
Interim Policy & Procedure Memorandum

ISD IPP 18 – 01

TO: ISD Employees

FROM: Mary Brogdon, Deputy Secretary

RE: 2018 Mileage Reimbursement and Deduction Guidelines

DATE: January 12, 2018

This IPP supersedes and rescinds all previous IPPs regarding mileage reimbursement for prior calendar years.

The mileage and lodging rates for the 2018 Calendar Year have been updated in ASPEN.

Effective January 1, 2018 the updated mileage and lodging rates are:

- SNAP Self-Employment transportation costs necessary to produce self-employment income will be \$.545 cents per mile (federal mileage rate).
- SNAP Medical deduction for individuals who qualify as per 8.139.520.11 NMAC:
 - Transportation rate in a private vehicle to access medical care will be calculated at \$.43 per mile (state mileage rate).
 - Cost of lodging essential to accessing medical care will be allowed as follows: \$85.00 per night throughout the State of New Mexico with the exception of Santa Fe which is \$135.00 per night (state per diem rate).
- SNAP Dependent Care deductions were expanded in 2012 to include the cost of transportation (mileage) to and from the dependent care provider.
 - For the calendar year 2018 the allowable deduction will be \$.545 cents per mile (federal mileage rate).
 - NOTE: Dependent Care costs reimbursed by a third party are NOT allowable “out of pocket” expenses.”
 - NOTE: Transportation (mileage) is from the participant’s home to the dependent care provider and back to the home.

For questions regarding this IPP, please contact Rita A. Paz via e-mail at rita.paz@state.nm.us or by telephone at 505-827-7286.