

STATE OF NEW MEXICO
HUMAN SERVICES DEPARTMENT
PROFESSIONAL SERVICES CONTRACT AMENDMENT No. 1

THIS Amendment number one to PSC 09-630-9000-0009 is made and entered into by and between the State of New Mexico, Human Services Department, hereinafter referred to as "HSD" or "Agency", and Southeast New Mexico Community Action Corporation hereinafter referred to as the "Contractor".

IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT THE FOLLOWING PROVISIONS OF THE ABOVE-REFERENCED CONTRACT ARE AMENDED AS FOLLOWS:

Section 1, Scope of Work, is hereby amended to read as follows:

1. **Scope of Work.**

A. Contractor shall provide services in a manner that complies with the federal objectives attached hereto as Revised Exhibit A and incorporated herein by reference

2. **Compensation.**

A. The total amount payable to the Contractor under this amended Agreement, including gross receipts tax and expenses, shall not exceed two million seven hundred fifty one thousand two hundred forty seven dollars (\$2,751,247). This amount represents an increase to the Contractor of eight hundred sixty eight thousand three hundred sixty three dollars (\$868,363) which includes Federal Stimulus Funds of seven hundred sixty one thousand eight hundred thirty six dollars (\$761,836). This amount is a maximum and not a guarantee that the work assigned to Contractor under this agreement to be performed shall equal the amount stated herein.

B. For State Fiscal Year 2009, the total amount paid to the Contractor under the original Agreement, including gross receipts tax and expenses, was four hundred seventy thousand seven hundred twenty one dollars (\$470,721)..

For State Fiscal Year 2010 and within 30 days of the effective date of this amended Agreement, HSD shall pay to the Contractor quarterly advances or monthly reimbursement, to be determined by HSD, for services not to exceed one million two hundred sixty eight thousand sixty six dollars (\$1,268,066), (\$506,230 for regular Federal funds and \$761,836 for Federal Stimulus Funds) as detailed in amended Exhibit B.

CAB/for
HSD OGC
[Signature]

For State Fiscal Year 2011, the total amount payable to the Contractor under this amended Agreement, including gross receipts tax and expenses, shall not exceed five hundred six thousand two hundred thirty dollars (\$506,230).

For State Fiscal Year 2012 the total amount payable to the Contractor under this amended Agreement, including gross receipts tax and expenses, shall not exceed five hundred six thousand two hundred thirty dollars (\$506,230).

The total amount payable to the Contractor under this amended Agreement, including gross receipts tax and expenses, shall not exceed two million seven hundred fifty one thousand two hundred forty seven dollars (\$2,751,247).

13. Matters Affecting Clients.

- A. Clients shall be determined to be eligible by the Contractor according to the Community Services Block Grant standards of 200% of the national poverty level for 2010.

27. Reporting Requirements

If any part of this Agreement is funded pursuant to the American Recovery and Reinvestment Act ("ARRA"), Contractor agrees to abide by the reporting requirements of that act as defined by Agency. Receipt of funds pursuant to ARRA is contingent upon agreement that these reporting requirements will be met. These reporting requirements shall include, but not necessarily be limited to, the following, as applicable:

- a) Contractor shall acquire or update their DUNS number and register with the Central Contractor Registration, if applicable;
- b) Contractor shall report the total amount of funds received;
- c) Contractor shall report the amount of funds received that were expended or obligated to projects or activities, including unobligated balances to facilitate reconciliations;
- d) Contractor shall report a detailed list of all projects or activities for which funds were expended or obligated, including:
 - i) The name of the project or activity;
 - ii) A description of the project or activity;
 - iii) An evaluation of the completion status of the project or activity; and
 - iv) An estimate of the number of jobs created and the number of jobs retained by the project or activity.

Contractor shall also report on any subcontracts awarded pursuant to this Agreement and in accordance with Section 8 of this Agreement, such reporting to comply with the Federal Funding Accountability and Transparency Act. The data elements required for compliance with the Federal Funding Accountability and Transparency Act are as follows:

- a) The name of the subcontractor receiving a subcontract;
- b) The amount of the subcontract agreement;
- c) Information on the subcontract agreement including the transaction type, funding agency, the North American Industry Classification System (NAICS) code or Catalog

- of Federal Domestic Assistance (CFDA) number (where applicable), program source, and an agreement title descriptive of the purpose of each funding action;
- d) The location of the subcontractor receiving the subcontract agreement and the primary location of performance under the subcontract, including the city, state, congressional district, and country;
 - e) A unique identifier of the subcontractor and of the Contractor (the DUNS number) should the subcontractor be owned by another entity; and
 - f) Any other information specified by the Federal Office of Management and Budget (“OMB”) or the Federal awarding Agency, if applicable.

Agency shall work with the Contractor to assist in these reporting obligations. ARRA Funds may be used in conjunction with other funds to perform the Scope of Work under this Agreement, but tracking and reporting must be done separately to meet the reporting requirements of ARRA and the OMB Guidance.

28. Additional Audit Requirements

A. If any part of this Agreement is funded pursuant to the ARRA, Contractor agrees to abide by the following:

- 1) Allow access by any appropriate Federal entity, including an inspector general appointed under section 3 or 8G of the Inspector General Act of 1978 to examine any records of the Contractor and any subcontractor pursuant to this original Agreement that pertain to, and involve transactions relating to, this Agreement or any subcontract pursuant to this Agreement; and
- 2) To allow any appropriate inspector general appointed under section 3 or 8G of the Inspector General Act of 1978 to interview any officer or employee of the Contractor or any subcontractor pursuant to this original Agreement regarding such transactions.
- 3) Nothing in this Section shall be interpreted to limit or restrict in any way any existing authority of an inspector general.

B. If any part of this Agreement is funded pursuant to the ARRA, Contractor agrees to abide by the following:

- 1) Allow access by the Comptroller General and his representatives to examine any records of the contractor or any of its subcontractors, or any State or local agency administering such contract, that directly pertain to, and involve transactions relating to, the contract or subcontract; and
- 2) Allow the Comptroller General and his representatives to interview any officer or employee of the contractor or any of its subcontractors, or of any State or local government agency administering the contract, regarding such transactions.
- 3) Nothing in this section shall be interpreted to limit or restrict in any way any existing authority of the Comptroller General.

Any subcontract agreement entered into by the Contractor pursuant to this original Agreement shall contain such language as is necessary to provide for the agreement of the subcontractor to the requirements of Sections 26, 27, 28, and 29 of this Agreement.

29. Additional ARRA Requirements

Agency understands and hereby acknowledges that any funding provided pursuant to ARRA is one-time funding.

30. Mandatory Reporting

Any entity awarded funds made available under ARRA is required to promptly refer to an appropriate inspector general any credible evidence that a principal, employee, agent, contractor, subcontractor, or other person has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving such ARRA funds.

31. Whistleblower Protections of Employees Under ARRA

Agency and Contractor agree and acknowledge that an employee of any non-Federal employer receiving fund pursuant to ARRA may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing, including a disclosure made in the ordinary course of an employee's duties, to the Recovery Accountability and Transparency Board, an inspector general, the Comptroller General, a member of Congress, a State or Federal regulatory or law enforcement agency (such as the New Mexico Attorney General's Office), a person with supervisory authority over the employee (or such other person working for the employer who has the authority to investigate, discover, or terminate misconduct), a court or grand jury, the head of a Federal agency or their representatives, information that the employee reasonably believes is evidence of:

- 1) Gross mismanagement of an agency contract or grant relating to ARRA funds;
- 2) A gross waste of ARRA funds;
- 3) A substantial and specific danger to public health or safety related to the implementation or use of ARRA funds;
- 4) An abuse of authority related to the implementation or use of ARRA funds; or
- 5) A violation of law, rule, or regulation related to an agency contract (including the competition or negotiation of a contract) or grant, awarded or issued relating to ARRA funds.

Any employer, including Contractor, receiving funds pursuant to ARRA shall post notice of the rights and remedies provided under this section.

All other articles of the PSC remain the same.

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IN WITNESS WHEREOF, parties have executed this Agreement as of the date of signature by the DFA Contracts Review Bureau, below or a specified date whichever is later.

By: [Signature] Date: 6/24/09
Pamela S. Hyde, J.D., Secretary
Human Services Department

By: [Signature] Date: 6/9/09
Paul R. Ritzma, General Counsel
Human Services Department

By: [Signature] Date: 6/15/09
Contractor

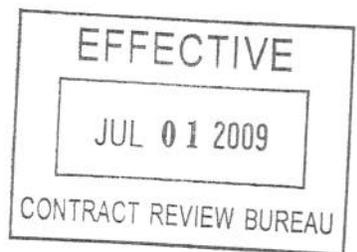
The records of the Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

ID Number: 01-722253-00-2

By: [Signature] Date: 6/29/09
Taxation and Revenue Department

This Agreement has been approved by the DFA Contracts Review Bureau:

By: [Signature] Date: 8.5.09
DFA Contracts Review Bureau



Scope of Work

CSBG OUTCOME PLAN FORM
STIMULUS

1) **AGENCY:** Southeast NM Community Action Corporation

2) **FEDERAL OBJECTIVES:** GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
<p>There is a lack of trained staff which creates a problem for business development.</p> <p>Southeast NM is in a prime position to attract different energy initiatives if a trained workforce was in place.</p>	<p>NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one of the following: A. Unemployed and obtained a job.</p> <p>NI 1.2 The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma.</p>	<p>Employment/Education: Partnership developed with higher education provider to provide certificate program in Energy Technician Certification.</p> <p>Tuition paid for 100 eligible students</p>	<p>Individual</p>	<p>NI 1.1 A: 64 Employed</p> <p>NI 1.2 A: 80 Complete</p>
<p>There is a lack of trained staff which creates a problem for business development.</p> <p>Southeast NM is in a prime position to attract different energy initiatives if a trained workforce was in place. Creating more of a demand for CDL's with HAZMAT certification.</p>	<p>DIRECT MEASURE FROM NATIONAL INDICATOR</p> <p>NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one of the following: A. Unemployed and obtained a job.</p> <p>NI 1.2 The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma.</p>	<p>Employment/Education: Partnership developed with higher education provider to provide Commercial Drivers License certificate program to include HAZMAT Certification.</p> <p>Tuition paid for 18 eligible students</p>	<p>Individual</p>	<p>NI 1.1 A: 13 Employed</p> <p>NI 1.2 A: 16 Complete</p>

Scope of Work

CSBG OUTCOME PLAN FORM
STIMULUS

3) AGENCY: Southeast NM Community Action Corporation

4) FEDERAL OBJECTIVES: GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
<p>There is a lack of trained staff which creates a problem for business development.</p> <p>Energy efficiency is more in demand. Trained auditors are not available in SE New Mexico.</p>	<p>NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one of the following: A. Unemployed and obtained a job.</p> <p>NI 1.2 The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma.</p>	<p><u>Employment/Education</u>: Partnership developed with higher education provider to provide Energy Audit certificate program.</p> <p>Tuition paid for 20 eligible students</p>	<p>Individual</p>	<p>NI 1.1 A: 14 Employed</p> <p>NI 1.2 A: 18 Complete</p>
<p>There is a lack of trained staff which creates a problem for public safety.</p> <p>Rural communities are at risk because of the lack of available trained applicants to fill public safety positions.</p>	<p>NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one of the following: A. Unemployed and obtained a job.</p> <p>NI 1.2 The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma.</p>	<p><u>Employment/Education</u>: Partnership developed with higher education provider to provide student with police officer certification.</p> <p>Tuition paid for 60 eligible students.</p>	<p>Individual</p>	<p>NI 1.1 A: 36 Employed</p> <p>NI 1.2 A: 45 Complete</p>

Scope of Work

CSBG OUTCOME PLAN FORM
STIMULUS

- 1) **AGENCY:** Southeast NM Community Action Corporation
- 2) **FEDERAL OBJECTIVES:** Goal 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
<p>There is a lack of trained staff which creates a problem public health.</p> <p>Trained employees in the Health field are in demand. There is a shortage in SE New Mexico.</p>	<p>NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one of the following: A. Unemployed and obtained a job.</p> <p>NI 1.2 The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma.</p>	<p><u>Employment/Education:</u> Partnership developed with higher education provider to CNA certification.</p> <p>Tuition paid for 60 eligible students</p>	<p>Individual</p>	<p>NI 1.1 A: 50 Complete</p> <p>NI 1.2 A: 40 employed</p>
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME

Scope of Work

CSBG OUTCOME PLAN FORM
STIMULUS

3) AGENCY: Southeast NM Community Action Corporation

4) FEDERAL OBJECTIVES: Goal 2: The conditions in which low-income people live are improved

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
<p>Opportunities to obtain training for positions that will lead to a living wage career path are limited.</p>	<p>NI 2.1: Increase in, or preservation of opportunities and community resources or services for low-income people in the community as a result of community action projects/initiates or advocacy with other public and private agencies, as measured by one of more of the following.</p> <p>H. Accessible or increased educational and training placement opportunities, or those that are saved from reduction or elimination, that are available for low income people in the community, including vocational, literacy, and life skills, ABE/GED, and post secondary educational.</p>	<p>Education: Training programs developed/provided in coordination with institution of higher education that will allow for the introduction to a career path. 5 career path training opportunities</p>	<p>Program</p>	<p>NI 2.1 (H) 5 Projects 5 Opportunities</p>
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME

CSBG OUTCOME PLAN FORM
STIMULUS

Scope of Work

- 1) AGENCY: Southeast NM Community Action Corporation
- 2) FEDERAL OBJECTIVES: Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Homes could become more energy efficient with training on technology. Homeowners are becoming more interested in energy efficiency. There is a lack of education on what steps could be taken to better serve the environment.	N.I. 4.1: The number of organizations, both public and private, community action actively works with to expand resources and opportunities in order to achieve family and community outcomes.	Linkages: 10 Community trainings will be held to provide "how to" information to homeowners on how to install their own solar energy system. Partnership will be developed between New Mexico State University and SNMCAC.	Training Individuals	N.I. 4.1 10 Sessions 100 homeowners exposed to process.
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME

Scope of Work

1) AGENCY: Southeast NM Community Action Corporation

2) FEDERAL OBJECTIVES: Goal 2: The conditions in which low-income people live are improved

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income people lack resources to properly maintain their home.	<p>NI 2.1: Increase in, or preservation of opportunities and community resources or services for low-income people in the community as a result of community action projects/initiatives or advocacy with other public and private agencies, as measured by one or more of the following:</p> <p>C. Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by community action activity or advocacy.</p>	<p>Housing/20 households are provided with housing rehabilitation/weatherization</p> <p>CSBG funds are leveraged. Funds are used for administrative cost to operate the program</p>	<p>Households</p> <p>Households</p>	<p>NI 2.1C: 1/initiatives 20/opportunities</p>
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Lack of adequate childcare services available for low-income children in southeastern NM.	<p>NI 2.1: Increase in, or preservation of opportunities and community resources or services for low-income people in the community as a result of community action projects/initiatives or advocacy with other public and private agencies, as measured by one or more of the following:</p> <p>E. Accessible safe and affordable childcare or child development placement opportunities for low-income families created or maintained.</p>	<p>Linkages/Child & Adult Care Food Program – maintain and support 125 in-home child care providers.</p> <p>CSBG funds are leveraged. Funds are used for administrative cost to operate the program</p>	<p>Providers</p>	<p>NI 2.1E 1/initiative 125/opportunities</p>

Scope of Work

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: Southeast NM Community Action Corporation

2) FEDERAL OBJECTIVES: Goal 2: The conditions in which low-income people live are improved

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Lack of community facilities available to assist caretakers with the care for the elderly.	<p>NI 2.1: Increase in, or preservation of opportunities and community resources or services for low-income people in the community as a result of community action projects/initiatives or advocacy with other public and private agencies, as measured by one or more of the following:</p> <p><u>Additional:</u> Accessible safe and affordable ADULT day care placement opportunities for low-income families created or maintained.</p>	<p>Health/Adult Day Care: 25 households are provided with Adult Day Care services that provides relief to caregivers.</p> <p>CSBG funds are leveraged. Funds are used for administrative cost to operate the program</p>	Households	<p>NI 2.1: Additional: 1/initiative 25/opportunities</p>
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income people are unaware of resources available to them in their community.	<p>NI 2.2: The quality of life and assets in low-income neighborhoods are improved by community action initiative or advocacy, as measured by one or more of the following:</p> <p>E. Increase in or preservation of neighborhood quality-of-life resources.</p>	<p>Linkages/The agency will continue to advocate to preserve the limited resources available in the service area, i.e., group work camp/Mission Carlsbad, housing, and adult day services.</p> <p>CSBG funds are leveraged. Funds are used for administrative cost to operate the program.</p>	Resources	<p>NI 2.2E 1/initiative 3/preserved</p>

Scope of Work

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: Southeast NM Community Action Corporation

2) FEDERAL OBJECTIVES: Goal 3: Low-income people own a stake in their community

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
SNMCAC is able to provide better service to the low-income population by community members providing volunteer services	NI 3.1: Civic Investment – The number of volunteer hours donated to community action.	Linkages/ Program enhancement-- 5500 volunteer hours provided towards improving senior programs. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Volunteer Hours	NI 3.1: 5500
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income people and the community in general are not active in assisting with planning of community resources.	NI 3.2: The number of low-income people mobilized as a direct result of community action initiative to engage in activities that support and promote their own well-being and that of their community as measured by one or more of the following: A. Number of low-income people participating in formal community organizations, government, boards or councils that provide input to decision-making and policy setting through community action efforts.	Linkages/SNMCAC will increase low-income participation by including low-income representatives on the Head Start Policy Council, Senior Citizens Program Council and the Foster Grandparent/Senior Companion Advisory Council. CSBG funds are leveraged. Funds are used for administrative cost to operate the program	Individuals	NI 3.2A 15

Scope of Work

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: Southeast NM Community Action Corporation

2) FEDERAL OBJECTIVES: Goal 3: Low-income people own a stake in their community

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
<p>Low income people and the community in general are not active in assisting with planning of community resources.</p>	<p>NI 3.2: The number of low-income people mobilized as a direct result of community action initiative to engage in activities that support and promote their own well-being and that of their community as measured by one or more of the following: D. Number of low-income people engaged in non-governance community activities or groups created or supported by community action.</p>	<p>Linkages/Low income individuals involved with Head Start Parent Committees. CSBG funds are leveraged. Funds are used for administrative cost to operate the program</p>	<p>Individuals</p>	<p>NI 3.2 D: 20</p>
<p>STATEMENT OF THE PROBLEM</p>	<p>DIRECT MEASURE FROM NATIONAL INDICATOR</p>	<p>PROGRAM SERVICE / OBJECTIVE</p>	<p>TYPE OF UNIT</p>	<p># EXPECTED TO ACHIEVE OUTCOME</p>

Scope of Work

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: Southeast NM Community Action Corporation

2) FEDERAL OBJECTIVES: Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
SNMCAC needs to increase partnership capacity with traditional and nontraditional agencies to enhance resources to low-income people.	NI 4.1: The number of organizations, both public and private, community action works with to expand resources and opportunities in order to achieve family and community outcomes.	Linkages/3 new partnership will be established for the housing program that will assist in meeting the needs of low-income people. CSBG funds are leveraged. Funds are used for administrative cost to operate the program	Partnerships	NI 4.1: 3
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Clients are unaware of resources available to them within their community.	NI 4.1: The number of organizations, both public and private, community action works with to expand resources and opportunities in order to achieve family and community outcomes.	Linkage/Information and Referral: Work with other community organizations to increase available resources for low income people. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Partnerships	NI 4.1: 35

Scope of Work

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: Southeast NM Community Action Corporation

2) FEDERAL OBJECTIVES: Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems.

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Elderly in Eddy County are nutritionally vulnerable due to lack of resources, isolation or immobility.	NI 6.1: The number of vulnerable individuals receiving services from community action that maintain an independent living situation as a result o those services: A. Senior Citizens	Nutrition/680 homebound seniors will be provided with home delivered meals. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Individuals	NI 6.1 A: 680
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income individuals and families lack the resources to meet basic emergency needs.	NI 6.2: The number of Low-income individuals or families served by community action that sought emergency assistance and the percentage of those households for which assistance was provided, including such services as: B. Emergency payments to vendors including fuel/energy bills and rent/mortgage payments.	Emergency Services/Through private funding SNMCAC will assist 24 clients with emergency services. CSBG funds are leveraged. Funds are used for administrative cost to operate the program	Households	NI 6.2 B:24
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Lack of resources to meet emergency shelter needs.	NI6.2: The number of Low-income individuals or families served by community action that sought emergency assistance and the percentage of those households for which assistance was provided, including such services as: B. Emergency payments to vendors including fuel/energy bills and rent/mortgage payments.	Emergency Services/507 households are assisted with rental/utility assistance. CSBG funds are leveraged. Funds are used for administrative cost to operate the program	Households	NI 6.2 B: 450

Scope of Work

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: Southeast NM Community Action Corporation

2) FEDERAL OBJECTIVES: Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems.

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Lack of resources to meet emergency shelter needs.	<p>NI 6.2: The number of Low-income individuals or families served by community action that sought emergency assistance and the percentage of those households for which assistance was provided, including such services as:</p> <p>B. Emergency payments to vendors including fuel/energy bills and rent/mortgage payments.</p>	<p>Emergency services/FEMA Program: 32 households are assisted with rent/utility assistance.</p> <p>CSBG funds are leveraged. Funds are used for administrative cost to operate the program</p>	Households	NI 6.2 B:32
Lack of resources to meet emergency prescription, medical needs.	<p>NI 6.2: The number of Low-income individuals or families served by community action that sought emergency assistance and the percentage of those households for which assistance was provided, including such services as:</p> <p>D. Emergency Medical Care</p>	<p>Emergency services/95 households are assisted with emergency needs.</p> <p>CSBG funds are leveraged. Funds are used for administrative cost to operate the program</p>	Households	NI 6.2 D:95
Low-income children do not always have the opportunity to have nutritious meals.	<p>NI 6.3: The number and percentage of all infants, children, youth, parents and other adults participating in developmental or enrichment programs that achieve program goals, as measured by one or more of the following:</p> <p>A. Infants & Children: 2. Infant and child health and physical development are improved as a result of adequate nutrition.</p>	<p>Nutrition/CACFP: Provide reimbursement for meals provided to 400 children by in-home daycare providers.</p> <p>CSBG funds are leveraged. Funds are used for administrative cost to operate the program.</p>	Children	NI 6.3: A(2): 400

Scope of Work

CSBG OUTCOME PLAN FORM
2010

1) **AGENCY:** Southeast NM Community Action Corporation

2) **FEDERAL OBJECTIVES:** Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems.

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
<p>Low income families often do not have the resources to access developmental and enrichment programs</p>	<p>NI 6.3: The number and percentage of all infants, children, youth, parents and other adults participating in developmental or enrichment programs that achieve program goals, as measured by one or more of the following:</p> <p>A. Infants & Children:</p> <ol style="list-style-type: none"> 1. Infants and children obtain age appropriate immunizations, medical and dental care. 2. Infant and child health and physical development are improved as a result of adequate nutrition. 3. Children participate in pre-school activities to develop school readiness skills. 4. Children who participate in pre-school activities are developmentally ready to enter Kindergarten or 1st grade. 	<p>Education/SNMCAC will provide Head Start services to low-income children ages 3-5.</p> <p>CSBG funds are leveraged. Funds are used for administrative cost to operate the program.</p>	<p>Children</p>	<p>NI 6.3: A(1): 868</p> <p>NI 6.3: A(2): 868</p> <p>NI 6.3: A(3): 868</p> <p>NI 6.3: A(4): 434</p>

**EXHIBIT B
LINE ITEM BUDGET**

Amendment 1

**Southeast NM Community Action Corp
FOR THE PERIOD OF JULY 1, 2009-JUNE 30, 2010**

Item	Line Item Description	FY 10 BUDGET
520300	CLASSIFIED PERMANENT POSITIONS - FT	\$ 135,797.00
520400	CLASSIFIED PERMANENT POSITIONS - PT	
520500	TEMPORARY POSITIONS - FT& PT	
PERSONNEL SERVICES TOTAL		\$ 135,797.00
521100	GROUP INSURANCE PREMIUM	\$ 39,341.00
521200	RETIREMENT CONTRIBUTIONS	\$ 6,841.00
521300	F.I.C.A.	\$ 10,389.00
521400	WORKER'S COMPENSATION	\$ 8,148.00
521500	UNEMPLOYMENT COMPENSATION PREMIUM	\$ 7,333.00
521600	EMPLOYEE LIABILITY INSURANCE PREMIUM	
521900	OTHER EMPLOYEE BENEFITS	\$ 2,250.00
EMPLOYEE BENEFITS TOTAL		\$ 74,302.00
535200	PROFESSIONAL SERVICES	\$ 9,000.00
535300	OTHER SERVICES	
535400	AUDIT SERVICES	\$ 3,500.00
535600	INFORMATION TECHNOLOGY SERVICES	
CONTRACTUAL SERVICES TOTAL		\$ 12,500.00
542100	EMPLOYEE IN-STATE MILEAGE & FARES	\$ 3,000.00
542200	EMPLOYEE IN-STATE MEALS & LODGING	\$ 4,500.00
542300	BOARD & COMMISSION MEMBER IN-STATE TRAVEL	\$ 2,500.00
542500	TRANSPORTATION - FUEL & OIL	\$ 4,000.00
542600	TRANSPORTATION - NON-TAXABLE - PARTS & SUPPLIES, TAXABLE - MAINTENANCE & REPAIR SERVICES	\$ 3,500.00
542700	TRANSPORTATION - TRANSPORTATION INSURANCE	\$ 2,800.00
542900	OTHER TRAVEL	
TRAVEL AND TRANSPORTATION TOTAL		\$ 20,300.00
543100	MAINTENANCE - GROUND & ROADWAYS	
543200	MAINTENANCE - FURNITURE FIXTURES & EQUIPMENT	
543300	MAINTENANCE - BUILDING & STRUCTURES	
543400	MAINTENANCE - PROPERTY INSURANCE	\$ 3,500.00
543500	MAINTENANCE - MAINTENANCE SUPPLIES	\$ 1,900.00
543700	MAINTENANCE - MAINTENANCE SERVICES	\$ 1,600.00
543800	INFORMATION TECHNOLOGY MAINTENANCE	\$ 4,500.00
543900	OTHER MAINTENANCE	
MAINTENANCE & REPAIRS TOTAL		\$ 11,500.00
544000	SUPPLIES - INVENTORY EXEMPT INFORMATION TECHNOLOGY	
544100	SUPPLIES - OFFICE SUPPLIES	\$ 15,060.00
544400	SUPPLIES - FIELD SUPPLIES	
544800	SUPPLIES - EDUCATION & RECREATIONAL SUPPLIES	\$ 6,004.00
544900	SUPPLIES - INVENTORY EXEMPT	\$ 9,000.00
SUPPLIES TOTAL		\$ 30,064.00
545600	REPORTING & RECORDS	
545900	PRINTING & PHOTOGRAPHIC SERVICE	\$ 9,000.00
546100	POSTAGE & MAIL SERVICE	\$ 4,200.00
546200	BOND PREMIUMS	\$ 800.00
546300	UTILITIES	\$ 8,200.00

546400	RENT OF LAND OR BUILDINGS	\$	15,000.00
546500	RENT OF EQUIPMENT	\$	1,000.00
546600	COMMUNICATIONS	\$	7,000.00
546700	SUBSCRIPTIONS & DUES	\$	4,500.00
546800	EMPLOYEE TRAINING & EDUCATION	\$	9,467.00
546900	ADVERTISING	\$	1,700.00
	CONTRACTUAL SVCS TOTAL	\$	60,867.00
547300	CARE & SUPPORT	\$	101,400.00
547900	MISCELLANEOUS EXPENSE		
	OTHER OPERATING COST TOTAL	\$	101,400.00
548200	FURNITURE & FIXTURES	\$	5,000.00
548300	INFORMATION TECHNOLOGY EQUIPMENT	\$	5,500.00
548400	OTHER EQUIPMENT		
548800	AUTOMOTIVE AND AIRCRAFT		
	CAPITAL OUTLAY TOTAL	\$	10,500.00
549600	EMPLOYEE OUT OF STATE MILEAGE & FARES	\$	4,000.00
549700	EMPLOYEE OUT OF STATE MEALS & LODGING	\$	4,000.00
549800	BOARD MEMBER - OUT-OF-STATE MILEAGE & FARES	\$	3,000.00
549900	BOARD MEMBER - OUT-OF-STATE MEALS & LODGING	\$	3,000.00
	OUT OF STATE TOTAL	\$	14,000.00
555100	OTHER FINANCING USES (15% Adm. Indirect Cost)	\$	35,000.00
	OTHER FINANCING USES TOTAL	\$	35,000.00
	GRAND TOTAL	\$	506,230.00

EXHIBIT B
LINE ITEM BUDGET/ STIMULUS FUNDS
Southeast NM Community Action Corp
FOR THE PERIOD OF JULY 1, 2009-JUNE 30, 2010

Amendment 1

Item	Line Item Description	Stimulus
520300	CLASSIFIED PERMANENT POSITIONS - FT	
520400	CLASSIFIED PERMANENT POSITIONS - PT	
520500	TEMPORARY POSITIONS - FT& PT	\$ 41,933.01
	PERSONNEL SERVICES TOTAL	\$ 41,933.01
521100	GROUP INSURANCE PREMIUM	\$ 10,579.20
521200	RETIREMENT CONTRIBUTIONS	\$ 2,935.31
521300	F I C A	\$ 3,207.88
521400	WORKER'S COMPENSATION	\$ 2,516.00
521500	UNEMPLOYMENT COMPENSATION PREMIUM	\$ 2,264.00
521600	EMPLOYEE LIABILITY INSURANCE PREMIUM	
521900	OTHER EMPLOYEE BENEFITS	
	EMPLOYEE BENEFITS TOTAL	\$ 21,502.39
535200	PROFESSIONAL SERVICES	\$ 20,000.00
535300	OTHER SERVICES	\$ 15,000.00
535400	AUDIT SERVICES	\$ 2,500.00
535600	INFORMATION TECHNOLOGY SERVICES	
	CONTRACTUAL SERVICES TOTAL	\$ 37,500.00
542100	EMPLOYEE IN-STATE MILEAGE & FARES	\$ 1,000.00
542200	EMPLOYEE IN-STATE MEALS & LODGING	\$ 850.00
542300	BOARD & COMMISSION MEMBER IN-STATE TRAVEL	
542500	TRANSPORTATION - FUEL & OIL	\$ 3,000.00
542600	TRANSPORTATION - NON-TAXABLE - PARTS & SUPPLIES, TAXABLE - MAINTENANCE & REPAIR SERVICES	
542700	TRANSPORTATION - TRANSPORTATION INSURANCE	\$ 1,500.00
542900	OTHER TRAVEL	
	TRAVEL AND TRANSPORTATION TOTAL	\$ 6,350.00
543100	MAINTENANCE - GROUND & ROADWAYS	
543200	MAINTENANCE - FURNITURE FIXTURES & EQUIPMENT	
543300	MAINTENANCE - BUILDING & STRUCTURES	
543400	MAINTENANCE - PROPERTY INSURANCE	
543500	MAINTENANCE - MAINTENANCE SUPPLIES	
543700	MAINTENANCE - MAINTENANCE SERVICES	
543800	INFORMATION TECHNOLOGY MAINTENANCE	
543900	OTHER MAINTENANCE	
	MAINTENANCE & REPAIRS TOTAL	\$ -
544000	SUPPLIES - INVENTORY EXEMPT INFORMATION TECHNOLOGY	\$ 3,500.00
544100	SUPPLIES - OFFICE SUPPLIES	\$ 4,000.00
544400	SUPPLIES - FIELD SUPPLIES	
544800	SUPPLIES - EDUCATION & RECREATIONAL SUPPLIES	\$ 13,350.60
544900	SUPPLIES - INVENTORY EXEMPT	
	SUPPLIES TOTAL	\$ 20,850.60
545600	REPORTING & RECORDS	
545900	PRINTING & PHOTOGRAPHIC SERVICE	\$ 2,500.00
546100	POSTAGE & MAIL SERVICE	\$ 1,200.00
546200	BOND PREMIUMS	\$ 300.00
546300	UTILITIES	
546400	RENT OF LAND OR BUILDINGS	\$ 2,400.00
546500	RENT OF EQUIPMENT	
546600	COMMUNICATIONS	\$ 1,800.00
546700	SUBSCRIPTIONS & DUES	
546800	EMPLOYEE TRAINING & EDUCATION	\$ 6,000.00
546900	ADVERTISING	\$ 500.00
	CONTRACTUAL SVCS TOTAL	\$ 14,700.00
547300	CARE & SUPPORT	\$ 562,000.00
547900	MISCELLANEOUS EXPENSE	
	OTHER OPERATING COST TOTAL	\$ 594,000.00
548200	FURNITURE & FIXTURES	
548300	INFORMATION TECHNOLOGY EQUIPMENT	
548400	OTHER EQUIPMENT	
548800	AUTOMOTIVE AND AIRCRAFT	\$ 25,000.00
	CAPITAL OUTLAY TOTAL	\$ 25,000.00
549600	EMPLOYEE OUT OF STATE MILEAGE & FARES	
549700	EMPLOYEE OUT OF STATE MEALS & LODGING	
549800	BOARD MEMBER - OUT-OF-STATE MILEAGE & FARES	
549900	BOARD MEMBER - OUT-OF-STATE MEALS & LODGING	
	OUT OF STATE TOTAL	\$ -
555100	OTHER FINANCING USES (15% Adm. Indirect Cost)	\$ 32,000.00
	OTHER FINANCING USES TOTAL	\$ 32,000.00
	GRAND TOTAL	\$ 761,836.00