Manual Revision Memorandum

ISD-MR 13-01

TO: ISD Employees

FROM: Ted Roth, Director, Income Support Division

RE: Forms Manual Revision-ISD 615 Fair Hearings Brochure

DATE: January 7, 2013

Form ISD 615 Fair Hearings Brochure has been updated to include the revised HSD logo. Use of the revised form shall begin immediately. This Brochure will be available to order through the HSD Business Operations Center.

Instruction:

1. Remove all previous versions from inventory:
   ISD 615 Fair Hearings Brochure (Revised 5/10/10)
   ISDSP 615 Audencia Justa Brochure (Issued 5/10/10)

2. Replace with revised forms:
   ISD 615 Fair Hearings Brochure (Revised 1/3/13)
   ISDSP 615 Audencia Justa Brochure (Issued 1/3/13)

This form has been posted to the forms drive: \disfasv025\ISDForms

If you have questions regarding the GI, please contact Mequella Romero at (505) 827-3159 or by e-mail at MequellaM.Romero@state.nm.us.

RESCINDED