



STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT
PURCHASING DIVISION

GSD/PD 003-D2 (Rev. 12/91)

AWARDED VENDOR
5509048
POSTAL PROS INC
4100 HAWKINS ST. NE STE B
ALBUQUERQUE, NM 87109

Telephone No. 505-341-0509

PRICE AGREEMENT
AMENDMENT

PRICE AGREEMENT NUMBER: SIX
PRICE AGREEMENT AMENDMENT NO.:
60-000-00-00008

TERM: JULY 1, 2005 - JUNE 30, 2007

SHIP TO:

ALL STATE OF NEW MEXICO AGENCIES, COMMISSIONS,
INSTITUTIONS, POLITICAL SUB-DIVISIONS AND LOCAL
PUBLIC BODIES ALLOWED BY LAW.

INVOICE:
AS REQUESTED BY USER

CONTRACT ORDERS WILL INDICATE AGENCY
CONTACT PERSON

hr
Procurement Specialist: BRENDA CHACON

Telephone No.: 505-827-0488

COMMODITY: BATCH MAILING SERVICES

THIS PRICE AGREEMENT AMENDMENT IS TO BE ATTACHED TO THE RESPECTIVE PRICE AGREEMENT AND
BECOME A PART THERE OF.

IN ACCORDANCE WITH CONTRACT PROVISIONS, AND BY MUTUAL AGREEMENT OF
ALL PARTIES, THIS PRICE AGREEMENT IS EXTENDED FROM JULY 1, 2008 TO
JUNE, 30, 2009 AT THE SAME PRICE, TERMS AND CONDITIONS.

EXCEPT AS MODIFIED BY THIS AMENDMENT, THE PROVISIONS OF THE PRICE
AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

ACCEPTED FOR THE STATE OF NEW MEXICO

Brenda S. Chacon

DATE: 04/28/08

NEW MEXICO STATE PURCHASING AGENT

PURCHASING DIVISION, 1100 ST. FRANCIS DRIVE 87505/ PO BOX 6850, SANTA FE, NM 87502-6850 (505) 827-0472

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A.M.



GSD/PD 003-D2 (Rev. 12/91)

STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT
PURCHASING DIVISION

AWARDED VENDOR

2 VENDORS

Telephone No.

**PRICE AGREEMENT
AMENDMENT**

PRICE AGREEMENT NUMBER: 60-000-00-00008
PRICE AGREEMENT AMENDMENT NO.: SEVEN
TERM: JULY 1, 2005 - JUNE 30, 2007

SHIP TO:
ALL STATE OF NEW MEXICO AGENCIES, COMMISSIONS,
INSTITUTIONS, POLITICAL SUB-DIVISIONS AND LOCAL
PUBLIC BODIES ALLOWED BY LAW.

INVOICE:

hc
Procurement Specialist: BRENDA CHACON
Telephone No.: (505) 827-0488

COMMODITY: BATCH MAILING SERVICES

THIS PRICE AGREEMENT AMENDMENT IS TO BE ATTACHED TO THE RESPECTIVE PRICE AGREEMENT AND
BECOME A PART THERE OF.

THIS AMENDMENT IS ISSUED TO REFLECT THE FOLLOWING EFFECTIVE IMMEDIATELY.

AMEND PRICE AGREEMENT TO CORRECT AMENDMENT #6 TO INCLUDE:

AXIS
WEST COAST OFFICE
901 MENAUL NE
ALBUQUERQUE, NM 87107

**IN ACCORDANCE WITH CONTRACT PROVISIONS, AND BY MUTUAL
AGREEMENT OF ALL PARTIES, THIS PRICE AGREEMENT IS EXTENDED FROM
JULY 1, 2008 TO JUNE, 30, 2009 AT THE SAME PRICE, TERMS AND CONDITIONS.**

**EXCEPT AS MODIFIED BY THIS AMENDMENT, THE PROVISIONS OF THE PRICE
AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.**

ACCEPTED FOR THE STATE OF NEW MEXICO

Brenda S Chacon

NEW MEXICO STATE PURCHASING AGENT

DATE: 08/28/08

PURCHASING DIVISION, 1100 ST. FRANCIS DRIVE 87505, PO BOX 6850, SANTA FE, NM 87502-6850 (505) 827-0472

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STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT
PURCHASING DIVISION

GSD/PD 003-D2 (Rev. 12/91)

AWARDED VENDOR
(5509048)
POSTAL PROS INC
4100 HAWKINS ST. NE STE B
ALBUQUERQUE, NM 87109
Telephone No. 505-341-0509

PRICE AGREEMENT
AMENDMENT

PRICE AGREEMENT NUMBER: 60-000-00-00008

PRICE AGREEMENT AMENDMENT NO.: FIVE

TERM: JULY 1, 2005-JUNE 30, 2007

SHIP TO:
All State of New Mexico Agencies, Commissions,
Institutions, Political Sub-divisions and Local Public
Bodies allowed by law.

INVOICE:
AS REQUESTED BY USER

CONTRACT ORDERS WILL INDICATE AGENCY
CONTACT PERSON

Procurement Specialist: BRENDA CHACON

Telephone No.: 505-827-0488

COMMODITY: BATCH MAILING SERVICES

THIS PRICE AGREEMENT AMENDMENT IS TO BE ATTACHED TO THE RESPECTIVE PRICE AGREEMENT AND
BECOME A PART THERE OF.

IN ACCORDANCE WITH CONTRACT PROVISIONS, AND BY MUTUAL AGREEMENT OF
ALL PARTIES, THIS PRICE AGREEMENT IS EXTENDED FROM JULY 1, 2007 TO JUNE 30,
2008 AT THE SAME PRICE, TERMS AND CONDITIONS.

EXCEPT AS MODIFIED BY THIS AMENDMENT, THE PROVISIONS OF THE PRICE
AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

ACCEPTED FOR THE STATE OF NEW MEXICO

Brenda S. Chacon

DATE: 06/29/07

NEW MEXICO STATE PURCHASING AGENT

PURCHASING DIVISION, 1100 ST. FRANCIS DRIVE 87505 / , PO BOX 26110, SANTA FE, NM 87502-0110 (505)
827-0472

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STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT
PURCHASING DIVISION

GSD/PD 003-D2 (Rev. 12/91)

AWARDED VENDOR
2 VENDORS

Telephone No. _____

PRICE AGREEMENT
AMENDMENT

PRICE AGREEMENT NUMBER: 60-000-00-00008

PRICE AGREEMENT AMENDMENT NO.: FOUR

TERM: JULY 1, 2005 - JUNE 30, 2007

SHIP TO:

All State of New Mexico Agencies, Commissions,
Institutions, Political Sub-divisions and Local Public
Bodies allowed by law.

INVOICE:

AS REQUESTED

CONTRACT ORDERS WILL INDICATE AGENCY
CONTACT PERSON

Procurement Specialist: BRENDA CHACON

Telephone No.: 505-827-0488

COMMODITY: BATCH MAILING SERVICES

THIS PRICE AGREEMENT AMENDMENT IS TO BE ATTACHED TO THE RESPECTIVE PRICE AGREEMENT AND
BECOME A PART THERE OF.

IN ACCORDANCE WITH CONTRACT PROVISIONS, AND BY MUTUAL AGREEMENT OF ALL
PARTIES, THIS PRICE AGREEMENT IS EXTENDED FROM JUNE 30, 2007 TO JUNE 30, 2008 AT
THE SAME PRICE, TERMS AND CONDITIONS.

EXCEPT AS MODIFIED BY THIS AMENDMENT, THE PROVISIONS OF THE PRICE
AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

ACCEPTED FOR THE STATE OF NEW MEXICO

DATE: 05/16/2007

NEW MEXICO STATE PURCHASING AGENT

PURCHASING DIVISION, 1100 ST. FRANCIS DRIVE 87505 / , PO BOX 26110, SANTA FE, NM 87502-0110 (505)
827-0472

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GSD/PD 003-D2 (Rev. 12/91)

STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT
PURCHASING DIVISION

AWARDED VENDOR
2 VENDORS

Telephone No. _____

PRICE AGREEMENT
AMENDMENT

PRICE AGREEMENT NUMBER: 60-000-00-00008

PRICE AGREEMENT AMENDMENT NO.: THREE

TERM: JULY 1, 2005 - JUNE 30, 2007

SHIP TO:
ALL STATE OF NEW MEXICO AGENCIES, COMMISSIONS,
INSTITUTIONS, POLITICAL SUB-DIVISIONS AND LOCAL PUBLIC
BODIES ALLOWED BY LAW.

INVOICE:
SAME AS SHIP TO

CONTRACT ORDERS WILL INDICATE AGENCY CONTACT
PERSON

Procurement Specialist: BRENDA RODRIGUEZ

Telephone No.: 505-827 - 0488

COMMODITY: BATCH MAILING SERVICES

THIS PRICE AGREEMENT AMENDMENT IS TO BE ATTACHED TO THE RESPECTIVE PRICE AGREEMENT AND BECOME A PART THERE OF.

THIS AMENDMENT IS ISSUED TO REFLECT THE FOLLOWING EFFECTIVE IMMEDIATELY.

AMEND PRICE AGREEMENT TO ADD ATTACHMENT FOR VENDOR (2), POSTAL PROS, INC. ATTACHMENT INADVERTANTLY LEFT OUT OF PRICE AGREEMENT.

EXCEPT AS MODIFIED BY THIS AMENDMENT, THE PROVISIONS OF THE PRICE AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

ACCEPTED FOR THE STATE OF NEW MEXICO

Michael R. Little Fox
NEW MEXICO STATE PURCHASING AGENT

DATE: 09/20/06

PURCHASING DIVISION, 1100 ST. FRANCIS DRIVE 87505 / , PO BOX 26110, SANTA FE, NM 87502-0110 (505) 827-0472

LM

LM

Purchase and provide storage of printing and mailing stock.

Answer: Postal Pros, Inc. provides for purchase and storage of all stock that the State needs for their batch mailing.

Accept encrypted download of data by dedicated linemodem, to accommodate state agency specifications on encryption.

Answer: Postal Pros, Inc. accepts encrypted data.

Merge information to forms and mailing programs.

Answer: Postal Pros, Inc. receives raw data from the state in a variety of formats depending on the state agency involved. That data is run through our custom programs to ensure the data is printed on the correct form and provide calculations, when necessary, to complete fields on the form where totals are not provided to us. We also combine forms to the same recipient so that we can print and insert these into a single envelope to lower postage costs to the State.

We write MS-Access programs to format the name/address information and pass this onto our CASS and PAVE software, PostalSoft's DeskTop Mailer. Using DeskTop Mailer, we run the data through the software to generate a CASS certificate. The name/address data is then pre-sorted according to USPS standards. Postage form (3600-P) and USPS Qualification Report are generated and printed during this step. The USPS pre-sorted file is then passed onto the forms software we use, Paris, to map the data to the electronic form, and then printed. We add a sequential number and print this number on the form in very small print. This sequential number is used to reprint the same form/data combination if it is destroyed during the insertion process. This sequential number is also used to check against the incoming number of records to ensure PPI prints all of the information supplied to us. We add OMR (Optical Mark Reader) marks to the printed form to be used in the insertion process. These marks tell the inserter how many pages to insert into one envelope, which #9 return envelope to use and when there is a change in postal processing. This information is then all superimposed on Microsoft Word or other images of the forms for printing.

Sort and code for best postal rates

Answer: Using DeskTop Mailer software, Postal Pros, Inc. sorts each job down to Carrier Rate postage, which is the lowest postage available.

Provide printing which may include printing ferrous oxide and/or optical marks.

Answer: Postal Pros, Inc. provides this.

Transport mail.

Answer: Postal Pros, Inc. delivers all State mail we process to the USPS bulk mail facilities. ✓

Provide forms development and design support, Hourly rate for notice changes. Store the notice templates on site (template maintained and stored electronically) for any changes.

Answer: Postal Pros, Inc. provides all development and support functions for the State. All electronic forms are stored on site.

Provide forms revision in a timely manner (i.e. no later than 30 days from State request to a full production.

Answer: Postal Pros, Inc. meets or exceeds the 30 date production implementation guidelines.

Submit detailed itemization of forms printed and mailed with the monthly statement (also to be provided in an electronic format in Microsoft Excel)

Answer: Working with State personnel, Postal Pros, Inc. has developed forms showing the itemization of all forms we print and mail. Samples of these forms are attached. Postal Pros, Inc. submits these forms both in a hard copy format and electronically to designated State personnel each month.

Provide revisions as federally mandated which may require additional mailing and configurations.

Answer: Postal Pros, Inc. works closely with designated State personnel to ensure all federal mandates are met.

Utilize "USPS AMS Database" (updated to the latest version", owned by State. Upon the termination or expiration of the agreement the USPS AMS Database software utilized under the agreement together with the licenses and updates therefore will be turned over to the State with 30 days.

Answer: Postal Pros, Inc. is willing to use USPS AMS Database provided by the State and will keep current with updates.

Provide print in color (four-color minimum) and in different fonts.

Answer: Postal Pros, Inc. can provide four color minimum printing. Postal Pros, Inc. can print different fonts.

Provide for print in different languages (i.e. Farsi, French, German, Russian and especially Spanish and Vietnamese).

Answer: Postal Pros, Inc. can print in any language requested.

Provide reporting outcomes on measurement for timely deliver/mailing of product, working with other State agencies, contractors (i.e. information technologies contracts on W-2 files) invoiced number of each type of product produced/mailed, notices and cost per product.

Answer: Postal Pros, Inc. provides a complete breakdown of the number of envelopes we mail daily, the form number or designated configuration, and the cost of each item. For agencies where we mail daily we provide a monthly invoice and breakdown, for agencies where we only mail one job per month we provide this within 72 hours of the job being completed. A copy of the postal paperwork is included for each mailing.

Provide incentive benchmarks for lowered price per item based on volume.

Answer: Postal Pros, Inc. will offer a 5% discount for monthly volumes over 250,000 envelopes. This discount will apply to the overage.

Provide for future years expansion of different type of services. Including, on site programming conversions and storage of notices configuration. Developing future standard forms (i.e. semiannual reporting, recertification forms, 1,2,3,4, 5 pages two sided).

Answer: Postal Pros, Inc. can assist with any future development of forms that the State requires. We currently provide two sided printing and each form can be many pages as needed. For example, we currently print forms for CSED that exceed 100 pages.

Provide for adding one or two filers to standard notices upon request.

Answer: Postal Pros, Inc. can selectively insert up to 5 filers per envelope.

Quality Assurance

Answer: Postal Pros, Inc. will accept and participate in any quality assurance programs and guidelines that the State requires.

Additional Services Provided

Postal Pros, Inc. can generate and send a pdf file of all forms send daily.

Postal Pros, Inc. manually inserts, and presorts when possible, forms that are over 6 pages long and cannot be run through standard machines.

Postal Pros, Inc. runs checks on the data each day and corrects malformed data. We also check the data to ensure that it is not a duplicate file, that the number of files sent is the number of files processed and that the size of the file is consistent with past files of that type.

Postal Pros, Inc. provides data calculations, when necessary, to produce totals or other figures that are not included in the files sent by the State.

Postal Pros, Inc. provides address analysis and reporting. This includes reports to designated personnel on addresses that are not in the USPS databases and are therefore not presortable.

Postal Pros, Inc. provides selective insertion of #9 (return) envelopes and fliers. Based on customer criteria we insert the #9 return envelope that is designated for a specific form. We also insert fliers based on customer designated criteria such as zip code or form number.

Postal Pros, Inc. combines multiple forms to the same recipient for maximum savings to the State. This process results in both postage and printing cost savings.

Postal Pros, Inc. provides volume and trend analysis to the State as requested.

Postal Pros, Inc. provides the State with reprints of forms on demand.

Postal Pros, Inc. sorts all mailings to obtain the maximum postal savings, which is Carrier Rate.



STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT
PURCHASING DIVISION

GSD/PD 003-D2 (Rev. 12/91)

AWARDED VENDOR:
(2) 5509048
POSTAL PROS INC
3700 OSUNA NE #708
ALBUQUERQUE NM 87109-0000
Telephone No.: 505-341-0509

PRICE AGREEMENT
AMENDMENT

PRICE AGREEMENT NUMBER: 60-000-00-00008

PRICE AGREEMENT AMENDMENT NO.: 1

TERM: JULY 1, 2005 - JUNE 30, 2006

SHIP TO:
SHIP TO:
All State of New Mexico Agencies, Commissions, Institutions,
Political Sub-divisions and Local Public Bodies allowed by law.

INVOICE:
INVOICE:

AS REQUESTED

CONTRACT ORDERS WILL INDICATE AGENCY CONTACT
PERSON

Procurement Specialist: BRENDA RODRIGUEZ

Telephone No.: (505) 827-0488

COMMODITY: BATCH MAILING SERVICES

THIS PRICE AGREEMENT AMENDMENT IS TO BE ATTACHED TO THE RESPECTIVE PRICE AGREEMENT AND BECOME A PART THERE OF.

IN ACCORDANCE WITH CONTRACT PROVISIONS, AND BY MUTUAL AGREEMENT OF ALL PARTIES, THIS PRICE AGREEMENT IS EXTENDED FROM JUNE 30, 2006 TO JUNE 30, 2007 AT THE SAME PRICE, TERMS AND CONDITIONS.

EXCEPT AS MODIFIED BY THIS AMENDMENT, THE PROVISIONS OF THE PRICE AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

ACCEPTED FOR THE STATE OF NEW MEXICO

Brenda A. Rodriguez
NEW MEXICO STATE PURCHASING AGENT

DATE: 6/27/06

PURCHASING DIVISION, 1100 ST. FRANCIS DRIVE 87505 / PO BOX 26110, SANTA FE, NM 87502-0110
(505) 827-0472

JG

STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT

CONTRACT VENDOR(S)

* PRICE AGREEMENT *

BATCH MAILING SERVICES

2 VENDORS (SEE PAGE -3-)

P.A. NUMBER: 60-000-00-00008
COMMODITY 73004
CODE(S):

BUYER: BRENDA RODRIGUEZ
(505) 827-0488

SEALED BID OPENING * FORMAL
STATE PURCHASING AGENT'S OFFICE
DATE: 06/28/05

SHIP TO:
ALL STATE OF NEW MEXICO AGENCIES,
COMMISSIONS, INSTITUTIONS,
POLITICAL SUB-DIVISIONS AND LOCAL
PUBLIC BODIES ALLOWED BY LAW.

THIS PRICE AGREEMENT IS MADE SUBJECT TO THE TERMS AND CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS PAGE AND PAGE 2.
INVOICE/BILL TO:
AS REQUESTED

THE TERM OF THIS PRICE AGREEMENT SHALL BE JUL 01, 2005 THRU JUN 30, 2006.

ACCEPTED FOR THE STATE OF NEW MEXICO

Michael R. A. Ho For
NEW MEXICO STATE PURCHASING AGENT

DATE: 06/30/05

PURCHASING DIVISION
JOSEPH MONTOYA BLDG, RM. 2016
1100 ST. FRANCIS DR. 87505
P.O. BOX 26110
SANTA FE, NEW MEXICO 87502-0110

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GSD/PD 002-A6 (Rev. 12/91)

STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT
PURCHASING DIVISION

DEPARTMENT
PRICE AGREEMENT

Page 2

ARTICLE I - STATEMENT OF WORK

Under the terms and conditions of this Price Agreement the using agency may issue orders for items and/or services described herein. The terms and conditions of this Price Agreement shall form a part of each order issued hereunder.

The item and/or services to be ordered shall be as listed under ARTICLE IX - Price Schedule. All orders issued hereunder will bear both an order number and this Price Agreement number. It is understood that no guarantee or warranty is made or implied, by either the New Mexico State Purchasing Agent or the user, that any order for any definite quantity will be issued under this Price Agreement. The contractor is required to accept the order and furnish the items and/or services in accordance with the articles contained hereunder for the quantity of each order issued.

ARTICLE II - TERM

The term of this Price Agreement for issuance of orders shall be as indicated in specifications

ARTICLE III - SPECIFICATIONS

Items and/or services furnished hereunder shall conform to the requirements of specifications and/or drawings applicable to items listed under ARTICLE IX - Price Schedule. Orders issued against this schedule will show the applicable Price Agreement item(s), numbers(s), and price(s); however they may not describe the item(s) fully.

ARTICLE IV - SHIPPING AND BILLING INSTRUCTIONS

Contractor shall ship in accordance with the instructions of this form. Shipment shall be made only against specific orders which the user may place with the contractor during the term indicated in ARTICLE II - TERM. The contractor shall enclose a packing list with each shipment listing the order number, Price Agreement number and the commercial parts number (if any) for each item. Delivery shall be made as indicated on page 1. If vendor is unable to meet stated delivery the State Purchasing Agent must be notified.

ARTICLE V - TERMINATION

This Price Agreement may be terminated by either signing party upon written notice to the other at least thirty (30) days in advance of the date of termination. Notice of Termination of the Price Agreement **SHALL NOT AFFECT ANY OUTSTANDING ORDERS.**

ARTICLE VI - AMENDMENT

This Price Agreement may be amended by mutual agreement of the NM State Purchasing Agent and the contractor upon written notice by either party to the other. An amendment to this Price Agreement **SHALL NOT AFFECT ANY OUTSTANDING ORDERS** issued prior to the effective date of the amendment as mutually agreed upon, and as published by the NM state Purchasing Agent. Amendments affecting price adjustments and/or extension of contract expiration are not allowed unless specifically provided for in the bid and contract documents.

ARTICLE VII - ISSUANCE OF ORDERS

Only written signed orders are valid under this Price Agreement. Form SPD-001A is the approved form for state agencies issuing Contract Orders under this Price Agreement. Other authorized government entities may utilize form SPD-001A or forms adapted by them for their own use.

ARTICLE VIII - PACKING (IF APPLICABLE)

Packing shall be in conformance with standard commercial practices.

ARTICLE IX - PRICE SCHEDULE

Prices as listed in the Price Schedule hereto attached, ARE FIRM.

STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT
PURCHASING DIVISION

TERMS AND CONDITIONS UNLESS OTHERWISE SPECIFIED

1. **General:** When the State Purchasing Agent issues a purchase document in response to the Vendor's bid, a binding contract is created.
2. **Variation In Quantity:** No variation in the quantity of any item called for by this order will be accepted unless such variation has been caused by conditions of loading, shipping, packing or allowances in manufacturing process, and then only to the extent, if any, specified elsewhere in this order.
3. **Assignment:**
 - A. Neither the order, nor any interest therein, nor claim there under, shall be assigned or transferred by the Vendor, except as set forth in subparagraph 3B below or as expressly authorized in writing by the state purchasing agent's office. No such assignment or transfer shall relieve the Vendor from the obligations and liabilities under this order.
 - B. Vendor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the State as to goods, services, and materials purchased in connection with this bid are hereby assigned to the State.
4. **State Furnished Property:** State furnished property shall be returned to the State upon request in the same condition as received except for ordinary wear, tear and modifications ordered hereunder.
5. **Discounts:** Prompt payment discounts will not be considered in computing the low bid. Discounts for payment within 20 days will be considered after the award of the contract. Discounted time will be computed from the date of receipt of the merchandise or invoice, whichever is later.
6. **Inspection:** Final inspection and acceptance will be made at the destination. Supplies rejected at the destination for non-conformance with specifications shall be removed, at the Vendor's risk and expense, promptly after notice of rejection.
7. **Inspection of Plant:** The State Purchasing Agent may inspect, at any reasonable time, the part of the contractor's, or any subcontractor's plant or place of business, which is related to the performance of this contract.
8. **Commercial Warranty:** The Vendor agrees that the supplies or services furnished under this order shall be covered by the most favorable commercial warranties the Vendor gives to any customer for such supplies or services, and that the rights and remedies provided herein shall extend to the State and are in addition to and do not limit any rights afforded to the State by any other clause of this order. Vendor agrees not to disclaim warranties of fitness for a particular purpose of merchantability.
9. **Taxes:** The unit price shall exclude all State taxes.
10. **Packing, Shipping and Invoicing:**
 - A. The State's purchase document number and the Vendor's name, user's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The user's count will be accepted by the Vendor as final and conclusive on all shipment not accompanied by a packing ticket.
 - B. The Vendor's invoice shall be submitted in triplicate, duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit prices and extended totals. Separate invoices shall be rendered for each and every complete shipment. Invoice must be submitted to the using agency and **NOT THE STATE PURCHASING AGENT.**
11. **Default:** The State reserves the right to cancel all or any part of this order without cost to the State, if the Vendor fails to meet the provisions of this order and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the State due to the Vendor's default. The Vendor shall not be liable for any excess costs if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Vendor; such causes include, but are not restricted to, acts of God or the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the State shall determine that the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery scheduled. The rights and remedies of the State provided in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law or under this order.
12. **Non-collusion:** In signing this bid, the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this offer submitted to the State Purchasing Agent.
13. **Non-discrimination:** Vendors doing business with the State of New Mexico must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act, (Rev. 1979), and the Americans with Disabilities Act of 1990, (Public Law 101-336).
14. **The Procurement Code:** Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.
15. All bid items are to be NEW and of most current production, unless otherwise specified.
16. **Payment for purchases:** Except as otherwise agreed to: Late payment charges may be assessed against the user state agency in the amount and under the conditions set forth in Section 13-1-158 NMSA 1978.
17. **Workers' Compensation:** The Contractor agrees to comply with state laws and rules pertaining to workers' compensation benefits for its employees. If the Contractor fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this (Agreement) may be terminated by the contracting agency.
18. **Arbitration:** Any controversy or claim arising between the parties shall be settled by binding arbitration pursuant to the Commercial Arbitration Rules of the American Arbitration Association and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

STATE OF NEW MEXICO

GENERAL SERVICES DEPARTMENT

60-000-00-00008

PURCHASING DIVISION

PAGE 3

CONTRACT VENDORS:

(1)-5385448	505-823-3210	PAY DISC:	NET 30
ADDRESS SPECIFIC ADVERTISING CO		FOB:	DESTINATION
PO BOX 92410		DELIVERY:	AS REQUESTED

ALBUQUERQUE NM 87199-2410 TAX-ID -

(2)-5509048	505-341-0509	PAY DISC:	NET 30
POSTAL PROS INC		FOB:	DESTINATION
3700 OSUNA NE #708		DELIVERY:	24 HOURS

ALBUQUERQUE NM 87109-0000 TAX-ID -

STATE OF NEW MEXICO
GENERAL SERVICES DEPARTMENT
PURCHASING DIVISION
60-000-00-00008
PAGE 4

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*****
ITEM *APPROX* UNIT * ARTICLE * UNIT * CONTRACT
* QTY * * AND DESCRIPTION * PRICE * VENDOR
*****

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PURSUANT TO THE PROVISIONS OF THE FEDERAL TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) BLOCK GRANT UNDER TITLE IV OF THE SOCIAL SECURITY ACT, THE FOOD STAMP ACT OF 1977 (7 U.S.C. 2011 ET. SEQ.), AND OTHER PUBLIC ASSISTANCE PROGRAMS, AND APPLICABLE REGULATIONS, THE HUMAN SERVICES DEPARTMENT (HSD AND OTHER STATE AGENCIES) AND OTHER STATE AGENCIES) IS RESPONSIBLE FOR OBTAINING AND PROVIDING TANGIBLE BENEFITS TO NEW MEXICANS IN NEED. TO ACCOMPLISH THIS GOAL ((HSD AND OTHER STATE AGENCIES) AND OTHER STATE AGENCIES) IS REQUIRED TO NOTIFY STAKEHOLDERS.

M001

IN ORDER TO ASSIST ((HSD AND OTHER STATE AGENCIES) AND OTHER STATE AGENCIES) IN CARRYING OUT THE ABOVE OBLIGATIONS, THE CONTRACTOR SHALL PROVIDE BATCH-MAILING SERVICES.

CONTRACTOR SHALL: M002

PURCHASE AND PROVIDE STORAGE OF PRINTING AND MAILING STOCK

ACCEPT ENCRYPTED DOWNLOAD OF DATA BY DEDICATED LINEMODEM, TO ACCOMMODATE (HSD AND OTHER STATE AGENCIES) AND OTHER STATE AGENCIES) SPECIFICATION ON ENCRYPTION

MERGE INFORMATION TO FORMS AND MAILING PROGRAMS

SORT AND CODE FOR BEST POSTAL RATES
PROVIDE PRINTING WHICH MAY INCLUDE PRINTING FERROUS OXIDE AND/OR OPTICAL MARKS

PROVIDE WATERMARK PRINTING CAPABILITY

PROVIDE MAILING WHICH INCLUDES FOLDING AND INSERTING PRINTED MATERIALS INTO ENVELOPES

TRANSPORT MAIL

PROVIDE FORMS DEVELOPMENT, TESTING AND DESIGN SUPPORT.
HOURLY RATE FOR NOTICE CHANGES. STORE THE NOTICE TEMPLATES ON SITE (TEMPLATE MAINTAINED AND STORED ELECTRONICALLY), FOR ANY CHANGES

PROVIDE FORMS REVISION IN A TIMELY MANNER (I.E. NO LATER THAN 30 DAYS FROM THE ((HSD AND OTHER STATE AGENCIES) AND OTHER STATE AGENCIES) REQUEST TO A FULL PRODUCTION)

SUBMIT DETAILED ITEMIZATION OF FORMS PRINTED AND MAILED WITH

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THE MONTHLY STATEMENT (ALSO, TO BE PROVIDED IN AN ELECTRONIC
FORMAT IN MICROSOFT EXCEL)

PROVIDE REVISIONS AS FEDERALLY MANDATED WHICH MAY REQUIRE
ADDITIONAL MAILING AND CONFIGURATIONS

UTILIZE "USPS AMS DATABASE" (UPDATED TO THE LATEST VERSION),
OWNED BY ((HSD AND OTHER STATE AGENCIES) AND OTHER STATE
AGENCIES). UPON THE TERMINATION OR EXPIRATION OF THE
AGREEMENT THE "USPS AMS DATABASE" SOFTWARE UTILIZED UNDER
THE AGREEMENT TOGETHER WITH THE LICENSES AND UPDATES
THEREFORE WILL BE TURNED OVER TO THE ((HSD AND OTHER STATE
AGENCIES) AND OTHER STATE AGENCIES) (WITHIN 30 DAYS)

PROVIDE PRINT IN COLOR (FOUR COLOR MINIMUM) AND IN DIFFERENT
FONTS

PROVIDE FOR PRINT OF ANY PICTURES IN .JPG, .GIF, .BMP, OR
.TIF FORMAT

PROVIDE FOR PRINT IN DIFFERENT LANGUAGES (I.E. FARSI,
FRENCH, GERMAN, RUSSIAN, AND ESPECIALLY SPANISH AND
VIETNAMESE)

PROVIDE DIFFERENT SIZE PAPER PRINTING CAPABILITY (I.E. W-2'S
ETC. POSSIBLY ON 5"X 7" STOCK, POSTERS AND POSTCARDS SIZE
ETC.)

PROVIDE REPORTING OUTCOMES ON MEASUREMENT FOR TIMELY
DELIVERY/MAILING OF PRODUCT, WORKING WITH OTHER ((HSD AND
OTHER STATE AGENCIES) AND OTHER STATE AGENCIES) CONTRACTORS
(I.E. INFORMATION TECHNOLOGIES (IT) CONTRACTS ON W-2 FILES),
INVOICED NUMBER OF EACH TYPE OF PRODUCT PRODUCED/MAILED,
NOTICES, AND COST PER PRODUCT

PROVIDE INCENTIVE BENCHMARKS FOR LOWERED PRICE PER ITEM
BASED ON VOLUME

PROVIDE FOR FUTURE YEARS EXPANSION OF DIFFERENT TYPE OF
SERVICES. INCLUDING, ON SITE PROGRAMMING CONVERSIONS AND
STORAGE OF NOTICES CONFIGURATION. DEVELOPING FUTURE
STANDARD FORMS (I.E. SEMIANNUAL REPORTING, RECERTIFICATION
FORMS, 1,2,3,4,5 PAGES TWO SIDED)

PROVIDE FOR ADDING ONE OR TWO FLIERS TO STANDARD NOTICES
UPON REQUEST

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BE RESPONSIBLE FOR ASSURING THE QUALITY OF THE TASKS, AS OUTLINED AND SHALL INSURE THAT THE TASKS ARE READY FOR ACCEPTANCE TESTS BY ((HSD AND OTHER STATE AGENCIES) AND OTHER STATE AGENCIES) IN A TIMELY MANNER AND THE TASK PERFORMED MEET ALL TIMELINES AND QUALITY STANDARDS REQUIRED BY THE AGREEMENT.

QUALITY ASSURANCE SHALL BE A PROCESS WHEREBY (HSD AND OTHER STATE AGENCIES) DETERMINES THAT THE TASK MEETS THE INSTRUCTIONS PROVIDED BY (HSD AND OTHER STATE AGENCIES) AND THE MAILING IS CORRECT AND FUNCTIONAL.

FINAL ACCEPTANCE SHALL BE ACCOMPLISHED IN WRITING BY (HSD AND OTHER STATE AGENCIES).

QUALITY ASSURANCE BEGINS WITH RECEIPT OF THE COMPLETED FORM(S) FROM THE CONTRACTOR.

UPON COMPLETION OF THE CONTRACTOR QUALITY ASSURANCE PROCESS, THE CONTRACTOR SHALL CERTIFY IN WRITING THAT THE FORM(S) IS IN COMPLIANCE WITH THE SUBMITTED TASK ASSIGNMENT OR CHANGE REQUEST AND IS READY FOR FINAL ACCEPTANCE TESTING. THE CONTRACTOR WILL PROVIDE A LIST OF RESOURCES REQUIRED FOR CONDUCTING THE FINAL ACCEPTANCE TEST.

WITHIN (3) THREE WORK DAYS FROM THE DATE OF RECEIPT OF A DELIVERABLE OR COMPLETED TASK, (HSD AND OTHER STATE AGENCIES) SHALL DETERMINE AND NOTIFY THE CONTRACTOR OF THE DATE A QUALITY ASSURANCE REVIEW WILL BE ACCOMPLISHED. THE LENGTH OF TIME FOR REVIEW WILL BE DETERMINED BY COMPLEXITY OF THE TASK. IN THE EVENT OF A DISPUTE ON APPROPRIATE TIME PERIOD, (HSD AND OTHER STATE AGENCIES) AND THE CONTRACTOR SHALL NEGOTIATE AND, FAILING AGREEMENT, SHALL FOLLOW THE DISPUTE PROCEDURE AS OUTLINE.

(HSD AND OTHER STATE AGENCIES) ACCEPTANCE TEST WILL BE DETERMINED BY THE COMPLEXITY OF THE DELIVERABLE/TASK AND MAY INCLUDE SPECIAL TEST AS BE REQUIRED TO VALIDATE REQUIREMENTS.

IF THE WORK PRODUCT PROVIDED BY THE CONTRACTOR IS ACCEPTED UNDER QUALITY ASSURANCE, THE CONTRACTOR WILL BE NOTICED OF THE ACCEPTANCE IN WRITING.

IF WORK PRODUCT OR ANY PORTION(S) THEREOF IS UNACCEPTABLE UNDER QUALITY ASSURANCE, (HSD AND OTHER STATE AGENCIES)

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SHALL NOTIFY THE CONTRACTOR IN WRITING AT THE END OF THE QUALITY ASSURANCE REVIEW PERIOD.

THE CONTRACTOR WILL RESUBMIT THE WORK PRODUCT WHEN THE APPROPRIATE CORRECTIONS OR MODIFICATIONS HAVE BEEN MADE.

THE QUALITY ASSURANCE PROCESS BEGINS WHEN THE WORK PRODUCT IS RESUBMITTED, WITH (HSD AND OTHER STATE AGENCIES) AGAIN PROVIDING A QUALITY ASSURANCE REVIEW DATE WITHIN THREE (3) WORK DAYS OF RECEIPT OF THE RESUBMITTED WORK PRODUCT.

AFTER A QUALITY ASSURANCE REVIEW IS REPEATED AND IF THE WORK PRODUCT OR ANY PORTION THEREOF IS FOUND UNACCEPTABLE, THE PROCESS DESCRIBED IN THIS SECTION SHALL BE REPEATED UNTIL ACCEPTANCE IS OBTAINED, (HSD AND OTHER STATE AGENCIES) TERMINATES THIS AGREEMENT FOR CAUSE, OR A DELAY OR WAIVER IS OBTAINED THROUGH THE DISPUTES PROCESS.

ANY DISPUTE CONCERNING PERFORMANCE OF THE AGREEMENT SHALL BE REPORTED IN WRITING TO THE (HSD AND OTHER STATE AGENCIES) DIVISION DIRECTOR (ASD, CSED AND ISD) WITHIN 30 DAYS OF THE ACTIVITY OR INCIDENT GIVING RISE TO THE DISPUTE AND BE DECIDED UPON THE SECRETARY OF (HSD AND OTHER STATE AGENCIES).

THE (HSD AND OTHER STATE AGENCIES) SECRETARY OR A DESIGNEE WILL REVIEW THE ISSUES PRESENTED AFTER REQUESTING ALL NECESSARY EVIDENCE OR TESTIMONY FROM BOTH PARTIES AND PROVIDING A HEARING ON THE ISSUES IF DETERMINED TO BE NECESSARY. IF APPROPRIATE, THE (HSD AND OTHER STATE AGENCIES) SECRETARY OR DESIGNEE MAY SEEK INFORMATION OR TESTIMONY FROM ADDITIONAL PARTIES. THE (HSD AND OTHER STATE AGENCIES) SECRETARY WILL ISSUE A DETERMINATION IN WRITING THAT WILL CONCLUDE THE ADMINISTRATIVE PROCESS AVAILABLE TO THE PARTIES. THE (HSD AND OTHER STATE AGENCIES) SECRETARY WILL NOTIFY THE PARTIES OF HER DECISION WITHIN THIRTY (30) DAYS OF NOTICE OF THE APPEAL.

PENDING DECISION BY THE (HSD AND OTHER STATE AGENCIES) SECRETARY, BOTH PARTIES SHALL PROCEED DILIGENTLY WITH PERFORMANCE OF THE AGREEMENT, IN ACCORDANCE WITH THE AGREEMENT. CLIENTS MAILING SHALL NOT BE DELAYED OR HELD UP AS THE RESULT OF A DISPUTE DELAYS IN CLIENT MAILINGS SHALL BE GROUNDS FOR TERMINATION.

FAILURE TO INITIATE OR PARTICIPATE IN ANY PART OF THIS PROCESS SHALL BE DEEMED WAIVER OF ANY CLAIM THAT THE

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CONTRACTOR MAY HAVE.

OTHER PROVISIONS:

THE TERM OF THIS AGREEMENT SHALL BE FOR ONE (1) YEAR FROM DATE OF AWARD WITH THE OPTION TO EXTEND FOR A PERIOD (S) OF THREE (3) ADDITIONAL YEARS, ON A YEAR-BY-YEAR BASIS, BY MUTUAL AGREEMENT OF ALL PARTIES AND APPROVAL OF THE NEW MEXICO STATE PURCHASING DIRECTOR AT THE SAME PRICE, TERMS AND CONDITIONS. THIS AGREEMENT SHALL NOT EXCEED FOUR (4) YEARS.

CONFIDENTIALITY:

ANY INFORMATION RECEIVED, PROVIDED TO, OR DEVELOPED BY THE CONTRACTOR UNDER THE TERMS OF THE CONTRACT, INCLUDING CLIENT-SPECIFIC INFORMATION AND MATTERS LEARNED DURING THE COURSE OF INTERPRETATION, SHALL BE KEPT CONFIDENTIAL AND SHALL NOT BE MADE AVAILABLE TO ANY INDIVIDUAL OR ORGANIZATION BY THE CONTRACTOR (OR ITS EMPLOYEES, AGENTS AND SUBCONTRACTORS) WITHOUT THE PRIOR WRITTEN APPROVAL OF (HSD AND OTHER STATE AGENCIES), EXCEPT AS MAY BE OTHERWISE AUTHORIZED BY LAW.

IN CONNECTION WITH BILLING AND TRACKING OF SERVICES, THE CONTRACTOR SHALL ABIDE BY THE FOLLOWING PROVISIONS:

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THE CONTRACTOR SHALL BE COMPENSATED FOR WORK PERFORMED AT THE RATE BY PRICE PER MAILED ENVELOPE, WHICH WILL NOT INCLUDE GROSS RECEIPT TAX.

THE CONTRACTOR SHALL BE REQUIRE TO INCLUDE GROSS RECEIPTS TAX AS A SEPARATE ITEM ADDED TO THE AMOUNT BEING BILLED ON EACH INVOICE SUBMITTED TO (HSD AND OTHER STATE AGENCIES). SHOULD ANY NEW MEXICO STATE OR LOCAL GROSS RECEIPT TAXES BE INCREASED OR ANY NEW MEXICO STATE OR LOCAL TAX BE IMPOSED BY STATUE, RULING, OR REGULATION AFFECTING THE CONTRACTOR, THE (HSD AND OTHER STATE AGENCIES) SHALL INCREASE THE AGREEMENT BY THE AMOUNT OF SUCH NEW OR ADDITIONAL TAX. THE CONTRACTOR SHALL BE RESPONSIBLE OF ALL GROSS RECEIPTS TAX PAYMENTS TO THE STATE OF NEW MEXICO.

THE CONTRACTOR SHALL PROVIDE TO (HSD AND OTHER STATE AGENCIES) DETAILED, MONTHLY INVOICING INCLUDING COST FOR:

RECERTIFICATION FORMS, ITEMIZED BILLS FOR PLAIN INSERTIONS, ANY SPECIAL RUNS - AD-HOC'S, AND ANY PRINTED,

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INSERTED, METERED AND SENT SPECIAL RUNS

QUARTERLY REPORTING PRINTED, INSERTED, MAILED, SENT, TAX AND COST

SEMIANNUAL REPORTING PRINTED, INSERTED, MAILED, SENT, TAX AND COST

CLIENT NOTICES PRINTED, INSERTED, MAILED SENT, TAX AND COST, BY SINGLE PAGE - DOUBLE SIDED, TWO PAGE - DOUBLE SIDED, THREE PAGE - DOUBLE SIDED, FOUR PAGE - DOUBLE SIDED, AND FIVE PAGE - DOUBLE SIDED

SALES TAX (RATE), AND

TOTAL COST PER MONTH

THE CONTRACTOR SHALL INVOICE SEPARATELY BY EACH (HSD AND OTHER STATE AGENCIES) DIVISION'S (ADMINISTRATIVE SERVICES DIVISION, CHILD SUPPORT ENFORCEMENT DIVISION AND INCOME SUPPORT DIVISION) SUBMITTING AND UTILIZING THE BATCH MAILING SERVICE.

CONTRACTOR WILL NOT BE PAID FOR ANY MATERIALS DAMAGED DURING STORAGE OR THE PRINTING OR MAILING PROCESS.

CONTRACTOR WILL NOT BE PAID FOR ANY DOCUMENTS DAMAGED WHILE IN TRANSPORT TO OR FROM THE CONTRACTOR'S SITE.

BIDS SHALL IDENTIFY:

VARIABLE RATES, IF AVAILABLE.

DISCOUNT RATES, IF AVAILABLE, BY USAGE/VOLUME.

DISCOUNT RATES, IF AVAILABLE, FOR STATE GOVERNMENT AGENCIES.

BIDDERS SHOULD REVIEW APPENDIX A (ATTACHED), WHICH CONTAINS ADDITIONAL INFORMATION FOR BIDDERS, INCLUDING ASD, CSED AND ISD CLIENT NOTICES PRINTED, INSERTED AND MAILED USAGE PATTERNS FOR CALENDAR YEAR '04.

CONTRACT ESCALATION (UNSTABLE MATERIALS);
CONTRACT PRICE ESCALATIONS OR REVISIONS OF STATED CONTRACT PRICES UPON THE OCCURRENCE OF SPECIFIED MANUFACTURER CONTINGENCIES DUE TO INSTABILITY OF CONCRETE, WOOD, STEEL AND METAL(S) MARKET PRICES, CONTRACT OR PRICE AGREEMENTS

M004

M005

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WITH PRICES BASED UPON ESTABLISHED CATALOGUE OR LIST PRICES IN A FORM REGULARLY MAINTAINED BY THE MANUFACTURER OR VENDOR AND PUBLISHED OR OTHERWISE NEGOTIATED, VENDORS MAY REQUEST FOR PRICE INCREASE FOR CONSIDERATION BY THE NEW MEXICO STATE PURCHASING DIVISION. THIS ACTION MUST BE CONSISTENT TO 13-1-171, NMSA, 1978. ALL ESCALATION REQUESTS MUST REFERENCE THE CONTRACT BY NAME AND NUMBER AND INCLUDE THE FOLLOWING INFORMATION: CONTRACT NUMBER OR PRICE AGREEMENT NUMBER CURRENT ITEM PRICE(S) PROPOSED NEW PRICE(S) APPROXIMATE PERCENTAGE OF INCREASE SUPPLIER OR MANUFACTURERS WRITTEN NOTIFICATIONS OF PRICE INCREASE SUPPLIER OR MANUFACTURERS WRITTEN NOTIFICATIONS OF PRICE INCREASE. ESCALATION APPROVAL IS NOT AUTOMATIC, BUT WILL BE REVIEWED BY THE STATE PURCHASING AGENT ON AN INDIVIDUAL MEASURE. THIS IS NOT INTENDED TO ALLOW FOR COST INCREASES OF THE MATERIALS. PROPOSED NEW PRICES MUST BE STATED WITH A FIRM DATE OF EXPIRATION. TO FACILITATE PROMPT CONSIDERATION ALL REQUESTS FOR PRICE INCREASES MUST INCLUDE ALL INFORMATION LISTED ABOVE ALONG WITH FIRM DATES AND A SIGNATURE OF THE CONTRACTOR OR VENDOR. CONTRACT ESCALATION (PAPER)

CONTRACT PRICE ESCALATIONS OR REVISIONS OF STATED CONTRACT PRICES UPON THE OCCURRENCE OF SPECIFIED PLANT OR MANUFACTURER CONTINGENCIES DUE TO INSTABILITY OF PULP COSTS. CONTRACT OR PRICE AGREEMENTS WITH PRICES BASED UPON ESTABLISHED LIST PRICES IN A FORM REGULARLY MAINTAINED BY THE VENDOR AND PUBLISHED OR OTHERWISE NEGOTIATED, VENDORS MAY REQUEST FOR A PRICE INCREASE FOR CONSIDERATION BY THE NEW MEXICO STATE PURCHASING DIVISION. THIS ACTION MUST BE CONSISTENT TO 13-1-171, NMSA, 1978. ALL ESCALATION REQUESTS MUST REFERENCE THE CONTRACT BY NAME AND NUMBER AND INCLUDE THE FOLLOWING INFORMATION. CONTRACT NUMBER OR PRICE AGREEMENT NUMBER CURRENT ITEM PRICE(S), PROPOSED NEW PRICE(S). APPROXIMATE PERCENTAGE OF INCREASE, WRITTEN NOTIFICATIONS OF INCREASE FROM PLANT AND AWARDED VENDOR. ESCALATION APPROVAL IS NOT AUTOMATIC, BUT WILL BE REVIEWED BY THE STATE PURCHASING AGENCY ON AN INDIVIDUAL MEASURE. TO FACILITATE PROMPT CONSIDERATION ALL REQUESTS FOR PRICE INCREASES MUST INCLUDE ALL INFORMATION LISTED ABOVE ALONG WITH FIRM DATES AND SIGNATURE OF THE MANUFACTURER AND/OR VENDOR.

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- UNIT COST \$ _____

SEE ATTACHED
PRICE LISTING

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** ITEM 0001 CONTINUED **

TWO SIDED SHEET INTO #10 ENVELOPE
DISCOUNTS APPLY ON OTHER CONFIGURATIONS

0.150000 (2)

**** 1 ITEM(S), 1 AWARDED

Services Price List for Bid # 60-000-00-00008

Address Specific Advertising, 601 1st St SW, Albuquerque, NM 87102, Phone: 505-822-8225 Fax: 505-856-8410

Item		Description	Price
1	Printing (Black/White)		
a)		Per Leaf Printing single sided static copy	\$0.033
b)		Per Leaf Printing single sided static and Variable Copy	\$0.043
c)		Per Leaf Printing two sided Static Copy	\$0.059
d)		Per Leaf Printing two sided Static with variable copy	\$0.076
2	Printing (color)		
a)		Pre-press Charge	\$45.000
b)		Per leaf Printing (4 Color processed) one sided	\$0.070
c)		Per leaf Printing (4 Color processed) Two sided	\$0.085
3	Envelopes		
a)		#10 Window Envelope	\$0.030
b)		Printing on face	Included
4	Mail Assembly		
a)		Per Mail Piece Processing	\$0.016
b)		Folding	Included
c)		Machine Inserting	Included
d)		Sealing	Included
e)		Sorting for Mailing Postage Discounts	Included
f)		Additional insert printed by ADSAC	Included
g)		Additional insert printed by outside source	\$0.010
		*5% price breaks on 140,000	
		*10% price breaks on 210,000	



New Mexico
Human Services Department
Administrative Services Division
Contracts/Procurement Bureau
729 ST. Michaels Drive
Santa Fe, NM 87505
FAX (505-827-8199)

TO: Steve Chavez

FROM: Patricia Ornelas ^{Phone} 7-9409

RE: Postal Box

DATE: FAX 7-7259
11-12-08