



**HUMAN SERVICES**  
DEPARTMENT

Susana Martinez, Governor  
Brent Earnest, Secretary-Designate  
Nancy Smith-Leslie, Acting Director

**INTERDEPARTMENTAL MEMORANDUM**

**MAD-GI: 15-01**

**DATE: January 26, 2015**

**TO:** ISD AND MAD STAFF

**FROM:** NANCY SMITH-LESLIE, ACTING DIRECTOR, MEDICAL ASSISTANCE DIVISION *NSL*  
*MM* MARILYN MARTINEZ, ACTING DIRECTOR, INCOME SUPPORT DIVISION

**THROUGH:** ~~MM~~ ROY BURT, BUREAU CHIEF, ELIGIBILITY BUREAU

**BY:** SONYA PIERCE, STAFF MANAGER, ELIGIBILITY BUREAU

**SUBJECT: INFORMATION REGARDING BREAST AND CERVICAL CANCER (BCC) APPLICATIONS**

In June 2002, the Breast and Cervical Cancer (BCC) Medicaid Program was implemented with the release of MAD MR 02-12. The purpose of this GI is to provide information and to remind the ISD Field Offices of the correct procedure for BCC applications and renewals.

**NEW APPLICATIONS:**

1. An applicant can apply for any Medicaid category utilizing the HSD100 or MAD100 and in fact, the MAGI category is the preferred category.
2. The appropriate application form for the BCC program is the MAD088.
  - a. The BCC program, though processed by ISD, must be approved by the Department of Health. Diane DaCamara is the current assigned contact for this program. If she is not available, she will have an assigned OIC.
  - b. Included as part of the MAD088, is the approval form that must be signed by DOH, prior to ISD approving BCC. If the approval portion is not attached to this application, ISD cannot approve this case without appropriate approval.
  - c. Key Eligibility Factors:
    - 1.) No other medical insurance, i.e., Medicare or private; and
    - 2.) Applicant ages out at 65 (loses BCC coverage).

**RENEWALS:**

1. Renewals for BCC are handled in the same method as a new application. The appropriate MAD088 must be submitted ensuring the approval form is a part of the packet.
2. ISD is responsible for processing the renewal with the appropriate application and approval from DOH.

**ASPEN PROCESSING:**

1. On the "Household Individuals – Questions" screen select "Yes" for "Special Medicaid Approval".
2. This will prompt the "Special Program Approvals – Details" screen, enter all the details.
3. Run EDBC and certify as appropriate.

Please direct questions regarding this material to [sonya.pierce@state.nm.us](mailto:sonya.pierce@state.nm.us) or (505) 827-7777.

cc: Diane DeCamara, DOH