



Centennial Care Reporting Instruction Audited HEDIS® Results Report – Report #15

Related Contract Requirements

1. Section 4.12.8 – Performance Measures
2. Section 4.21 – General Requirements
3. Section 7.3.5 – Liquidated Damages/Penalties Chart

Attestation and Penalties

The Managed Care Organization (MCO) shall ensure that all data is accurate and appropriately formatted in the report prior to submitting the report. Per Section 7.3 of the Centennial Care contract, failure to submit accurate reports and/or failure to submit properly formatted reports in accordance with the contract may result in liquidated damages of \$5,000 per report, per occurrence.

The MCO shall include a signed attestation with each report. Failure to submit a signed attestation form by the report due date will result in the entire report being late. Per Section 7.3 of the Centennial Care contract, failure to submit timely reports in accordance with the contract may result in liquidated damages of \$1,000 per report, per calendar day. The \$1,000 per calendar day damage amounts will double every ten calendar days.

Instructions

The MCO is required to submit the HEDIS® (The Healthcare Effectiveness Data and Information Set) Results report on an annual basis. This report is due on June 30th of each year for the prior year.

An electronic version of the Audited HEDIS® Results Report must be submitted to the New Mexico Human Services Department (HSD). The Audited HEDIS® Results Report shall be submitted via the State's secure DMZ FTP site. The date of receipt of the electronic version will serve as the date of receipt for the report.

The MCO shall submit the electronic version of the report with the following file name: MCO Name.HSD15.CY##.v#. Please change the reporting calendar year (e.g., CY16), and the version number (e.g., v1), as appropriate.

Annually, NCQA publishes HEDIS® standardized measures that specify how MCOs collect, audit and report performance information. The MCOs shall use these detailed publications for collecting, auditing, calculating and reporting HEDIS measures to HSD. The publications provide updates to the criteria that should be applied for measurement reporting.

The MCO Audited HEDIS® Results Report should include the following:

1. A signed attestation in accordance with the *Attestation and Penalties* section above.
2. Quantitative data and any qualitative data collected according to HEDIS® technical specifications. This data must be reported to HSD in an excel workbook and in a PDF searchable document.
3. Final HEDIS Compliance Audit™ Report and supporting documentation according to HEDIS Compliance Audit™ standards and policies and procedures.