2,945
5	\$2,298	\$2,987	\$3,791	\$750	\$3,447
6	\$2,633	\$3,423	\$4,344	\$900	\$3,950
7	\$2,968	\$3,858	\$4,896	\$995	\$4,452
8	\$3,303	\$4,294	\$5,450	\$1,137	\$4,955
+ Each Person	+\$335	+\$436	+\$553	+\$142	+\$503
Minimum Allotment \$15 effective from 11/1/2013 through 09/30/2014					
<u>DEDUCTIONS:</u>					
<ul style="list-style-type: none"> <li>◆ Standard Deduction: For HH size 1-3 = \$152; 4 = \$162; 5 = \$172; 6 or more = \$219</li> <li>◆ Excess Shelter Deduction Limit: \$478</li> <li>◆ Heating and Cooling Standard Utility Allowance: \$114 (HCUA) – Limited Utility Allowance: \$123 (LUA)</li> <li>◆ Telephone Standard: \$33</li> <li>◆ Dependent Care: Actual Amount (No Limit)</li> <li>◆ Earned Income Deduction: 20%</li> <li>◆ Homeless Shelter Standard: \$143</li> </ul>					

<b>Cash Assistance &amp; Support Services</b> <b>November 1, 2013 – September 30, 2014</b>						
Household Size	Federal Poverty Guidelines (FPG) Monthly Income Standards			Maximum Monthly Benefit		
	100% FPG Limit	130% FPG Gross Limit	NM Works Cash Net Income	15% NMW Budgetary Adjustment*	Maximum Monthly Benefit	General Assistance
1	\$958	\$814	\$266	\$39	\$227	\$245
2	\$1,293	\$1,099	\$357	\$53	\$304	\$329
3	\$1,628	\$1,384	\$447	\$67	\$380	\$412
4	\$1,963	\$1,669	\$539	\$80	\$459	\$496
5	\$2,298	\$1,953	\$630	\$94	\$536	\$580
6	\$2,633	\$2,238	\$721	\$108	\$613	\$664
7	\$2,968	\$2,523	\$812	\$121	\$691	\$748
8	\$3,303	\$2,808	\$922	\$138	\$784	\$849
+ 1	+\$335	+\$285	+\$91	+\$14	+\$77	+\$84
<b>DEDUCTIONS</b>				<b>WORK INCENTIVES</b>		
Dependent Care: For a child under age 2 = \$200 For a child age 2 and over = \$175				Earned Income Disregard: Single parent = \$125 & 1/2 remainder Two-parent = \$225 & 1/2 remainder		
				*15% Budgetary Adjustment is subtracted from the eligible NMW amount to determine maximum monthly benefit.		

## Guía Para La Elegibilidad De Ingreso Para SNAP y Asistencia Económica

<b>Programa de Ayuda de Nutrición Suplemental – SNAP</b> (anteriormente el Programa de Estampado de Comidas) <b>1 de noviembre 2013 – 30 de septiembre 2014</b>					<b>LIHEAP</b>
Tamaño de la Familia	Pautas Federales De Pobreza (FPG) Estándares Mensuales De Ingresos			Adjudicación Máxima de SNAP	150% FPG
	100% FPG Ingreso Neto	130% FPG Ingreso Bruto	165% FPG Ingreso Bruto para Elegibilidad Categoría		
1	\$958	\$1,245	\$1,580	\$189	\$1,437
2	\$1,293	\$1,681	\$2,133	\$347	\$1,940
3	\$1,628	\$2,116	\$2,686	\$497	\$2,442
4	\$1,963	\$2,552	\$3,239	\$647	\$2,945
5	\$2,298	\$2,987	\$3,791	\$797	\$3,447
6	\$2,633	\$3,423	\$4,344	\$947	\$3,950
7	\$2,968	\$3,858	\$4,896	\$1,097	\$4,452
8	\$3,303	\$4,294	\$5,450	\$1,247	\$4,955
+ 1	+ \$335	+ \$436	+ \$537	+\$142	+\$503
Asignación Mínima: \$15 efectiva del medio 11/1/2013 a 09/30/2014					
<b>Deducciones:</b>					
<ul style="list-style-type: none"> <li>◆ Deducción Estándar: Para tamaño de Familias de 1-3 = \$152; 4 = \$163; 5 = \$191; 6 o mas = \$219</li> <li>◆ Límite de Deducción para Exceso de Vivienda: \$478</li> <li>◆ Estándar de Subsidios de Servicios Públicos de Calefacción y Refrigeración: \$314 (HCSUA) – Subsidio de Utilidad Limitada: \$123 (LUA)</li> <li>◆ Estándar de Teléfono: \$33</li> <li>◆ Cuidado de Dependientes: Cantidad Actual (sin límite)</li> <li>◆ Deducción por Ingreso Ganado: 20%</li> <li>◆ Estándar de Refugio de Personas sin Hogar: \$43</li> </ul>					

<b>Asistencia en Efectivo y Servicios de Apoyo</b> <b>1 de noviembre 2013 – 30 de septiembre 2014</b>						
Tamaño de la Familia	Pautas Federales De Pobreza (FPG) Estándares Mensuales De Ingresos			Beneficio Mensual		
	100% FPG Ingreso Neto	130% FPG Ingreso Bruto	Efectivo de Trabajos de NM- Ingresos	15% Ajuste presupuestario	Beneficio Mensual Máximo	Asistencia General
1	\$958	\$1,245	\$266	\$39	\$227	\$245
2	\$1,293	\$1,681	\$357	\$53	\$304	\$329
3	\$1,628	\$2,116	\$447	\$67	\$380	\$412
4	\$1,963	\$2,552	\$539	\$80	\$459	\$496
5	\$2,298	\$2,987	\$630	\$94	\$536	\$580
6	\$2,633	\$3,423	\$721	\$108	\$613	\$664
7	\$2,968	\$3,858	\$812	\$121	\$691	\$748
8	\$3,303	\$4,294	\$922	\$138	\$784	\$849
+1	+ \$335	+ \$436	+ \$91	+ \$14	+ \$77	+ \$84
<b>Deducciones</b>			<b>Incentivos de Trabajo:</b>			
<b>Cuidado de Dependiente:</b>			<b>Deducción por Ingresos Ganados:</b>			
Para Dependientes menores de 2 años = \$200			Padre/Madre Soltero = \$125 y ½ del restante			
Para Dependientes de 2 años y más = \$175			Ambos Padres = \$225 y ½ del restante			
*15% de Ajuste Presupuestario es restado de la cantidad elegible de Beneficio NMW para determinar mensualidad.						



**Cash Assistance & Support Services**  
November 1, 2013 – September 30, 2014

Household Size	Federal Poverty Guidelines (FPG) Monthly Income Standards			Maximum Monthly Benefit		
	100% FPG Net Limit	85% FPG Gross Limit	NM Works Cash Assistance	15% NMW Budgetary Adjustment*	Maximum Monthly Benefit	General Assistance
1	\$958	\$814	\$266	\$39	\$227	\$245
2	\$1,293	\$1,099	\$357	\$53	\$304	\$329
3	\$1,628	\$1,384	\$447	\$67	\$380	\$412
4	\$1,963	\$1,669	\$539	\$80	\$459	\$496
5	\$2,298	\$1,953	\$630	\$94	\$536	\$580
6	\$2,633	\$2,238	\$721	\$108	\$613	\$664
7	\$2,968	\$2,523	\$812	\$121	\$691	\$748
8	\$3,303	\$2,808	\$922	\$138	\$784	\$849
+1	+\$335	+285	+\$91	+\$14	+\$77	+\$84

  

<b>DEDUCTIONS:</b> Dependent Care	<b>WORK INCENTIVES:</b> Earned Income Disregard
For a child under age 2 = \$200 For a child age 2 and over = \$175	Single parent = \$125 Two-parent = \$225

\*15% Budgetary Adjustment is subtracted from the eligible net amount to determine maximum monthly benefit.

**Supplemental Nutrition Assistance Program (SNAP - formerly Food Stamp Program)**  
November 1, 2013– September 30, 2014

LIHEAP

Household Size	Federal Poverty Guidelines (FPG) Monthly Income Standards			Maximum SNAP Monthly Allotment	150% FPG
	100% FPG Net Income	130% FPG Gross Income	150% FPG Gross Categorical Eligibility		
1	\$ 958	\$1,245	\$1,880	\$ 189	\$1,437
2	\$1,293	\$1,681	\$2,130	\$ 347	\$1,940
3	\$1,628	\$2,116	\$2,386	\$ 497	\$2,442
4	\$1,963	\$2,551	\$2,639	\$ 632	\$2,945
5	\$2,298	\$2,987	\$3,791	\$ 750	\$3,447
6	\$2,633	\$3,423	\$4,344	\$ 900	\$3,950
7	\$2,968	\$3,858	\$4,897	\$ 995	\$4,452
8	\$3,303	\$4,294	\$5,450	\$1,137	\$4,955
+1	+\$335	+\$436	+\$553	+\$142	+\$503

Minimum Allotment \$15

**DEDUCTIONS**

- Standard Deduction: For HH size 1-3 = \$152; 4 = \$163; 5 = \$191; 6 or more = \$219
- Excess Shelter Deduction Limit: \$478
- Heating and Cooling Standard Utility Allowance: \$314 (HCSUA) – Limited Utility Allowance: \$123 (LUA)
- Telephone Standard: \$33
- Dependent Care: Actual Amount (No Limit)
- Earned Income Deduction: 20%
- Homeless Shelter Standard: \$143

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