



**NM Human Services Department, Medical Assistance Division
Electronic Health Records (E H R)
RFP #17-630-8000-0007**

RESPONSES TO QUESTIONS

	RFP SECTION	SECTION TITLE	PAGE	OFFEROR'S QUESTION	HSD'S RESPONSE
1.	III. Response Format and Organization	B. Number of Copies 1. Hard Copy Responses A. Technical Proposals B. Cost Proposals	13	Number of Copies (p 25): This section indicates that hard and electronic copies are required. However page 13 references submission via the SPD's electronic procurement system. Can you confirm whether we may use the electronic procurement system?	Please see Amendment 1
2.	III. Response Format and Organization	B. Number of Copies 1. Hard Copy Responses A. Technical Proposals B. Cost Proposals	25	Number of Copies (p 25): Could you clarify how many copies of the redacted proposal are required? Also please clarify the format of the redacted copy (hard copy vs. electronic).	Redacted information is information considered Confidential and only one (1) copy is requested. That hard copy may be placed in a separate envelope and one (1) redacted and one (1) unredacted electronic copy is requested via CD/USB.
3.	III. Response Format and Organization	B. Number of Copies 1. Hard Copy Responses	25	Number of Copies (p 25): Are pdf copies of the proposals acceptable for the electronic version?	No
4.	Appendix F	Organizational Reference Questionnaire	76	Appendix F: In the second paragraph of Page 1 (p 76 of RFP) of Appendix F indicates that the three business references must return the completed questionnaire to Norma Lucero at her physical address; however, on page 2 (p 76 of the RFP) it says the questionnaire should be returned via fax or email. Please clarify which methods of transmission will be accepted.	Please see Amendment 1
5.	Appendix F	Organizational Reference Questionnaire	77	Appendix F: Appendix F indicates that there is a due date for the return of the forms listed in Section II A of the RFP. We do not see a specific date listed for the return of questionnaires in that section. Can you clarify the due date if it is different than the proposal submission date?	Please see Amendment 1



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6.	IV. Specifications	A. Detailed Scope Of Work C. Business Specifications 2. Performance Surety Bond	32	Surety Bond (p 31): Are you able to provide an estimate of the amount of the Surety Bond should it be required?	Amount of surety bond can be negotiated during the negotiations of final award.
7.	IV. Specifications	A. Detailed Scope of Work I. Performance of Audits	1	Scope of Procurement (p 1): The RFP says the audit contractor will perform desk audits on a percentage of those attestations beginning with Program Year 2014. There are approximately 25 Program Year 2013 attestations assigned to the current contractor that will not be complete before 7/1/17. Should these additional desk audits be considered when responding to this RFP?	Yes
8	IV. Specifications	A. Detailed Scope of Work I. Performance of Audits	27, 28	Planning and Development (p 27): How many new (to the program) hospitals does the state expect to begin the program in 2016?	Two
9	IV. Specifications	A. Detailed Scope of Work I. Performance of Audits	27	Planning and Development (p 27): Can state provide estimate of how many payments have been/will be made for each program year?	Program Year 2014 Paid to date: 528 Program Year 2015 Paid to date: 647 Program Year 2016: Accepting attestations through 4/30/2017 Note: Attestations in prepayment review: 636; number fluctuates daily as attestations come in and are paid.
10.	IV. Specifications	A. Detailed Scope of Work 4. Mandatory Specification	30	Mandatory Specifications (p 30): This section states that the "Offeror must dedicate, at a minimum, the equivalent of two fulltime equivalents." Does this mean that the proposal scope and cost should be	No



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				totally based off of two FTEs regardless of any work plan?	
11.	II. Conditions Governing the Procurement	B. General Requirements 33. New Mexico Preferences	24	Mandatory Specifications (p 30): Upon reviewing the certification for NM preferences (http://www.tax.newmexico.gov/Businesses/in-state-veteran-preference-certification.aspx .) there is a statement that indicates “This preference doesn’t apply to contracts that use federal funding”. Does this contract have the potential to use federal funding? If so, does this preference apply to this RFP?	The NM Preferences do not apply.