General Information Memorandum

ISD-GI 15-66

TO: ISD Employees
FROM: Marilyn Martinez, Director, Income Support Division
RE: 2016 Clothing Allowance for Cash Assistance Households
DATE: December 10, 2015

This GI is being issued regarding the special needs clothing allowance payments allowed per regulation at 8.102.500.8E (1) NMAC. Effective January 1, 2016, eligible cash assistance households will receive the bi-annual clothing allowance. This payment will be viewed on the benefit issuance screen:

1. The summary lists clothing allowances as supplements.
2. The details of the supplement benefit will indicate that this is a clothing allowance benefit.
The bi-annual $50.00 clothing allowance is issued to all minor children, currently receiving TANF/NMW (including education works and wage subsidy) and GA-Unrelated Child. Eligible children are those who are between the ages of 6 (the child must turn 6 years of age before September 1) and 18 years of age. This amount is issued with the regular January 2016 cash payment and is issued per eligible child and this special allowance is not considered for eligibility against any other COE.

The below notice was issued to all applicable households to explain this special payment. This notice was issued via the Business Operations Center and is not viewable in ASPEN. A case comment was placed on all affected cases in ASPEN stating, “2016 clothing allowance issued, notice sent to household.”

| NOTICE
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<td>Your TANF/NMW cash assistance benefits may increase for January 2016. You will receive your normal benefit amount for February 2016, unless any changes were reported that would allow for a change in benefit level amounts.</td>
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<tr>
<td>If eligible, your TANF/NMW cash assistance benefits will increase by $50 for each school age child, ages 6-18 years. This allowance is available for January 2016 only.</td>
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Sus beneficios de asistencia económica de TANF/NMW pueden aumentar por enero 2016. En febrero de 2016, usted recibirá la cantidad de su beneficio normal a menos que cambios fueron reportados que permitiría un cambio en la cantidad de nivel de beneficios.

Si califica sus beneficios de asistencia económica de TANF/NMW, la incremente en $50 por cada niño en edad escolar, edades de 6 a 18 años. Esta prestación está disponible solo en enero de 2016.

If there are questions regarding this, I please contact Brandi Sandoval: brandi.sandoval@state.nm.us.