



Section 10.0

Privacy and Security

10.1

Expected completion date: Second quarter, 2013

Written policies and procedures implementing security measures in accordance with 45 CFR 155.260(a) – (g). will be developed by HIA in conjunction with a qualified vendor who will be selected to perform this function. HIA Board will develop privacy and security agreements for employees, navigators, agents/brokers. Privacy and security training will be developed or purchased and be required for employees, navigators, agents/brokers, web brokers, on an annual basis.

10.2

Expected completion date: Second quarter, 2013

Technical requirements are in the HIX IT System RFP that will ensure that the IT system meets the HHS technical safeguards as required.

10.3

Expected completion date: Second quarter, 2013

Technical requirements are in the HIX IT System RFP that will ensure that the IT system meets the HHS and IRS technical safeguards as required. Federal tax information safeguards will be obtained through the HIX IT vendor for all technical systems. HIX privacy and security training will include all physical and desktop practices to further protect this information. IRS penalties for noncompliance. will be emphasized during required annual training.

10.3a

Expected completion date: Duplicate of 10.3

Duplicate of 10.3.

10.3b

Expected completion date: September 1, 2013

HIX will complete all IRS documentation required as part of the implementation of the HIX IT system. This activity requirement will be met prior to the system going live.

Supporting documentation:

- HIX IT RFP