Interim Policy & Procedure Memorandum

ISD-IPP 15-07

TO: ISD Employees
FROM: Marilyn Martinez, Acting Director, Income Support Division
RE: Amendment to IPP 14-14 2014-2015 SNAP Resource Limit Increase
DATE: June 15, 2015

This IPP amends ISD-IPP 14-14.

Below is the correct IPP information:

Beginning October 1, 2014, adjustments for inflation to the Supplemental Nutrition Assistance Program (SNAP) to the maximum allowable resources have increased. The resource limit increased from $2,000.00 to $2,250.00 and from $3,000.00 to $3,250.00 for households consisting of or including a member who is elderly or disabled as defined at Paragraph (28) (a) (b) (i) – (x) of Subsection A of 8.139.100.7 NMAC.

This increase will only be applicable to households that are not entitled to Broad-Based Categorical Eligibility (BBCE). Households not entitled to BBCE are those where any or all members:

- Have a member who is disqualified due to an intentional program violation (IPV);
- Have a member who is disqualified due to failure to comply with work registration or E&T requirements, including voluntarily quitting a job or reducing employment hours without good cause;
- Have a member who is disqualified because of fleeing felon status or parole/probation violations; or
- The household refuses to cooperate in providing information that is necessary to determine eligibility.

If you have questions regarding this IPP, please contact Samuel Peinado at Samuel.Peinado@state.nm.us or 505-827-7219.

Attachment: ASPEN Interim Business Process 102
# ASPEN Interim Business Process

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>IR</td>
<td>IBP 102</td>
</tr>
<tr>
<td><strong>Enhancement Number</strong></td>
<td>#1336</td>
</tr>
</tbody>
</table>

**Process Background**: Under the Food and Nutrition Act of 2008, asset limit adjustments are effective as of October 1, 2014 (please reference ISD-IPP-14-14). The asset limits have changed as follows:

<table>
<thead>
<tr>
<th>Household Type</th>
<th>Old Value</th>
<th>New Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Aged/Disabled members</td>
<td>$2000.</td>
<td>$2250.</td>
</tr>
<tr>
<td>Aged/Disabled members</td>
<td>$3000.</td>
<td>$3250.</td>
</tr>
</tbody>
</table>

Currently, eligibility is being determined using the old assets limits in ASPEN.

**Process Detail**: Until the asset thresholds in ASPEN are updated any SNAP EDG that is denying or terminating due to excess assets must be manually evaluated and an eligibility override completed as necessary.

**Step #1**: Enter the asset amount in the appropriate Asset screen.

**Step #2**: Run EDBC and review the determination:

a) If the SNAP EDG is eligible continue with certification

b) If the SNAP EDG is ineligible due to exceeding the asset limit AND assets are below the new value complete an override.

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Step #3: Once eligibility is ran, an override must be completed. For guidance on completing an override please refer to the "Exception Override" document in the ASPEN tips and tricks folder (\ditsfasy025\ISDFORMS\ASPEN\Tips_and_Tricks) and don’t forget the case comments.

Process Timeframe: This process should be followed until further notice.

Reviewed By: Karmela Martinez/Samuel Peinado

Approved By: Laura Galindo