

Michelle Lujan Grisham, Governor David R. Scrase, M.D., Secretary Karmela Martinez, Acting ISD Director

### **General Information Memorandum**

ISD-GI 19-10

TO:

**ISD Employees** 

FROM:

Karmela Martinez, Aeting Division Director, Income Support Division

DATE:

March 18, 2019

RE:

2019 Production Calendar

The ASPEN Production Calendar for 2019 is on the following pages.

New to calendar is:

MA Monthly Roster File: The Monthly Roster File is the interface file sent to the managed care organizations (Pres., BCBS, and Western Sky) giving who their active Medicaid members will be for the next month.

**Time Sensitive Pending:** The Time Sensitive Pending shows what reference tables or some other action that is updated in upcoming months in ASPEN. Example: November EDCOLAMULTIPLIER= SSA COLA Updates.

**Moved to Production**: Moved to production tells you that Time Sensitive Table or Action will happen in that month. Example: the EDCOLAMULTIPLIER (COLA Updates) in December is in Moved to Production meaning they will be released in month December.

ITD or ASPEN maintenance changes yet to be determined will be communicated in advance.

If you have questions regarding this GI, please contact Debra Garcia by e-mail at DebraA.Garcia@state.nm.us.

Income Support Division PO Box 2348 – Santa Fe, NM 87504

Phone: (505) 827-7250 Fax: (505) 827-7203

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## October 2019

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RT Table/Action Name	Description
1099 TO LIHEAP PROVIDERS	Generate annual 1099s for LIHEAP vendors.
BIANNSCHOOLSUBSIDY	This reference table indicates the month (along with the conditions) for which clothing allowance benefits are to be issued.
BICUTOFFDATE	The dates on which the monthly issuance jobs for SNAP and cash will be run.
CLIENT STATEMENTS	Annual client statements for clients who received cash payments in the previous calendar year.
EDCASHPAYSTD	Gross and Net Income limits for cash.
EDCOLAMULTIPLIER	COLA multiplier for RSDI individuals.
EDFINPARMS	Income and deductions parameters for Cash and FIP-related Medicaid.
EDFMALIMITS	Income limits for family (FIP-related) Medicaid.
EDFSLIMITS	SNAP income limits and max allotment values.
EDFSPARMS	Income and deduction parameters for SNAP.
EDFSSTDS	SNAP standard deduction amount.
EDLIFEESTATEFACTOR	Life estate factor for calculating divestment.
EDLIHEAPENRGYPOINTS	Indicates the number of LIHEAP points a household is eligible for based on the groups utility expense.
EDLIHEAPINCPOINTS	Indicates the number of LIFEAP points the household is eligible for based on the household income.
EDLTCLIMITS	Income limits for SSI-related Medicaid and Medicare Cost Sharing types of assistance.
EDLTCPARMS	Utility Allowances such as Heating, Cooling, Std. Utility allowances, personal needs, shelter etc.
EDMACARDCUTOFF	Medicaid card cutoff dates. This table needs to be updated one year in advance.
EDNEGACTIONDATE	The last day on which a negative action can be taken for a month and program. This table needs to be updated one year in advance.
EDRSCPARMS	Resource parameters.
EDSERPAYSTDRELMAX	Net Standard income limits for LIHEAP.
FNSCALENDAR	Lists the cycle numbers for transactions with the TOP interface.
HOLIDAY	List of state and federal holidays.
LIHEAPPOINTVALUE	Indicates the dollar value for a LIHEAP point.
PARIS send file	Send PARIS file to federal government.
Production Calendar	Update production calendar for next year.

\* ASPEN Daily regular Batch runs every day from Monday through Saturday. (Limited batch runs on Sundays) \* ASPEN Down at 6:45 PM Daily