



HUMAN SERVICES
DEPARTMENT

Susana Martínez, Governor
Brent Earnest, Secretary
Mary Brogdon, Division Director

Manual Revision Memorandum

ISD-MR 17-11

TO: Income Support Division Employees
FROM: Mary Brogdon, Division Director, Income Support Division
RE: Manual Revisions (MR) for NM Human Services Register (HSR) Vol. 40
No. 14
DATE: September 18, 2017

This MR is being sent in coordination with the NM Human Services Register Vol. 40 No.14. The changes to the New Mexico Administrative Code (NMAC) place the NM Income Support Division (ISD) in compliance with Federal and State laws and regulations. The changes made to the policy sections are effective September 1, 2017. The amended sections can be found at <http://www.hsd.state.nm.us/LookingForInformation/income-support-division-1.aspx>.

The above NMAC changes were made to revise the language for Citizenship and Alien Status, the reorganization of SNAP Simplified Reporting (SR) requirements, the elimination of Regular Reporting Requirements, and to align with Code of Federal Regulations (CFR) the Able Bodied Adults without Dependents Requirements and Time limits. The NMAC changes also suspended all reporting requirements for households on Transitional Food Stamps (TFS), updated the work requirements for the Employment and Training (E&T) Program and separated the SNAP General Work Requirements from the E&T Program.

II. RESCISSION AND SUPERSESION OF OTHER POLICY STATEMENTS:

This MR supersedes all previous MRs, IPPs, GIs, and all other memorandums, directives, flow charts, organizational charts, procedures, and policies published by the Income Support Division dealing with the subject contained in this MR rescission.

Instructions:

Delete	8.139.100 NMAC, Sections 5, 7 and 8
Replace	8.139.100 NMAC, Sections 5, 7 and 8 (as amended)
Delete	8.139.110 NMAC, Sections 5 and 11
Replace	8.139.110 NMAC, Sections 5 and 11 (as amended)

Delete 8.139.120 NMAC, Sections 5, 9 10, 11, and 12
Replace 8.139.120 NMAC, Sections 5, 9 10, 11, and 12 (as amended)

Delete 8.139.410 NMAC, Sections 5, 12, 13 and 14
Replace 8.139.410 NMAC, Sections 5, 12, 13 and 14 (as amended)

Delete 8.139.500 NMAC, Sections 5, 10 and 12
Replace 8.139.500 NMAC, Sections 5, 10 and 12 (as amended)

Delete 8.139.501 NMAC, Sections 5 and 11 and 12
Replace 8.139.501 NMAC, Sections 5 and 11 and 12 (as amended)

If you have any questions regarding this memorandum, please contact Marisa Vigil at 505-827-1326 or Marisa.Vigil@state.nm.us.

Attachments: NM Human Services Register Vol. 40 No.14