ISSUED BY
The New Mexico Human Services Department

FOR THE PROVISION OF
Third Party Assessor - Utilization Review for the Human Services Department

RFP # 14-630-8000-0003
Amendment 1

State Of New Mexico
Human Services Department
P.O. Box 2348
Santa Fe, New Mexico  87504-2348
Sidonie Squier, Secretary

ISSUE DATE:  February 25, 2014
REQUEST FOR PROPOSAL #14-630-8000-0003 is amended as described herein:

CHANGE ON PAGE 16: From:

H. PROCUREMENT LIBRARY

The Procurement Manager has established a Procurement Library that can be accessed online at: www.hsd.state.nm.us/mad/rfps.html. Offerors are encouraged to use the Department website for additional information. The library includes electronic documents and web links.

All statistical data provided by HSD in regards to the RFP represents the best and most accurate information available to HSD at the time this RFP was prepared. It is the Offeror’s responsibility to take into consideration normal volume increases during the contract period.

The Procurement Library contains the information listed below:

**HSD:**

1. Medical Assistance Division Program Policy Manual:
   http://nmhspd.sks.com/providers/rules-nm-administrative-code-.aspx
   - Prior Authorization and Utilization Review
   - Developmental Disabilities HCBS Waiver
   - Mi Via HCBS Waiver
   - Medically Fragile HCBS Waiver
   - ICF-IID (MR) Provider
   - EMSA
   - PACE
   - Reconsiderations of Utilization Reviews
   - Recipient Hearings
   - Behavioral Health
   - ABP
   - DME, Vision, and Hearing
   - EPSDT
   - Dental Services
   - EMSA
   - Hospital Services
   - Home Health Services

2. Alternative Benefit Plan (ABP):
   http://www.hsd.state.nm.us/LookingForInformation/client-co-payments.aspx

3. NM Home and Community-Based Services Waivers:
   http://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Waivers/Waivers.html?filterBy=1915 (c)#waivers
• Medically Fragile Waiver
• Developmental Disability Waiver
• Mi Via Waiver

4. ICF/IID Admission Criteria:  
   http://www.hsd.state.nm.us/LookingForInformation/enrollment-and-program-policy.aspx

5. Client Eligibility & Privacy:  
   http://www.hsd.state.nm.us/LookingForInformation/enrollment-and-program-policy.aspx

6. Medicaid Eligibility Enrollment Reports:  
   http://www.hsd.state.nm.us/LookingForInformation/medicaid-eligibility.aspx

7. HSD Proposed Registers:  
   http://www.hsd.state.nm.us/LookingForInformation/registers.aspx

8. Molina Health Care Third Party Assessor (TPA) 2014 Contract & Amendments – Available on website:  
   http://www.hsd.state.nm.us/LookingForInformation/medical-assistance-division.aspx

9. Letters of Direction Molina/TPA – Available in hard copy

10. List of Income Support Division Offices:  
    http://www.hsd.state.nm.us/LookingForAssistance/Field_Offices_1.aspx

11. Mi Via Website:  
    http://www.mivianm.org/

Forms:

12. MAD 379, PACE Medical Assessment:  
    https://nmmedicaid.acs-inc.com/static/ProviderInformation.htm#FormsPubs

13. MAD 378, ICF/IID and Developmental Disabilities Home & Community Based Services Waiver Long Term Care Assessment Abstract:  
    https://nmmedicaid.acs-inc.com/static/ProviderInformation.htm#FormsPubs

14. Mi Via History & Physical:  
    https://nmmedicaid.acs-inc.com/static/ProviderInformation.htm#FormsPubs

15. DOH 378, Medically Fragile Long Term Care Assessment Abstract:  
    https://nmmedicaid.acs-inc.com/static/ProviderInformation.htm#FormsPubs

State:

17. Regulation 1.4.1 NMAC – State Procurement Code Regulations: [Link](http://www.nmcpr.state.nm.us/nmac/parts/title01/01.004.0001.htm)


19. County NM Codes: [Link](http://www.sos.state.nm.us/uploads/files/counties.pdf)

20. New Mexico Record Retention and Disposition Schedule for Medical Records: [Link](http://www.nmcpr.state.nm.us/nmac/parts/title01/01.015.0008.htm)

21. New Mexico Description of Public Records: [Link](http://www.nmcpr.state.nm.us/nmac/parts/title01/01.013.0030.htm)

22. Lewis et al. v. NM Dept of Health et al. [PDF #24a, b, c] Available in hard copy.

**Federal:**


28. Individuals with Disabilities Education Act: [Link](http://www2.ed.gov/offices/OSERS/Policy/IDEA/the_law.html)

Other documents that may be relevant to the procurement are available as follows:

2. Centennial Care – Available on Website: – Available on website: [http://www.hsd.state.nm.us/CentennialCare/index.html](http://www.hsd.state.nm.us/CentennialCare/index.html)

Items not available online will be available in hard copy in the Medical Assistance Division Building located at 2025 South Pacheco, Santa Fe, New Mexico 87505. Offerors are encouraged to review the materials contained in the online Procurement Library, or when necessary, to contact the Procurement Manager and schedule an appointment to view hard copy materials. Offerors are welcome to take notes in the Procurement Library, however all materials are available for review only and may not be copied or removed from the library. Other copies will not be made available.
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3. NM Home and Community-Based Services Waivers:  
   [http://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Waivers/Waivers.html?filterBy=1915](http://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Waivers/Waivers.html?filterBy=1915) (c) #waivers  
   - Medically Fragile Waiver  
   - Developmental Disability Waiver
Mi Via Waiver

4. ICF/IID Admission Criteria:  
   http://www.hsd.state.nm.us/LookingForInformation/intermediate-care-facility-icf-iid.aspx

5. Client Eligibility:  
   http://www.hsd.state.nm.us/LookingForInformation/Federal_Poverty_Level_Guidelines.aspx

6. Client Privacy and Confidentiality:  
   http://www.hsd.state.nm.us/LookingForInformation/recipient-privacy-and-confidentiality.aspx

7. Medicaid Eligibility Enrollment  
   Reports: http://www.hsd.state.nm.us/LookingForInformation/medicaid-eligibility.aspx

8. HSD Proposed  
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16. DOH 378, Medically Fragile Long Term Care Assessment Abstract:  
    (Form available in hard copy)

State:

18. Regulation 1.4.1 NMAC – State Procurement Code Regulations: [http://www.nmcpr.state.nm.us/nmac/parts/title01/01.004.0001.htm](http://www.nmcpr.state.nm.us/nmac/parts/title01/01.004.0001.htm)


21. New Mexico Record Retention and Disposition Schedule for Medical Records: [http://www.nmcpr.state.nm.us/nmac/parts/title01/01.015.0008.htm](http://www.nmcpr.state.nm.us/nmac/parts/title01/01.015.0008.htm)

22. New Mexico Description of Public Records: [http://www.nmcpr.state.nm.us/nmac/parts/title01/01.013.0030.htm](http://www.nmcpr.state.nm.us/nmac/parts/title01/01.013.0030.htm)

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