
General Information Memorandum

ISD-GI 13-03

TO: ISD Employees

FROM:  Ted Roth, Director, Income Support Division

RE: SNAP Recertification Timeliness Monitoring

DATE: January 17, 2013

Effective with the October 2012 QC SNAP active sample reviews, QC will review and report the timeliness of recent recertification approval actions taken by field staff. This information will be reported with the monthly SNAP performance report to FNS.

At this time there is no timeliness standard established by FNS for recertification standards; this data is collected for informational purposes only. A Corrective Action Plan will not be required based on a county's timeliness of recertification approvals. The number of case reviews will not increase as they are part of the QC monthly pull.

For questions regarding the QC review process of the recertification timeliness please contact Adam Martinez, QC Manager at 505-827-6243 or at adam.martinez@state.nm.us. For questions on the reporting of initial SNAP application processing timeliness please contact Carolyn Craven, QIS Manager at 505-827-7500 or at carolyn.craven@state.nm.us

Thank you