

STATE OF NEW MEXICO
HUMAN SERVICES DEPARTMENT
PROFESSIONAL SERVICES CONTRACT AMENDMENT No. 1

THIS AGREEMENT is made and entered into by and between, the State of New Mexico, Human Services Department, hereinafter referred to as "HSD", and HELP New Mexico hereinafter referred to as the "Contractor".

IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT THE FOLLOWING PROVISIONS OF THE ABOVE-REFERENCED CONTRACT ARE AMENDED AS FOLLOWS:

Section 1, Scope of Work, is hereby amended to read as follows:

1. **Scope of Work.**

A. Contractor shall provide services in a manner that complies with the federal objectives attached hereto as Exhibit A, Amendment 1, Scope of Work.

13. **Matters Affecting Clients.**

A. Clients shall be determined to be eligible by the Contractor according to the Community Services Block Grant standards of 200% of the national poverty level for 2010.

All other articles of this contract remain the same.

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IN WITNESS WHEREOF, parties have executed this Agreement as of the date of signature by the DFA Contracts Review Bureau, below or a specified date whichever is later.

By: [Signature]
Pamela S. Hyde, J.D., Secretary
Human Services Department

Date: 6/27/09

By: [Signature]
Paul R. Ritzma, General Counsel
Human Services Department

Date: 6/15/09

By: [Signature]
Contractor

Date: 06/16/09

The records of the Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

ID Number: 01-717215-00-2

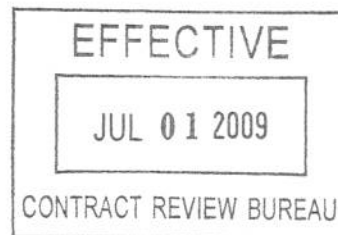
By: [Signature]
Taxation and Revenue Department

Date: 6/26/09

This Agreement has been approved by the DFA Contracts Review Bureau:

By: [Signature]
DFA Contracts Review Bureau

Date: 7-30-09



SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (Migrant)**2) FEDERAL OBJECTIVES **GOAL 1: Low-income people become more self-sufficient**

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Farm workers lack the resources to obtain the necessary tools, clothing or licenses for other types of employment opportunities.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: A. Unemployed and obtained a job. B. Employed and obtained an increase in employment income.	Employment/TRSS: Provide vouchers and resources for work clothes; tools; fees for employment-related licenses; and medical tests to participants who require them for employment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.1 A. 10 B. 10
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Farm workers lack the resources to obtain the necessary tools, clothing or licenses for other types of employment opportunities.	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: Additional: Obtained clothing, tools, licenses, and/or testing in support of employment stability.	Employment/TRSS: Provide vouchers and resources for work clothes; tools; fees for employment-related licenses; and medical tests to participants who require them for employment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.2 Additional: 20

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (Migrant)**2) FEDERAL OBJECTIVES **GOAL 1: Low-income people become more self-sufficient**

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Farm workers often lack the resources to purchase goods and services necessary for completion of and vocational training programs and other training programs.	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma.	Education/Employment Supports: Provide vouchers for books; training materials; registration fees/tuition at community colleges; and other training related supportive services to participants beginning or making progress toward diplomas and certificate programs that will result in employment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.2.A: 20

SCOPE OF WORK

CSBG OUTCOME PLAN FORM

2010

1) AGENCY: HELP New Mexico (Migrant)

2) FEDERAL OBJECTIVES GOAL 2: The conditions in which low-income people live are improved

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Lack of funding to increase educational and training opportunities for farm workers is a barrier to their self-sufficiency.	NI 2.1: Increase in, or preservation of opportunities and community resources or services for low-income people in the community as a result of community action projects/ initiatives or advocacy with other public and private agencies, as measured by one or more of the following: H. Accessible preserved or increased educational and training placement opportunities for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post-secondary education.	Employment: Develop at least one initiative to advocate for NFJP Program after it is zeroed in the budget. CSBG funds are leveraged. Funds are used for administrative cost to operate the program. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 2.1 H: 1/Initiative 1/Program
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income people often do not participate in community activities.	NI 2.2: The quality of life and assets in low-income neighborhoods are improved by community action initiative or advocacy, as measured by one or more of the following: E. Increase in or preservation of neighborhood quality-of-life resources.	Linkages: Conduct at least one community needs assessment in at least three communities and get the communities involved in support of activities needed in order to promote their own well being in accordance with the result of the community assessment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Needs Assessment	NI 2.2 E: 1/Initiative 3 Communities

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: HELP New Mexico (Migrant)

2) FEDERAL OBJECTIVES GOAL 4: Partnerships Among supporters and providers of services to low-income people are achieved

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Farm workers are often intimidated by the literacy level and technology tools needed to navigate the pre-employment placement and employment retention systems at the One Stop Centers and other agencies which support retention of employment.	NI 4.1: The number of organizations, both public and private, community action actively works with to expand resources and opportunities in order to achieve family and community outcomes.	Linkages: Maintain and develop formal, informal and financial relationships with local One Stop providers local WIA Boards, local public and private agencies to refer, assist and serve participants in job search, job placement and job retention activities. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Partnerships	NI 4.1: 50

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: HELP New Mexico (Migrant)

2) FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Farm worker families often need emergency assistance with food and shelter.	NI 6.2: The number of low-income individuals or families served by community action that sought emergency assistance....including such services as: A. Food	Emergency Services: Provide emergency vouchers, food stamp referrals, and referrals to other agencies to immediately remedy families in crisis. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Families	NI 6.2.A: 60
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Farm worker families often are in danger of eviction and having their utilities shut off because emergency and life events impact their vulnerable financial status	NI 6.2: The number of low-income individuals or families served by community action that sought emergency assistance....including such services as: B. Emergency payments to vendors including fuel/energy bills.	Emergency Services: Provide emergency vouchers for 40 families for rent and utilities. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Families	NI 6.2.B: 40

SCOPE OF WORK

EXHIBIT A—Amendment 1

CSBG OUTCOME PLAN FORM

2010

1) AGENCY: **HELP New Mexico (Migrant)**

2) FEDERAL OBJECTIVES **GOAL 6:** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Farm worker families often have domestic violence issues that make it necessary for families to seek emergency food, shelter, and legal assistance.	NI: 6.2: The number of low-income individuals or families served by community action that sought emergency assistance...including such services as: E. Protection from Violence F. Legal Assistance	Emergency Services: Provide emergency shelter vouchers referrals to Coalition Against Domestic Violence and referrals to legal assistance programs for 15 families experiencing a domestic violence crisis. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Families	NI 6.2. E: 15 NI 6.2. F: 12
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Farm workers lack the resources to obtain the necessary tools, clothing or licenses for training opportunities.	NI: 6.2: The number of low-income individuals or families served by community action that sought emergency assistance...including such services as: Additional Family Maintenance: Parents and other adults obtain and/or maintain educational and/or training related services for employment opportunities.	Education/TRSS: Provide vouchers and resources for work clothes; tools; fees for training-related programs. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 6.2 Additional: 10

EXHIBIT B
LINE ITEM BUDGET
HELP - NEW MEXICO, INC.(Migrant)
FOR THE PERIOD OF JULY 1, 2009-JUNE 30, 2010

Amendment 1

Item	Line Item Description	FY 2010 BUDGET
520300	CLASSIFIED PERMANENT POSITIONS - FT	\$ 36,504
520400	CLASSIFIED PERMANENT POSITIONS - PT	\$ -
520500	TEMPORARY POSITIONS - FT& PT	\$ -
PERSONNEL SERVICES TOTAL		\$ 36,504
521100	GROUP INSURANCE PREMIUM	\$ 2,555
521200	RETIREMENT CONTRIBUTIONS	\$ 3,095
521300	F.I.C.A.	\$ 2,793
521400	WORKER'S COMPENSATION	\$ 730
521500	UNEMPLOYMENT COMPENSATION PREMIUM	\$ 1,971
521600	EMPLOYEE LIABILITY INSURANCE PREMIUM	\$ 430
521900	OTHER EMPLOYEE BENEFITS	\$ -
EMPLOYEE BENEFITS TOTAL		\$ 11,574
535200	PROFESSIONAL SERVICES	\$ -
535300	OTHER SERVICES	\$ -
535400	AUDIT SERVICES	\$ 300
535600	INFORMATION TECHNOLOGY SERVICES	\$ -
CONTRACTUAL SERVICES TOTAL		\$ 300
542100	EMPLOYEE IN-STATE MILEAGE & FARES	\$ 1,280
542200	EMPLOYEE IN-STATE MEALS & LODGING	\$ 850
542300	BOARD & COMMISSION MEMBER IN-STATE TRAVEL	\$ -
542500	TRANSPORTATION - FUEL & OIL	\$ 600
542600	TRANSPORTATION - NON-TAXABLE - PARTS & SUPPLIES, TAXABLE - MAINTENANCE & REPAIR SERVICES	\$ 200
542700	TRANSPORTATION - TRANSPORTATION INSURANCE	\$ 150
542900	OTHER TRAVEL	\$ 100
TRAVEL AND TRANSPORTATION TOTAL		\$ 3,180
543100	MAINTENANCE - GROUND & ROADWAYS	\$ -
543200	MAINTENANCE - FURNITURE FIXTURES & EQUIPMENT	\$ -
543300	MAINTENANCE - BUILDING & STRUCTURES	\$ -
543400	MAINTENANCE - PROPERTY INSURANCE	\$ 100
543500	MAINTENANCE - MAINTENANCE SUPPLIES	\$ -
543700	MAINTENANCE - MAINTENANCE SERVICES	\$ -
543800	INFORMATION TECHNOLOGY MAINTENANCE	\$ -
543900	OTHER MAINTENANCE	\$ -
MAINTENANCE & REPAIRS TOTAL		\$ 100
544000	SUPPLIES - INVENTORY EXEMPT INFORMATION TECHNOLOGY	\$ -
544100	SUPPLIES - OFFICE SUPPLIES	\$ 1,090
544400	SUPPLIES - FIELD SUPPLIES	\$ -
544800	SUPPLIES - EDUCATION & RECREATIONAL SUPPLIES	\$ -
544900	SUPPLIES - INVENTORY EXEMPT	\$ -
SUPPLIES TOTAL		\$ 1,090
545600	REPORTING & RECORDS	\$ -
545900	PRINTING & PHOTOGRAPHIC SERVICE	\$ -
546100	POSTAGE & MAIL SERVICE	\$ 400
546200	BOND PREMIUMS	\$ -
546300	UTILITIES	\$ 1,000
546400	RENT OF LAND OR BUILDINGS	\$ 4,500
546500	RENT OF EQUIPMENT	\$ 1,000
546600	COMMUNICATIONS	\$ 2,000

EXHIBIT B
LINE ITEM BUDGET
HELP - NEW MEXICO, INC.(Migrant)
FOR THE PERIOD OF JULY 1, 2009-JUNE 30, 2010

Amendment 1

546700	SUBSCRIPTIONS & DUES	\$	-
546800	EMPLOYEE TRAINING & EDUCATION	\$	-
546900	ADVERTISING	\$	100
	CONTRACTUAL SVCS TOTAL	\$	9,000
547300	CARE & SUPPORT	\$	10,000
547900	MISCELLANEOUS EXPENSE	\$	-
	OTHER OPERATING COST TOTAL	\$	10,000
548200	FURNITURE & FIXTURES	\$	-
548300	INFORMATION TECHNOLOGY EQUIPMENT	\$	-
548400	OTHER EQUIPMENT	\$	-
548800	AUTOMOTIVE AND AIRCRAFT	\$	-
	CAPITAL OUTLAY TOTAL	\$	-
549600	EMPLOYEE OUT OF STATE MILEAGE & FARES	\$	-
549700	EMPLOYEE OUT OF STATE MEALS & LODGING	\$	-
549800	BOARD MEMBER - OUT-OF-STATE MILEAGE & FARES	\$	-
549900	BOARD MEMBER - OUT-OF-STATE MEALS & LODGING	\$	-
	OUT OF STATE TOTAL	\$	-
555100	OTHER FINANCING USES (15% Adm. Indirect Cost)	\$	7,766
	OTHER FINANCING USES TOTAL	\$	7,766
	GRAND TOTAL	\$	79,514