



New Mexico Human Services Department

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INTERDEPARTMENTAL MEMORANDUM

ISD-GI 12-40

DATE: June 29, 2012

TO: ISD Staff

FROM:  Ted Roth, Director
Income Support Division

RE: FFY 2013 SNAP Corrective Action Plans (CAPS) and Best Practices

This is to inform offices that the FFY 2013 State of New Mexico SNAP Corrective Action Plans are due August 1, 2012. The annual Corrective Action Plan was sent via email on June 29, 2012.

Please refer to ISD GI 12-09, the 2011 final Performance Report that was issued on February 16, 2012, for Quality Control (QC) data for the payment accuracy portion of the CAP. Also included in ISD-GI 12-09 is county data for timeliness for 7-day and 30-day application processing and QC negative action findings.

The FFY2013 state goals are as follows:

SNAP Payment Accuracy	96% or better
SNAP Negative Accuracy	99% or better
Expedite Application Processing Timeliness	98% or better
30-day Application Processing Timeliness	98% or better

All county offices are to complete the Corrective Action Plan. If a county office met or surpassed any of the goals in FFY 2011, those offices are required to provide best practice initiatives that assisted in the achievement of those goals by indicating how the goals have been maintained.

If you have any question please contact Carolyn Craven at 505-827-7708 or at carolyn.craven@state.nm.us.