

STATE OF NEW MEXICO
HUMAN SERVICES DEPARTMENT
PROFESSIONAL SERVICES CONTRACT AMENDMENT No. 1

THIS AGREEMENT is made and entered into by and between the State of New Mexico, Human Services Department hereinafter referred to as "HSD" and HELP New Mexico hereinafter referred to as the "Contractor".

IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT THE FOLLOWING PROVISIONS OF THE ABOVE-REFERENCED CONTRACT ARE AMENDED AS FOLLOWS:

Section 1, Scope of Work, is hereby amended to read as follows:

1. Scope of Work.

- A. Contractor shall provide services to low-income persons in six New Mexico counties in a manner that complies with the federal objectives attached hereto as Exhibit A, Amendment 1.

Section 2, Compensation, is hereby amended to read as follows:

2. Compensation.

- A. The total amount payable to the Contractor under this Agreement shall not exceed Five Million Eight Hundred Ninety Thousand Six Hundred Two dollars (\$5,890,602.00).
- B. Within 30 days of the effective date of this Agreement, HSD shall pay to the Contractor quarterly advances or monthly reimbursement, to be determined by HSD, for services not to exceed Two Million Seven Hundred Ninety Nine Thousand Eight Hundred Eighty Four dollars (\$2,799,884.00). One Million Ninety Seven Thousand One Hundred Twenty Nine dollars (\$1,097,129.00) is regular federal funds and One Million Seven Hundred Two Thousand Seven Hundred Fifty Five dollars (\$1,702,755.00) will be federal Stimulus funds, per contract year, as set forth in detail Line Item Budget attached hereto as Exhibit B, Amendment 1 and incorporated herein by reference. Contractor affirms by signing this amendment that it is a not for profit business and is not subject to gross receipts tax.

Section 13, Matters Affecting Clients, is hereby amended to read as follows:

13. Matters Affecting Clients.

- A. Clients shall be determined to be eligible by the Contractor according to the Community Services Block Grant standards of 200% of the national poverty level.

The following articles are added to this agreement:

27. Reporting Requirements

If any part of this Agreement is funded pursuant to the American Recovery and Reinvestment Act ("ARRA"), Contractor agrees to abide by the reporting requirements of that act as defined by Agency. Receipt of funds pursuant to ARRA is contingent upon agreement that these reporting requirements will be met. These reporting requirements shall include, but not necessarily be limited to, the following, as applicable:

- a) Contractor shall acquire or update their DUNS number and register with the Central Contractor Registration, if applicable;
- b) Contractor shall report the total amount of funds received;
- c) Contractor shall report the amount of funds received that were expended or obligated to projects or activities, including unobligated balances to facilitate reconciliations;
- d) Contractor shall report a detailed list of all projects or activities for which funds were expended or obligated, including:
 - i) The name of the project or activity;
 - ii) A description of the project or activity;
 - iii) An evaluation of the completion status of the project or activity; and
 - iv) An estimate of the number of jobs created and the number of jobs retained by the project or activity.

Contractor shall also report on any subcontracts awarded pursuant to this Agreement and in accordance with Section 8 of this Agreement, such reporting to comply with the Federal Funding Accountability and Transparency Act. The data elements required for compliance with the Federal Funding Accountability and Transparency Act are as follows:

- a) The name of the subcontractor receiving a subcontract;
- b) The amount of the subcontract agreement;
- c) Information on the subcontract agreement including the transaction type, funding agency, the North American Industry Classification System (NAICS) code or Catalog of Federal Domestic Assistance (CFDA) number (where applicable), program source, and an agreement title descriptive of the purpose of each funding action;
- d) The location of the subcontractor receiving the subcontract agreement and the primary location of performance under the subcontract, including the city, state, congressional district, and country;
- e) A unique identifier of the subcontractor and of the Contractor (the DUNS number) should the subcontractor be owned by another entity; and

- f) Any other information specified by the Federal Office of Management and Budget (“OMB”) or the Federal awarding agency, if applicable.

HSD shall work with the Contractor to assist in these reporting obligations. ARRA Funds may be used in conjunction with other funds to perform the Scope of Work under this Agreement, but tracking and reporting must be done separately to meet the reporting requirements of ARRA and the OMB Guidance.

28. Additional Audit Requirements

A. If any part of this Agreement is funded pursuant to the ARRA, Contractor agrees to abide by the following:

- 1) Allow access by any appropriate Federal entity, including an inspector general appointed under section 3 or 8G of the Inspector General Act of 1978 to examine any records of the Contractor and any subcontractor pursuant to this original Agreement that pertain to, and involve transactions relating to, this Agreement or any subcontract pursuant to this Agreement; and
- 2) To allow any appropriate inspector general appointed under section 3 or 8G of the Inspector General Act of 1978 to interview any officer or employee of the Contractor or any subcontractor pursuant to this original Agreement regarding such transactions.
- 3) Nothing in this Section shall be interpreted to limit or restrict in any way any existing authority of an inspector general.

B. If any part of this Agreement is funded pursuant to the ARRA, Contractor agrees to abide by the following:

- 1) Allow access by the Comptroller General and his representatives to examine any records of the contractor or any of its subcontractors, or any State or local agency administering such contract, that directly pertain to, and involve transactions relating to, the contract or subcontract; and
- 2) Allow the Comptroller General and his representatives to interview any officer or employee of the contractor or any of its subcontractors, or of any State or local government agency administering the contract, regarding such transactions.
- 3) Nothing in this section shall be interpreted to limit or restrict in any way any existing authority of the Comptroller General.

Any subcontract agreement entered into by the Contractor pursuant to this original Agreement shall contain such language as is necessary to provide for the agreement of the subcontractor to the requirements of Sections 26, 27, 28, and 29 of this Agreement.

29. Additional ARRA Requirements

Contractor understands and hereby acknowledges that any funding provided pursuant to ARRA is one-time funding.

30. Mandatory Reporting

Any entity awarded funds made available under ARRA is required to promptly refer to an appropriate inspector general any credible evidence that a principal, employee, agent, contractor, subcontractor, or other person has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving such ARRA funds.

31. Whistleblower Protections of Employees Under ARRA

HSD and Contractor agree and acknowledge that an employee of any non-Federal employer receiving fund pursuant to ARRA may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing, including a disclosure made in the ordinary course of an employee's duties, to the Recovery Accountability and Transparency Board, an inspector general, the Comptroller General, a member of Congress, a State or Federal regulatory or law enforcement agency (such as the New Mexico Attorney General's Office), a person with supervisory authority over the employee (or such other person working for the employer who has the authority to investigate, discover, or terminate misconduct), a court or grand jury, the head of a Federal agency or their representatives, information that the employee reasonably believes is evidence of:

- 1) Gross mismanagement of an agency contract or grant relating to ARRA funds;
- 2) A gross waste of ARRA funds;
- 3) A substantial and specific danger to public health or safety related to the implementation or use of ARRA funds;
- 4) An abuse of authority related to the implementation or use of ARRA funds; or
- 5) A violation of law, rule, or regulation related to an agency contract (including the competition or negotiation of a contract) or grant, awarded or issued relating to ARRA funds.

Any employer, including Contractor, receiving funds pursuant to ARRA shall post notice of the rights and remedies provided under this section.

**All other articles of this contract remain the same.
The remainder of this page left intentionally blank.**

IN WITNESS WHEREOF, parties have executed this Agreement as of the date of signature by the DFA Contracts Review Bureau, below or a specified date whichever is later.

By: [Signature]
Pamela S. Hyde, J.D. Secretary
Human Services Department

Date: 6/22/09

By: [Signature]
Paul R. Ritzma, General Counsel
Human Services Department

Date: 6/15/09

By: [Signature]
Contractor

Date: 04/16/09

The records of the Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

ID Number: 01-717215-00-2

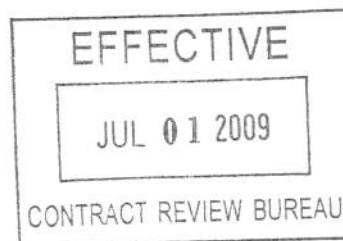
By: [Signature]
Taxation and Revenue Department

Date: 6/25/09

This Agreement has been approved by the DFA Contracts Review Bureau:

By: [Signature]
DFA Contracts Review Bureau

Date: 8-10-09



SCOPE OF WORK

EXHIBIT A—Amendment 1

CSBG OUTCOME PLAN FORM 2010

1) AGENCY: **HELP New Mexico (6 Counties Low Income)**

2) FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income individuals are often unemployed, receive low wages or are under-employed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: A. Unemployed and obtained a job.	Employment: Provide OJT job placement services to 103 participants. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.1 A: 83
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income individuals are often unemployed, receive low wages or are underemployed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: A. Unemployed and obtained a job.	Employment: Provide WE job search skill training and placement services to 173 participants that will result in employment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.1 A: 130

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income individuals are often unemployed, receive low wages or are underemployed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: B. Employed and obtained an increase in employment income	Employment: 145 participants placed in jobs after OJT, WE or other training services who receive an increase in employment income. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.1 B: 117
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income individuals are often unemployed, receive low wages or are underemployed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: Additional: Employed with no increase in employment income.	Employment: 100 participants placed in jobs after OJT, WE or other training services whose income remains steady. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.1 Additional: 80

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) **FEDERAL OBJECTIVES GOAL 1:** Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income people often lack the resources to purchase goods and services necessary for completion of and vocational training programs and other training programs.	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma.	Education/ Employment: Provide vouchers for books; training materials; registration fees/tuition at community colleges; and adult education training related supportive services to 476 participants receiving diplomas and certificates that will result in employment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.2 A: 380
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income individuals are often unemployed, receive low wages or are underemployed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: B. Completed ABE/GED and received certificate or diploma.	Linkage/ Education: Partner with universities, community colleges and other entities resulting in 174 participants completing classes and receiving their certificate or diploma. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.2 B: 130

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
2010AGENCY: **HELP New Mexico (6 Counties Low Income)****1) FEDERAL OBJECTIVES GOAL 1:** Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income families lack child care and transportation and other resources including purchasing goods and services in order to acquire and maintain employment and employment training	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: E. Obtained care for child or other dependant in order to acquire or maintain employment.	Linkages/ Employment: Provide 50 households training support and access to child care and transportation services available through state and local agencies to participants CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Households	NI 1.2 E: 40
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income people often lack the resources including purchasing goods and services necessary for their initial and continuing employment.	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: F. Obtained access to reliable transportation and/or driver's license in order to acquire or maintain employment.	Employment/TRSS: Provide vouchers and resources for work clothes; tools; fees for employment-related licenses; and medical tests, and transportation assistance to 90 participants who require them for employment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.2 F: 72

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: HELP New Mexico (6 Counties Low Income)

2) FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income people often lack the resources to purchase goods and services necessary for their initial and continuing employment.	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: Additional: Obtained clothing, tools, licenses, and/or testing in support of employment stability.	Employment/TRSS: Provide vouchers and resources for work clothes; tools; fees for employment-related licenses; and medical tests, and transportation assistance to 79 participants who require them for employment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 1.2 Additional: 64
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Families lack the resources to complete their annual Income Tax Forms in order to qualify for the earned income and childcare tax credits.	NI 1.3: The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by one or more of the following: A. Enhancement 1. Number and percent of participants in tax preparation programs who identify any type of Federal or State tax credit and the aggregated dollar amount of credits.	Income Management: Assist 1,000 low-income families in preparing their federal and state income tax reports and inform them about tax credits. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Families	NI 1.3 (A1): 1000 \$192,200

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Families lack financial literacy and skills to plan to improve their financial situation and increase their assets and resources.	NI 1.3: The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by one or more of the following: B. Utilization 1. Number and percent demonstrating ability to complete and maintain a budget for over 90 days. 2. Number and percent opening an Individual Development Account (IDA) or other savings account and the aggregated amount of savings.	Income Management: Provide financial literacy, budget management training and opportunities to 30 low-income families through the Individual Development Asset (IDA) program to secure assets for the purchase of a home, education or a small business. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Household	NI 1.3 (B1): 25 NI 1.3 (B2): 25

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
2010

- 1) AGENCY: **HELP New Mexico (6 Counties Low Income)**
- 2) FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Families lack financial literacy and skills to plan to improve their financial situation and increase their assets and resources.	NI 1.3: The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by one or more of the following: B-3 a. Number and percent capitalizing a small business due to accumulated savings.	Income Management: Fifteen (15) low income families are able to capitalize a small business due to financial literacy, budget management training and opportunities provided through the Individual Development Asset (IDA). CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Household	NI 1.3 B-3a: 5
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Families lack financial literacy and skills to plan to improve their financial situation and increase their assets and resources.	NI 1.3: The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by one or more of the following: 1.3 B-3 b. Number and percent pursuing post secondary education due to savings.	Income Management: Ten (10) low income families are able to pursue post secondary education due to financial literacy, budget management training and opportunities provided through the Individual Development Asset (IDA). CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Household	NI 1.3 B-3b: 5

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
2010

- 1) AGENCY: **HELP New Mexico (6 Counties Low Income)**
- 2) FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Families lack financial literacy and skills to plan to improve their financial situation and increase their assets and resources.	NI 1.3: The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by one or more of the following: 1.3 B-3 c. Number and percent purchasing a home due to accumulated savings.	Income Management: Fifteen (15) low income families are able to purchase a home due to financial literacy, budget management training and opportunities provided through the Individual Development Asset (IDA). CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Household	NI 1.3 B-3c: 5

SCOPE OF WORK

1) AGENCY: HELP New Mexico (6 Counties Low Income)

2) FEDERAL OBJECTIVES GOAL 2: The conditions in which low-income people live are improved

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Lack of funding to increase educational and training opportunities for low income people is a barrier to their self-sufficiency	NI 2.1: Increase in, or preservation of opportunities and community resources or services for low-income people in the community as a result of community action projects/ initiatives or advocacy with other public and private agencies, as measured by one or more of the following: H. Accessible preserved or increased educational and training placement opportunities for low-income people in the community, including vocational, literacy, and life skill training, ABE/GED, and post-secondary education.	Employment: Develop at least one initiative to advocate for NFJP Program after it is zeroed in the budget. CSBG funds are leveraged. Funds are used for administrative cost to operate the program. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 2.1.H: 1/Initiative 1/Program
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income people often do not participate in community activities.	NI 2.2: The quality of life and assets in low-income neighborhoods are improved by community action initiative or advocacy, as measured by one or more of the following: E. Increase in or preservation of neighborhood quality-of-life resources.	Linkages: Conduct at least one community needs assessment in at least three communities and get the communities involved in support of activities needed in order to promote their own well being in accordance with the result of the community assessment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Needs Assessment	NI 2.2 E: 1/Initiative 3 Communities

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) FEDERAL OBJECTIVES GOAL 3: Low-income people own a stake in their community

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Families lack financial literacy and skills to plan to improve their financial situation and increase their assets and resources.	NI 3.2: The number of low-income people mobilized as a direct result of community action initiative to engage in activities that support and promote their own well-being and that of their community as measured by one or more of the following: B. Number of low income people acquiring businesses in their community as a result of community action assistance.	Income Management: Fifteen (15) low income families are able to purchase a home due to financial literacy, budget management training and opportunities provided through the Individual Development Asset (IDA). CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Household	NI 3.2 B: 7
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Families lack financial literacy and skills to plan to improve their financial situation and increase their assets and resources.	NI 3.2: The number of low-income people mobilized as a direct result of community action initiative to engage in activities that support and promote their own well-being and that of their community as measured by one or more of the following: C. Number of low income people purchasing their own homes in their community as a result of community action assistance.	Income Management: Ten (10) low income families are able to purchase a home due to financial literacy, budget management training and opportunities provided through the Individual Development Asset (IDA). CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Household	NI 3.2 C: 5

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: HELP New Mexico (6 Counties Low Income)

(2) FEDERAL OBJECTIVES GOAL 3: Low-income people own a stake in their community

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income people often do not participate in volunteer activities.	NI 3.2: The number of low-income people mobilized as a direct result of community action initiative to engage in activities that support and promote their own well-being and that of their community as measured by one or more of the following: D. Number of low-income people engaged in non-governance community activities or groups created or supported by community action.	Linkages: Develop participant mentorship program that trains 20 participants to access and use the pre-employment systems at the One Stop Centers and who in turn will volunteer to accompany and mentor other participants through the One Stop System process. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Mentors	NI 3.2 D: 15
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) FEDERAL OBJECTIVES GOAL 4: Partnerships Among supporters and providers of services to low-income people are achieved

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income people are unaware of the available resources in the area where they reside.	NI 4.1: The number of organizations, both public and private, community action actively works with to expand resources and opportunities in order to achieve family and community outcomes.	Linkages: Maintain and develop formal, informal and financial relationships with 700 local One Stop providers local WIA Boards, local public and private agencies to refer, assist and serve participants in job search, job placement and job retention activities. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Partnerships	NI 4.1: 700

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Senior citizens and individuals with disabilities who have a fixed income require supportive services in order to live independently.	NI 6.1: The number of vulnerable individuals receiving services from community action that maintain an independent living situation as a result of those services: A. Senior Citizens	Linkages: Provide information and access to 1,000 senior participants to Agency on Aging employment, medication, and support services. CSBG funds are leveraged. Funds are used for administrative cost to operate the program. Additional non-CSBG funds are also used for client assistance.	Seniors	NI 6.1 A: 800
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Senior citizens and individuals with disabilities who have a fixed income require supportive services in order to live independently	NI 6.1: The number of vulnerable individuals receiving services from community action that maintain an independent living situation as a result of those services: B. Individuals with Disabilities	Linkages: Provide information and access to 1,000 disabled and medically challenged individuals about SSI, DVR and other programs that will enable them to maintain independent living. CSBG funds are leveraged. Funds are used for administrative cost to operate the program. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 6.1 B: 800

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income families often need emergency assistance with food.	NI 6.2: The number of low-income individuals or families served by community action that sought emergency assistance...including such services as: A. Food	Emergency Services/Linkages: Provide 650 emergency vouchers, food stamp referrals, and referrals to other agencies to immediately remedy families in crisis. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Families	NI 6.2 A: 550
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income families often are in danger of eviction and having their utilities shut off because emergency and life events impact their vulnerable financial status.	NI 6.2: The number of low-income individuals or families served by community action that sought emergency assistance...including such services as: B. Emergency payments to vendors including fuel/energy bills and Rent/Mortgage Payments	Emergency Services: Provide emergency vouchers for 1,150 families for rent and utilities. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Families	NI 6.2 B: 930

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: HELP New Mexico (6 Counties Low Income)

2) FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income families often need emergency medical care due to their vulnerable financial status.	NI 6.2: The number of low-income individuals or families served by community action that sought emergency assistance...including such services as: D. Emergency Medical Care	Emergency Services/Linkages: Provide emergency medical care vouchers and referrals to 40 low-income families experiencing an emergency medical care. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Families	NI 6.2 D: 35
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income families often have domestic violence issues that make it necessary for families to seek emergency food, shelter, and legal assistance.	NI 6.2: The number of low-income individuals or families served by community action that sought emergency assistance...including such services as: E. Protection from Violence F. Legal Assistance	Emergency Services/Linkages: Provide emergency shelter vouchers referrals to Coalition Against Domestic Violence and referrals to legal assistance programs for 80 low-income families experiencing a domestic violence crisis. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Families	NI 6.2 E: 60 NI 6.2 F: 40

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income families often need emergency transportation assistance due to their vulnerable financial status.	NI 6.2: The number of low-income individuals or families served by community action that sought emergency assistance...including such services as: G. Transportation	Emergency Services/Linkages: Provide emergency transportation/ gasoline vouchers or referrals to 47 low-income families. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Families	NI 6.2 G: 37

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income families often do not have the resources to access developmental and enrichment programs	NI 6.3: Child and Family Development The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by one or more of the following: A. Infants and Children 1. Infant and children obtain age appropriate immunization, medical and dental care. 2. Infant and children health and physical development are improved as a result of adequate nutrition. 3. Children participate in pre-school activities to develop school readiness skills. 4. Children who participate in pre-school activities are developmentally ready to enter kindergarten or 1st grade.	Education: Provide Head Start and early childhood education information and referrals, and support for low-income children. Nutrition/Education: Integrate services with Child and Adult Care Food Program (CACFP) to provide nutritional support for children. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Children	NI 6.3 (A1): 500 NI 6.3 (A2): 4,000 NI 6.3 (A3): 400 NI 6.3 (A4): 400

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
20101) AGENCY: **HELP New Mexico (6 Counties Low Income)**2) FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income families often do not have the resources to access developmental and enrichment programs	NI 6.3: Child and Family Development The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by one or more of the following: B. Youth - Youth improve physical health and development. - Youth improve social/emotional development - Youth avoid risk-taking behavior for a defined period of time. - Youth have reduced involvement with criminal justice system. - Youth increase academic, athletic or social skills for school success by participating in before or after school programs.	Linkages: Provide access to National Youth Sports Program, universities, community colleges and other entities for low-income youth. Education: Provide WIA youth services to include: tutoring, mentoring, study skills training, leadership development, counseling (including drug and alcohol) and other life skills strategies. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Youth	NI 6.3 (B1): 346 NI 6.3 (B2): 346 NI 6.3 (B3): 346 NI 6.3 (B4): 346 NI 6.3 (B5): 346

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
2010

1) AGENCY: HELP New Mexico (6 Counties Low Income)

2) FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low income families often do not have the resources to access developmental and enrichment programs	NI 6.3: Child and Family Development The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by one or more of the following: C. Adults 1. Parents and other adults learn and exhibit improved parenting skills. 2. Parents and other adults learn and exhibit improved family functioning skills.	Linkages/Education: Provide parents and other adults improved parenting and family functioning skills through educational information and referrals, and support for low-income children. CSBG funds are leveraged. Funds are used for administrative cost to operate the program.	Individuals	NI 6.3 (C1): 200 NI 6.3 (C2): 200
STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
Low-income people often lack the resources to purchase tools, supplies and services necessary for their education and training.	NI 6.3: Child and Family Development The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by one or more of the following: Additional Family Maintenance: Parents and other adults obtain and/or maintain educational and/or training related services for employment opportunities.	Education: TRSS/CRT--Provide vouchers to participants to continue their education and training goals to secure employment. CSBG funds are leveraged. Funds are used for administrative cost to operate the program and for direct care and support. Additional non-CSBG funds are also used for client assistance.	Individuals	NI 6.3 Additional: 60

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS1) AGENCY: **HELP New Mexico (6 Counties Low Income Stimulus)**2) FEDERAL OBJECTIVES **GOAL 1: Low-income people become more self-sufficient**

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low income individuals, including agricultural individuals, are often unemployed, receive low wages or are under-employed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: A. Unemployed and obtained a job.	Employment: Provide CSBG Employment Training/ job placement services to 120 participants that will result in employment Employment: Provide CSBG EM Employment Training/job placement services to 15 participants that will result in employment. (Farm/agricultural) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Individuals Individuals	NI 1.1 A: 96 NI 1.1 A: 12

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS

1) AGENCY: HELP New Mexico (6 Counties Low Income Stimulus)

2) FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low income individuals, including agricultural individuals, are often unemployed, receive low wages or are under-employed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: A. Unemployed and obtained a job.	Employment: Provide CSBG Employment Training/ job search <u>skill</u> <u>training</u> and placement services to 60 participants that will result in employment. Employment: Provide CSBG Employment Training/ job search <u>skill</u> <u>training</u> and placement services to 15 participants that will result in employment. (Farm/Agricultural) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Individuals Individuals	NI 1.1 B: 48 NI 1.1 A: 12

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUSAGENCY: **HELP New Mexico (6 Counties Low Income Stimulus)**1) **FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient**

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low income individuals, including agricultural individuals, are often unemployed, receive low wages or are under-employed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: B. Unemployed and obtained a job.	Employment: Provide specialized training to at least 100 participants on PV solar panel installation which will result in employment. Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Individuals	NI 1.1 A: 80

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS

1. AGENCY: **HELP New Mexico (6 Counties Low Income Stimulus)**
2. FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low income individuals, including agricultural individuals, are often unemployed, receive low wages or are under-employed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: C. Employed and obtained an increase in employment income	Employment: 104 participants placed in jobs after employment training or other training services who receive an increase in employment income. Employment: 16 participants placed in jobs after employment training or other training services whose income remains steady. (Farm/Agricultural) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Individuals	NI 1.1 B: 83 NI 1.1 B: 12

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS

1. AGENCY: **HELP New Mexico (6 Counties Low Income Stimulus)**
2. FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low income individuals, including agricultural individuals, are often unemployed, receive low wages or are under-employed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.1: The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following: Additional: Employed with no increase in employment income.	Employment: 40 participants placed in jobs after employment training or other training services whose income remains steady. Employment: 8 participants placed in jobs after employment training or other training services whose income remains steady. (Farm/Agricultural) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Individuals Individuals	NI 1.1 Additional: 32 NI 1.1 Additional: 5

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS

1. AGENCY: **HELP New Mexico (6 Counties Low Income Stimulus)**
2. FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low income individuals, including agricultural individuals, are often unemployed, receive low wages or are under-employed and lack the skills to find employment or jobs that provide higher pay and better benefits.	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma.	Education/ Employment: Provide vouchers for books; training materials; registration fees/tuition at community colleges; and adult education training related supportive services to 180 participants receiving diplomas and certificates that will result in employment. Education/ Employment: Provide vouchers for books; training materials; registration fees/tuition at community colleges; and adult education training related supportive services to 30 participants receiving diplomas and certificates that will result in employment. (Farm/Agricultural) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Individuals Individuals	NI 1.2 A: 140 NI 1.2 A: 23

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS1. AGENCY: **HELP New Mexico (6 Counties Low Income Stimulus)**2. FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low income families lack child care and transportation and other resources including purchasing goods and services in order to acquire and maintain employment and employment training	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: E. Obtained care for child or other dependant in order to acquire or maintain employment.	Linkages/ Employment: Provide 20 households training support and access to child care available through state and local agencies to participants Linkages/ Employment: Provide 5 households training support and access to child care available through state and local agencies to participants. (Farm/agriculture) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Households	NI 1.2 E: 16 NI 1.2 E: 3

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS1. AGENCY: **HELP New Mexico (6 Counties Low Income Stimulus)**2. FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low-income people often lack the resources including purchasing goods and services necessary for their initial and continuing employment.	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: F. Obtained access to reliable transportation and/or driver's license in order to acquire or maintain employment.	Employment:: Provide vouchers and resources for auto repair and transportation assistance to 80 participants who require it for employment. Employment:: Provide vouchers and resources for auto repair transportation assistance to 20 participants who require it for employment. (Farm/agriculture) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Individuals Individuals	NI 1.2 F: 72 NI 1.2 F: 16

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS

1. AGENCY: **HELP New Mexico (6 Counties Low Income Stimulus))**
2. FEDERAL OBJECTIVES GOAL 1: Low-income people become more self-sufficient

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low-income people often lack the resources to purchase goods and services necessary for their initial and continuing employment.	NI 1.2: The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following: Additional: Obtained clothing, tools, licenses, and/or testing in support of employment stability.	Employment/TRSS: Provide vouchers and resources for work clothes; tools; fees for employment-related licenses; and medical tests, to 80 participants who require them for employment.	Individuals	NI 1.2 Additional: 64
		Employment/TRSS: Provide vouchers and resources for work clothes; tools; fees for employment-related licenses; and medical tests, to 10 participants who require them for employment. (Farm/agriculture) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Individuals	NI 1.2 Additional: 7

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS

1) **AGENCY: HELP New Mexico (6 Counties Low Income Stimulus)**

2) **FEDERAL OBJECTIVES GOAL 4: Partnerships Among supporters and providers of services to low-income people are achieved**

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low-income people often lack the resources to purchase goods and services necessary for their initial and continuing employment. Low income people are unaware of the available resources in the area where they reside.	NI 4.1: The number of organizations, both public and private, community action actively works with to expand resources and opportunities in order to achieve family and community outcomes.	Linkages: Maintain and develop formal, informal and financial relationships with 300 local businesses and service providers to refer, assist and serve participants in job search, job placement and job retention activities. Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Partnerships	NI 4.1: 300

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS

1. AGENCY: HELP New Mexico (6 Counties Low Income Stimulus)

2. FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low-income families often are in danger of eviction and having their utilities shut off because emergency and life events impact their vulnerable financial status.	NI 6.2: The number of low-income individuals or families served by community action that sought emergency assistance...including such services as: B. Emergency payments to vendors including fuel/energy bills and Rent/Mortgage Payments	Emergency Services: Provide emergency vouchers for 100 families for rent and utilities. Emergency Services: Provide emergency vouchers for 20 families for rent and utilities. (farm/agriculture) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Families	NI 6.2 B: 80 NI 6.2 B: 16

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS

1. **AGENCY: HELP New Mexico (6 Counties Low Income Stimulus)**
2. **FEDERAL OBJECTIVES GOAL 6:** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

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SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS

1. AGENCY: HELP New Mexico (6 Counties Low Income Stimulus)

2. FEDERAL OBJECTIVES GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low-income families often need emergency transportation assistance due to their vulnerable financial status.	NI 6.2: The number of low-income individuals or families served by community action that sought emergency assistance...including such services as:	Emergency Services/Linkages: Provide emergency transportation/ gasoline vouchers or referrals to 10 low-income families.	Families	NI 6.2 G: 7
	G. Transportation	Emergency Services/Linkages: Provide emergency transportation/ gasoline vouchers or referrals to 4 low-income families. (farm/agriculture) Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Families	NI 6.2 G: 3

SCOPE OF WORK

CSBG OUTCOME PLAN FORM
STIMULUS1. AGENCY: **HELP New Mexico (6 Counties Low Income Stimulus)**2. **FEDERAL OBJECTIVES GOAL 6:** Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

STATEMENT OF THE PROBLEM	DIRECT MEASURE FROM NATIONAL INDICATOR	PROGRAM SERVICE / OBJECTIVE	TYPE OF UNIT	# EXPECTED TO ACHIEVE OUTCOME
The current state of the economy and the latest unemployment figures have proven that low income individuals, including farm/agricultural individuals, are most likely to experience hardship in a weak economy, since they are most likely to quickly spend any new resources they receive and do not have reserves to hold them over. Low-income people often lack the resources to purchase tools, supplies and services necessary for their education and training.	NI 6.3: Child and Family Development The number and percentage of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by one or more of the following: Additional Family Maintenance: Parents and other adults obtain and/or maintain educational and/or training related services for employment opportunities.	Education: TRSS--Provide vouchers to 100 participants to continue their education and training goals to secure employment. Education: TRSS--Provide vouchers to 20 participants to continue their education and training goals to secure employment. Most of the funds are for direct program support to assist in job search, job retention and home retention. Additional non-CSBG funds are also used for client assistance. CSBG funds are leveraged.	Individuals Individuals	NI 6.3 Additional: 80 NI 6.3 Additional: 16

**EXHIBIT B
LINE ITEM BUDGET**

Amendment 1

**HELP - NEW MEXICO, INC. (6 County)
FOR THE PERIOD OF JULY 1, 2009-JUNE 30, 2010**

Item	Line Item Description	FY 2010 BUDGET
520300	CLASSIFIED PERMANENT POSITIONS - FT	\$ 408,512
520400	CLASSIFIED PERMANENT POSITIONS - PT	\$ -
520500	TEMPORARY POSITIONS - FT& PT	\$ -
	PERSONNEL SERVICES TOTAL	\$ 408,512
521100	GROUP INSURANCE PREMIUM	\$ 28,596
521200	RETIREMENT CONTRIBUTIONS	\$ 24,511
521300	F.I.C.A.	\$ 31,251
521400	WORKER'S COMPENSATION	\$ 8,170
521500	UNEMPLOYMENT COMPENSATION PREMIUM	\$ 22,060
521600	EMPLOYEE LIABILITY INSURANCE PREMIUM	\$ 3,010
521900	OTHER EMPLOYEE BENEFITS	\$ -
	EMPLOYEE BENEFITS TOTAL	\$ 117,598
535200	PROFESSIONAL SERVICES	\$ 5,000
535300	OTHER SERVICES	\$ 6,000
535400	AUDIT SERVICES	\$ 2,000
535600	INFORMATION TECHNOLOGY SERVICES	\$ 3,000
	CONTRACTUAL SERVICES TOTAL	\$ 16,000
542100	EMPLOYEE IN-STATE MILEAGE & FARES	\$ 7,829
542200	EMPLOYEE IN-STATE MEALS & LODGING	\$ 18,275
542300	BOARD & COMMISSION MEMBER IN-STATE TRAVEL	\$ 9,720
542500	TRANSPORTATION - FUEL & OIL	\$ 2,500
542600	TRANSPORTATION - NON-TAXABLE - PARTS & SUPPLIES, TAXABLE - MAINTENANCE & REPAIR SERVICES	\$ 1,000
542700	TRANSPORTATION - TRANSPORTATION INSURANCE	\$ 2,500
542900	OTHER TRAVEL	\$ 300
	TRAVEL AND TRANSPORTATION TOTAL	\$ 42,124
543100	MAINTENANCE - GROUND & ROADWAYS	\$ -
543200	MAINTENANCE - FURNITURE FIXTURES & EQUIPMENT	\$ -
543300	MAINTENANCE - BUILDING & STRUCTURES	\$ -
543400	MAINTENANCE - PROPERTY INSURANCE	\$ 700
543500	MAINTENANCE - MAINTENANCE SUPPLIES	\$ -
543700	MAINTENANCE - MAINTENANCE SERVICES	\$ 1,500
543800	INFORMATION TECHNOLOGY MAINTENANCE	\$ -
543900	OTHER MAINTENANCE	\$ -
	MAINTENANCE & REPAIRS TOTAL	\$ 2,200
544000	SUPPLIES - INVENTORY EXEMPT INFORMATION TECHNOLOGY	\$ 3,000
544100	SUPPLIES - OFFICE SUPPLIES	\$ 11,731
544400	SUPPLIES - FIELD SUPPLIES	\$ -
544800	SUPPLIES - EDUCATION & RECREATIONAL SUPPLIES	\$ -
544900	SUPPLIES - INVENTORY EXEMPT	\$ 5,000
	SUPPLIES TOTAL	\$ 19,731
545600	REPORTING & RECORDS	\$ -
545900	PRINTING & PHOTOGRAPHIC SERVICE	\$ -
546100	POSTAGE & MAIL SERVICE	\$ 12,000
546200	BOND PREMIUMS	\$ -
546300	UTILITIES	\$ 13,000

546400	RENT OF LAND OR BUILDINGS	\$	52,000
546500	RENT OF EQUIPMENT	\$	6,000
546600	COMMUNICATIONS	\$	22,000
546700	SUBSCRIPTIONS & DUES	\$	5,000
546800	EMPLOYEE TRAINING & EDUCATION	\$	2,000
546900	ADVERTISING	\$	1,000
	CONTRACTUAL SVCS TOTAL	\$	113,000
547300	CARE & SUPPORT	\$	267,199
547900	MISCELLANEOUS EXPENSE	\$	-
	OTHER OPERATING COST TOTAL	\$	267,199
548200	FURNITURE & FIXTURES	\$	-
548300	INFORMATION TECHNOLOGY EQUIPMENT	\$	-
548400	OTHER EQUIPMENT	\$	-
548800	AUTOMOTIVE AND AIRCRAFT	\$	15,000
	CAPITAL OUTLAY TOTAL	\$	15,000
549600	EMPLOYEE OUT OF STATE MILEAGE & FARES	\$	2,500
549700	EMPLOYEE OUT OF STATE MEALS & LODGING	\$	5,000
549800	BOARD MEMBER - OUT-OF-STATE MILEAGE & FARES	\$	1,000
549900	BOARD MEMBER - OUT-OF-STATE MEALS & LODGING	\$	2,000
	OUT OF STATE TOTAL	\$	10,500
555100	OTHER FINANCING USES (15% Adm. Indirect Cost)	\$	85,266
	OTHER FINANCING USES TOTAL	\$	85,266
	GRAND TOTAL	\$	1,097,129

**EXHIBIT B
LINE ITEM BUDGET**

Amendment 1

**HELP - NEW MEXICO, INC.(STIMULUS)
FOR THE PERIOD OF JULY 1, 2009-JUNE 30, 2010**

Item	Line Item Description	Stimulus
520300	CLASSIFIED PERMANENT POSITIONS - FT	\$ 30,576.00
520400	CLASSIFIED PERMANENT POSITIONS - PT	\$ -
520500	TEMPORARY POSITIONS - FT& PT	\$ 201,760.00
	PERSONNEL SERVICES TOTAL	\$ 232,336.00
521100	GROUP INSURANCE PREMIUM	\$ 2,140.00
521200	RETIREMENT CONTRIBUTIONS	\$ 1,678.00
521300	F.I.C.A.	\$ 17,774.00
521400	WORKER'S COMPENSATION	\$ 4,647.00
521500	UNEMPLOYMENT COMPENSATION PREMIUM	\$ 12,546.00
521600	EMPLOYEE LIABILITY INSURANCE PREMIUM	\$ 3,010.00
521900	OTHER EMPLOYEE BENEFITS	\$ 92,090.00
	EMPLOYEE BENEFITS TOTAL	\$ 133,885.00
535200	PROFESSIONAL SERVICES	\$ -
535300	OTHER SERVICES	\$ -
535400	AUDIT SERVICES	\$ 2,500.00
535600	INFORMATION TECHNOLOGY SERVICES	\$ 2,000.00
	CONTRACTUAL SERVICES TOTAL	\$ 4,500.00
542100	EMPLOYEE IN-STATE MILEAGE & FARES	\$ 8,000.00
542200	EMPLOYEE IN-STATE MEALS & LODGING	\$ 8,500.00
542300	BOARD & COMMISSION MEMBER IN-STATE TRAVEL	\$ -
542500	TRANSPORTATION - FUEL & OIL	\$ 2,000.00
542600	TRANSPORTATION - NON-TAXABLE - PARTS & SUPPLIES, TAXABLE - MAINTENANCE & REPAIR SERVICES	\$ 1,000.00
542700	TRANSPORTATION - TRANSPORTATION INSURANCE	\$ 2,500.00
542900	OTHER TRAVEL	\$ 300.00
	TRAVEL AND TRANSPORTATION TOTAL	\$ 22,300.00
543100	MAINTENANCE - GROUND & ROADWAYS	\$ -
543200	MAINTENANCE - FURNITURE FIXTURES & EQUIPMENT	\$ -
543300	MAINTENANCE - BUILDING & STRUCTURES	\$ -
543400	MAINTENANCE - PROPERTY INSURANCE	\$ 300.00
543500	MAINTENANCE - MAINTENANCE SUPPLIES	\$ -
543700	MAINTENANCE - MAINTENANCE SERVICES	\$ -
543800	INFORMATION TECHNOLOGY MAINTENANCE	\$ -
543900	OTHER MAINTENANCE	\$ -
	MAINTENANCE & REPAIRS TOTAL	\$ 300.00
544000	SUPPLIES - INVENTORY EXEMPT INFORMATION TECHNOLOGY	\$ 1,000.00
544100	SUPPLIES - OFFICE SUPPLIES	\$ 10,000.00
544400	SUPPLIES - FIELD SUPPLIES	\$ -
544800	SUPPLIES - EDUCATION & RECREATIONAL SUPPLIES	\$ -
544900	SUPPLIES - INVENTORY EXEMPT	\$ 20,000.00
	SUPPLIES TOTAL	\$ 31,000.00
545600	REPORTING & RECORDS	\$ -
545900	PRINTING & PHOTOGRAPHIC SERVICE	\$ -
546100	POSTAGE & MAIL SERVICE	\$ 5,000.00
546200	BOND PREMIUMS	\$ -
546300	UTILITIES	\$ 5,000.00
546400	RENT OF LAND OR BUILDINGS	\$ 15,000.00
546500	RENT OF EQUIPMENT	\$ 3,000.00
546600	COMMUNICATIONS	\$ 5,000.00
546700	SUBSCRIPTIONS & DUES	\$ -
546800	EMPLOYEE TRAINING & EDUCATION	\$ 5,000.00
546900	ADVERTISING	\$ 2,500.00

	CONTRACTUAL SVCS TOTAL	\$	40,500.00
547300	CARE & SUPPORT	\$	1,193,741.00
547900	MISCELLANEOUS EXPENSE	\$	-
	OTHER OPERATING COST TOTAL	\$	1,193,741.00
548200	FURNITURE & FIXTURES	\$	-
548300	INFORMATION TECHNOLOGY EQUIPMENT	\$	-
548400	OTHER EQUIPMENT	\$	-
548800	AUTOMOTIVE AND AIRCRAFT	\$	-
	CAPITAL OUTLAY TOTAL	\$	-
549600	EMPLOYEE OUT OF STATE MILEAGE & FARES	\$	-
549700	EMPLOYEE OUT OF STATE MEALS & LODGING	\$	-
549800	BOARD MEMBER - OUT-OF-STATE MILEAGE & FARES	\$	-
549900	BOARD MEMBER - OUT-OF-STATE MEALS & LODGING	\$	-
	OUT OF STATE TOTAL	\$	-
555100	OTHER FINANCING USES (15% Adm. Indirect Cost)	\$	44,193.00
	OTHER FINANCING USES TOTAL	\$	44,193.00
	GRAND TOTAL	\$	1,702,755.00