Manual Revision Memorandum

ISD-MR 13-04

TO: ISD Employees

FROM: Ted Roth, Director, Income Support Division

RE: Forms Manual Revision-LHPSP 001 LIHEAP Factura De Utilidad en Otro Nombre

DATE: February 4, 2013

Form LHPSP 001 Liheap Factura De Utilidad en Otro Nombre has been revised to include proper Spanish dialogue. Use of the revised form shall begin immediately.

Instruction:

1. Remove all previous versions from inventory

LHPSP 001 LIHEAP Factura De Utilidad en Otro Nombre

2. Replace with revised form

LHPSP 001 LIHEAP Factura de Utilidad en Otro Nombre (Rev. 02/04/2013)

This form has been posted to the forms drive:\disfasv025\ISDForms

If you have questions regarding this MR, please contact Mequella Romero at (505)827-3159 or by e-mail at MequellaM.Romero@state.nm.us.