

General Information Memorandum

ISD-GI 16-28

TO: ISD Employees & SL Start
FROM:  Marilyn Martinez, Director, Income Support Division
DATE: March 15, 2016
RE: ABAWD requirements are suspended effective immediately

The Department is temporarily suspending the ABAWD 3 month time limit per 8.139.410.14 NMAC until further notice.

Immediately, all ABAWD forms should stop being distributed and stop being reviewed with applicants/recipients. These forms include the following:

- FSP 200 Able Bodied Adult Time Limit Exemption Request (issued 12/30/2015)
- FSP 300 SNAP Medical & Caretaker Exemption Form (issued 12/30/2015)
- FSP 400 Verification of Able Bodied Adult Time Limit Requirement (issued 12/29/2015)
- GI 15-65 ABAWD Desk Guide (issued 11/25/2015)
- GI 16-04 ABAWD Interview and Desk Guide (issued 01/26/2016)

The FSP 003 E&T and ABAWD Requirements, is automatically being suppressed in ASPEN nightly and should not be suppressed by the worker. This form will be viewable in ASPEN but should not be locally printed for any reason.

If any of the forms have been printed, including the ABAWD Desk Guides, please destroy all copies immediately. All forms have been removed from the forms drive and should not be accessed from any other source, including ASPEN.

If an individual has already accrued an expense to participate in the ABAWD activity through the E&T components, they may be eligible to receive the reimbursement. To be eligible for the reimbursement the individual must:

- Utilize the E&T components through SL Start, and
- Provide a completed FSP 020 SNAP Employment and Training Program (E&T) Transportation Reimbursement Claim Form

Below is a mandatory script that must be used by all ISD and SL Start staff when informing individuals of the suspension of the ABAWD time limit. This has to be used for calls or inquiries regarding the ABAWD time limit and requirements.

SL Start will begin initiating calls to individuals where an ASPEN referral was generated.

Mandatory Script:

The Department has stopped the ABAWD 3 month time limit. You can keep getting your SNAP benefits if you do not complete the ABAWD activities. You can stop attending your activity. You do not have to go to any ABAWD orientation or appointments. You can keep volunteering for your activity if you like. If you choose to volunteer or not do your activity, you will not lose any SNAP benefits.

This GI has been posted to the forms drive: \\disfasv025\ISDForms

If you have questions regarding this GI, please contact Marisa Vigil (505)827- 1326 or by e-mail at Marisa.Vigil@state.nm.us.