General Information Memorandum

ISD-GI 19-31

TO: ISD Employees
FROM: Karmela Martinez, Acting ISD Director
RE: I-94 Program Change-Arrival/Departure Record
DATE: May 14, 2019

The purpose of this GI is to inform field staff of changes to the way I-94 numbers are issued. The I-94 is an arrival/departure record that is issued by the United States Customs and Border Protection (CBP) to foreign visitors to the United States. The I-94 can be used to help determine program eligibility.

Currently, I-94 numbers are 11 digits long and only contain numbers. The 11 digits in an I-94 number are composed of the following elements:

- [9-digit sequence] + [2-digit series]

The two-digit series, from 01-99, is the group within which all possible combinations of numbers are used. Once all I-94 number combinations within a series are created, that series can no longer be used.

Beginning May 2019, to minimize program impact resulting from the depleting of numeric-only I-94 numbers and to create a long-term solution for the creation of new numbers, CBP is switching to alphanumeric I-94s.

I-94 numbers will remain at 11 characters but will follow the format of 9 digits followed by a two-character alphanumeric series, with a letter in the 10th position and a digit in the 11th position.

- [9-digit sequence] + [1 letter] + [1 digit]
- A sample alphanumeric I-94 would look like this: **000468151A1**

ASPEN was also updated to accommodate this change in ASPEN release notes 5.2.2 on April 29, 2019.

If you have any questions regarding this GI, please contact Patricia Lucero at 505-827-7780 or PatriciaR.Lucero2@state.nm.us.
Example of Numeric and Alphanumeric I-94 Numbers