

**NEW MEXICO HUMAN SERVICES DEPARTMENT**

**REQUEST FOR PROPOSALS**

**HEALTH AND HUMAN SERVICES 2020 - MEDICAID  
ENTERPRISE MANAGEMENT INFORMATION SYSTEM**

**SYSTEM INTEGRATOR**



**RFP#17-630-4000-0002**

**Amendment 1**

RFP Release: February 20, 2017

Proposals Due: April 19, 2017

**Request for Proposals # 17-630-4000-0002 is amended as follows:**

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**V. CONDITIONS GOVERNING THE PROCUREMENT**

This section of the RFP presents the schedule, description and conditions governing the procurement.

**A. SEQUENCE OF EVENTS**

The Procurement Manager will make every effort to adhere to the following schedule:

<b>Action</b>	<b>Responsible Party</b>	<b>Due Date</b>
1. Issue RFP	HSD	February 20, 2017
2. Distribution List Confirmation	HSD	March 1, 2017
3. Pre-Proposal Conference	HSD	March 1, 2017
4. Deadline to Submit Questions	Potential Offerors	March 9, 2017
5. Response to Written Questions	Procurement Manager	March 23, 2017
6. Submission of Proposal	Potential Offerors	April 19, 2017
7. Proposal Evaluation	Evaluation Committee	April 20 – May 4, 2017
8. Selection of Finalists	Evaluation Committee	May 5, 2017
9. Best and Final Offer	Finalist Offerors	May 12, 2017
10. Oral Presentation(s)	Finalist Offerors	May 16-17, 2017
11. Finalize Contractual Agreements	HSD/Finalist Offerors	June 30, 2017
12. Approval of Contract (Federal & State)	CMS/DoIT	August 30, 2017
13. Contracts Award	HSD/Finalist Offerors	September 1, 2017
14. Protest Deadline	HSD	15 calendar days after contract award notice
* Dates subject to change based on number of responses and final approval from Federal partners.		

To:

## V. CONDITIONS GOVERNING THE PROCUREMENT

This section of the RFP presents the schedule, description and conditions governing the procurement.

### A. SEQUENCE OF EVENTS

The Procurement Manager will make every effort to adhere to the following schedule:

<b>Action</b>	<b>Responsible Party</b>	<b>Due Date</b>
1. Issue RFP	HSD	February 20, 2017
2. Distribution List Confirmation	HSD	March 1, 2017
3. Pre-Proposal Conference	HSD	March 3, 2017
4. Deadline to Submit Questions	Potential Offerors	March 9, 2017
5. Response to Written Questions	Procurement Manager	March 23, 2017
6. Submission of Proposal	Potential Offerors	April 19, 2017
7. Proposal Evaluation	Evaluation Committee	April 20 – May 4, 2017
8. Selection of Finalists	Evaluation Committee	May 5, 2017
9. Best and Final Offer	Finalist Offerors	May 12, 2017
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From:

3. Pre-proposal Conference

A pre-proposal conference will be held beginning at 2:00PM MT in the ASD Large Conference Room Address, 1474 Rodeo Rd. Santa Fe, New Mexico 87505, as stated in Section V, A. SEQUENCE OF EVENTS. Attendance by Potential Offers at the pre-proposal conference is optional. The State will allow Vendors to call-in (1-866-214-0726 Participation Code: 109934) via conference line for the pre-proposal conference. Potential Offeror(s) are encouraged to submit written questions to the Procurement Manager in advance of the conference (see Section I, Paragraph F). The identity of the organization submitting question(s) will not be revealed. Additional written questions may be submitted at the conference. All written questions will be addressed in writing on the date listed in the SEQUENCE OF EVENTS. The State will keep a public log of the names of potential Offeror(s) who attended the pre- proposal conference.

To:

3. Pre-proposal Conference

A pre-proposal conference will be held beginning at 11:00AM MT in the ASD Large Conference Room Address, 1474 Rodeo Rd. Santa Fe, New Mexico 87505, as stated in Section V, A. SEQUENCE OF EVENTS. Attendance by Potential Offers at the pre-proposal conference is optional. The State will allow Vendors to call-in (1-888-850-4523 Participation Code: 940818) via conference line for the pre-proposal conference. Potential Offeror(s) are encouraged to submit written questions to the Procurement Manager in advance of the conference (see Section I, Paragraph F). The identity of the organization submitting question(s) will not be revealed. Additional written questions may be submitted at the conference. All written questions will be addressed in writing on the date listed in the SEQUENCE OF EVENTS. The State will keep a public log of the names of potential Offeror(s) who attended the pre- proposal conference.