
General Information Memorandum

ISD-GI 20-03

TO: ISD Employees
FROM: Karmela Martinez, Acting Division Director, Income Support Division
RE: Elderly or Disabled Recertification Interview Waiver Extension Approval (#2110022)
DATE: March 20, 2020

The Food and Nutrition Service (FNS) has approved New Mexico's request for an extension of Waiver #2110022, which waives the requirement of an interview at recertification for households in which all adult members are elderly or disabled with no earned income provided that the households met all other recertification requirements. The waiver is effective September 1, 2019 through February 28, 2021.

- Please review the conditions below to ensure the criteria set forth by FNS are being adhered to in order to continue the waiver This waiver is limited to households which have no earned income and in which all adult members are elderly or disabled who are determined to be eligible for recertification and who have completed all other recertification and verification requirements.
 - These households may contain children or disabled children, but the presence of disabled children in the household alone is not allowable criterion for the State agency to apply this waiver to a household.
- Recertification applications in this targeted group will not be denied if the State does not schedule an interview with the household.
- Applies only at recertification.
- An interview (telephone or face-to-face) must be completed if:
 - requested by the household or its authorized representative; or
 - the HUMAD process is used to resolve unclear or questionable information.
- Provide appropriate information to clients to ensure that they are aware of the excess medical deductions, allowable costs and how to claim the deduction.
- Review client shelter and utility costs to provide all allowable deductions.

For questions regarding this GI, please contact Monica A. Sandoval via e-mail at Monica.Sandoval@state.nm.us or telephone at (505) 827-7254