
General Information Memorandum

ISD-GI 15-39

TO: ISD Employees

FROM: *MM* Marilyn Martinez, Director, Income Support Division

RE: 2015 Clothing Allowance for Cash Assistance Households

DATE: July 21, 2015

This GI is being issued regarding the special needs clothing allowance payments allowed per regulation at 8.102.500.8E (1) NMAC. Effective August 1st 2015 eligible cash assistance households will receive the annual clothing allowance.

The annual \$50.00 clothing allowance is issued to all minor children, currently receiving TANF/NMW (including education work and wage subsidy) and GA-Unrelated Child. Eligible children are those who are between the ages of 6 (the child must turn 6 years of age before September 1) and 18 years of age. This amount is issued with the regular August 2015 cash payment and is issued per eligible child and this special allowance is not considered for eligibility against any other COF.

The below notice was issued to all applicable households to explain this special payment. This notice was issued via the Business Operations Center and is not viewable in ASPEN. A case comment was placed on all affected cases in ASPEN stating, "2015 clothing allowance issued, notice sent to household."

**NOTICE
AVISO**

Your TANF/NMW cash assistance benefits may increase for August 2015. You will receive your normal benefit amount for September 2015, unless any changes were reported that would allow for a change in benefit level amounts.

If eligible, your TANF/NMW cash assistance benefits will increase by \$50 for each school age child, ages 6-18 years. This allowance is available for August 2015 only.

Sus beneficios de asistencia económica de TANF/NMW pueden aumentar por agosto 2015. En septiembre de 2015, usted recibirá la cantidad de su beneficio normal a menos que cambios fueron reportados que permitiría un cambio en la cantidad de nivel de beneficios.

Si califica sus beneficios de asistencia económica de TANF/NMW se incrementará en \$50 por cada niño en edad escolar, edades de 6 a 18 años. Esta prestación está disponible solo en agosto de 2015.

This payment will be viewed on the benefit issuance screen:

1. The summary lists clothing allowance as supplements.
2. The details of the supplement benefit will indicate that this is a clothing allowance benefit.

The screenshot shows two overlapping windows from a software application. The top window is titled 'Benefits Summary' and contains a 'Benefit Summary Inquiry' form. The 'Case #' field is set to '1200'. Below the form is a 'Search Results' table with the following data:

Case Number	Grantee / Vendor Name	COE	Benefit Period	Benefit Type	Payment Amount	Recoupment Amount	Warrant/ EBT Date	Warrant/ EBT Date	Benefit Status
1200	Varnal	TALF	08/01/2014 - 08/31/2014	Ongoing	\$94.00	\$0.00	08/01/2014	08/01/2014	Paid
1200	Varnal	TALF	08/01/2014 - 08/31/2014	Supplemental	\$50.00	\$0.00	08/01/2014	08/01/2014	Paid

The bottom window is titled 'Cash SNAP SSIR Benefit Details' and shows details for a 'Supplemental' benefit. The 'Benefit Information' section includes:

- Case #: 1200
- Benefit ID: 037156
- Issuance Method: EBT
- Issuance Status: Paid
- Benefit Period Begin Date: 08/01/2014
- Benefit Period End Date: 08/31/2014

The 'Amount Information' section includes:

- Authorized Amount: \$50.00
- Expunged Amount: \$0.00
- Issuance Reason: Annual School Clothing Allowance
- Recouped Amount: \$0.00
- Resolved Date: 08/01/2014

Other fields include 'Category of Eligibility: TALF', 'Head of Household: Varnal', 'Benefit Type: Supplemental', 'Available Varrant EBT Date: 08/01/2014', 'Status Reason', 'Net Issued Amount: \$10.00', 'Manual Issuance: NO', and 'Origin: Benefit Varrant EBT'.

If there are questions regarding this CA please contact Brandi Sandoval via email at Brandi.Sandoval@state.nm.us or 505-827-7274.