



Michelle Lujan Grisham, Governor
David R. Scrase, M.D., Secretary
Nicole Comeaux, J.D., M.P.H., Director

DEPARTMENTAL MEMORANDUM

MAD-MR: 22-02

DATE: March 14, 2022

TO: MEDICAL ASSISTANCE DIVISION

FROM: NICOLE COMEAUX, J.D., M.P.H., MEDICAL ASSISTANCE DIVISION DIRECTOR

**THROUGH: MELANIE BUENVIAJE, BUREAU CHIEF, EXEMPT SERVICES AND PROGRAMS
BUREAU, MEDICAL ASSISTANCE DIVISION**

**SUBJECT: IMPLEMENTATION OF MAD 892, TECHNICAL DENIAL FOR FAILURE TO
RESPOND TO REQUEST FOR ACTION (RFA) LETTER**

GENERAL INFORMATION:

The Medical Assistance Division has implemented a new letter to be provided to 1915(c) HCBS self-directed waiver participants who have not responded to a Request for Action (RFA). A RFA is issued when supporting documentation or additional information is needed to process a budget request. The letter explains to the waiver participant that a request for information was made but has not been responded to which will result in the issuance of a technical denial for the budget item request.

FILING INSTRUCTIONS:

Please add the MAD 892 to the Medical Assistance Forms Manual.

Add: MAD 892 Issued 3/1/2022

Please address any questions concerning this material to La Risa Rodges at LaRisa.Rodges@state.nm.us or at 505-795-3713.