



HUMAN SERVICES  
DEPARTMENT

SUSANA MARTINEZ, GOVERNOR  
SIDONIE SQUIER, SECRETARY  
MARILYN MARTINEZ, ACTING DIRECTOR

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## General Information Memorandum

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**ISD-GI 13-51**

**TO:** ISD Employees

**FROM:** *MM* Marilyn Martinez, Acting Director, Income Support Division

**RE:** **Federal Civilian Employees on Furlough – Applying for SNAP  
Income Determination Process**

**DATE:** October 9, 2013

Per FNS Federal civilian employees furloughed as a result of the lapse in federal government funding effective October 1, 2013 and applying for SNAP benefits will NOT have any anticipated income from the Federal Government budgeted in the determination of eligibility or benefit allotment. This provision will remain in effect until funding has been restored and furloughed individuals actually receive a paycheck. This provision is covered in 8.139.500.10(1) NMAC.

This provision will be effective October 1, 2013 for initial applications, interim reviews, recertification, and expedited screening, and pertains only to Federal Civilian Employees who have been furloughed and are applying for SNAP benefits.

Certification periods will be assigned at initial application and at expedited SNAP services as per normal processing standards at 8.139.110.16(B)(4) NMAC and 8.139.120 NMAC. These applicants shall be placed on Semiannual Reporting and informed of their reporting requirements.

If additional information is needed, please contact Rita Montoya Paz at (505) 827-7286 or via e-mail at [rita.paz@state.nm.us](mailto:rita.paz@state.nm.us).