Manual Revision Memorandum

ISD-MR 13-12

TO: ISD Employees

FROM: Ted Roth, Director, Income Support Division

RE: Forms Manual Revision-ISD 143 Overpayment Documentation Summary and ISD 150e Request to Delete Amount Established in Error

DATE: May 2, 2013

Form ISD 143 Overpayment Documentation Summary has been revised to remove language and change formatting. Form ISD 150e Request to Delete Amount Established in Error has been revised to remove language.

Instructions:

1. Use all ISD 143 forms and all ISD 150e forms that are currently in inventory first. Then, use the revised forms.

These forms have been posted to the forms drive: \disfasy025\ISDForms

If you have questions regarding this MR, please contact Melinda Espinoza at (505)827-7254 or by e-mail at MelindaA.Espinoza@state.nm.us.