



HUMAN SERVICES
DEPARTMENT

Susana Martinez, Governor
Brent Earnest, Secretary
Mary Brogdon, Deputy Secretary

General Information Memorandum

ISD-GI 18-03

TO: ISD Employees
FROM: Mary Brogdon, Division Director, Income Support Division
RE: January 2018 Clothing Allowance for Cash
DATE: January 12, 2018

This GI is being issued regarding the clothing allowance payments allowed per regulation at 8.102.500.8E (1) NMAC. Effective January 1, 2018, eligible cash assistance households will receive the annual clothing allowance.

The January annual \$50.00 clothing allowance is issued to each eligible minor child, currently receiving TANF/NMW (including Education Works and Wage Subsidy) and GA-Unrelated Child. Eligible children are those who are between the ages of 6 (the child must turn 6 years of age before September 1) and 18 years of age and are enrolled in school. This amount is issued with the regular January 2018 cash payment. This special allowance is not considered for eligibility against any other COE.

The notice below was issued to all applicable households to explain this special payment. This notice was issued via the Business Operations Center and is not viewable in ASPEN.

**NOTICE
AVISO**

Your TANF/NMW cash assistance benefits may increase for January 2018. You will receive your normal benefit amount for February 2018, unless any changes were reported that would allow for a change in benefit level amounts.

If eligible, your TANF/NMW cash assistance benefits will increase by \$50 for each school age child, ages 6-18. This allowance is available for January 2018 only.

Sus beneficios de asistencia económica de TANF/NMW pueden aumentar por enero 2018. En febrero de 2018, usted recibirá la cantidad de su beneficio normal a menos que cambios fueron reportados que permitiría un cambio en la cantidad de nivel de beneficios.

Si califica, sus beneficios de asistencia económica de TANF/NMW se incrementará en \$50 por cada niño en edad escolar, edades de 6 a 18 años. Esta prestación esta disponible solo en enero de 2018.

This payment will be viewed on the benefit issuance screen:

1. The summary lists clothing allowance as supplements.

Benefits Summary Inquiry

Case Name: Case #: Case Action: Case change Case Status: Approved

Search Criteria

Case # EDG# Vendor ID
 Grantee ID Program Type: Cash Warrant/EFTs
 EST Benefit # Invoice #

Date Range Search

Benefit Period Date Range Issue Date Range
 From Date: 11/01/2017 To Date: 01/01/2018

Search Results

Case Number	Grantee / Vendor Name	Program Type	Benefit Period	Benefit Type	Payment Amount	Recoupment Amount	Warrant / EFT / Benefit	Warrant / EFT Available Date	Benefit Status
TANF			12/01/2017 - 12/31/2017	Ongoing	\$244.00	\$0.00		12/01/2017	Issue Requested
TANF			01/01/2018 - 01/31/2018	Ongoing	\$244.00	\$0.00		01/01/2018	Issue Requested
TANF			01/01/2018 - 01/31/2018	Supplemental	\$50.00	\$0.00		01/01/2018	Issue Requested

2. The details of the supplement benefit will indicate that this is a clothing allowance benefit.

Cash/SNAP/SSIR Benefit Details

Case Name: Case #: Case Action: Case change Case Status: Approved

Benefit Information

Case #	Category of Eligibility	TANF	Head of Household
Benefit/Warrant/EFT#	Issuance Method	EBT	Benefit Type
Issuance Status: Issue Requested	Status Date	12-30-2017	Available/Warrant/EFT Date
Benefit Period Begin Date: 01-01-2018	Benefit Period End Date	01-31-2018	Status Reason
Wardship Reason:			

Amount Information

Authorized Amount	\$50.00	Recoupment Amount	\$0.00	Net Issued Amount	\$50.00
Expunged Amount	\$0.00	Expunged Offset Amount	\$0.00	Manual Issuance	NO
Issuance Reason:	Annual School Clothing Allowance	Replacement Benefit/Warrant/EFT #		Original Benefit/Warrant/EFT#	
Reissued Date					

Payee Information

Payee Name: Payee Address:

Comments:

For those eligible individuals that have not received the clothing allowance or for any questions regarding this GI, please contact Suzanne Duran-Vigil at 505-827-7289 or SuzanneP.Duran-Vigi@state.nm.us