



STATE OF NEW MEXICO  
**Human Services Department**  
**Governor Michelle Lujan Grisham**  
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Karmela Martinez, Director ISD

## **Interim Policy & Procedure Memorandum**

**ISD IPP 21-02**

**TO: ISD Employees**

**FROM: Karmela Martinez, ISD Director**



**RE: COVID Relief Act – Expanding Student SNAP Eligibility**

**DATE: February 2, 2021**

The Coronavirus Appropriation Act, 2021 (HR 133) granted states the authority to expand college student eligibility effective January 16, 2021. These eligibility adjustments will terminate 30 days after the Federal COVID-19 public health emergency expires.

In addition to SNAP Student Eligibility outlined in 8.139.400.11 NMAC, the expansion of SNAP student eligibility will also include students enrolled at least half-time in an institution of higher education who meet one of the following criteria:

1. Students eligible to participate in State or Federally financed work study during the regular school year as determined by the institution of higher education. NOTE: *students only have to be eligible to participate in work study during the regular school year, they do not have to actually be participating.*
  - a. To verify this current procedures will be followed: check stubs from the work study (if they are doing any hours), verbal contact with the institution of higher education verifying they were approved for work study, a completed FSP 420 or a letter from the institution of higher education showing they were approved for work study.
2. Students who have an expected family contribution (EFC) of \$0 in the current academic year. This is identified in the Financial Aid package that the student receives.
  - a. To verify this you can use any of the following, but not limited to: verbal contact with the institution of higher education, a letter from the institution of higher education stating that the EFC is \$0, a completed FSP 420 or their financial aid worksheet showing the breakdown of contribution and what the student was awarded.

NOTE: The student only has to meet ONE of the TWO criteria to be eligible. If they qualify under Step One, you do not have to move to Step Two.

IBP [ASPEN-57841](#) has been created for steps on how to code students in ASPEN.

If additional information is needed, your staff may contact Monica A. Sandoval, SNAP Program Coordinator, at 505-396-0314 or via e-mail at [Monica.Sandoval@state.nm.us](mailto:Monica.Sandoval@state.nm.us).