

# SHARE

## Proper Log Out Process

When a user logs out of SHARE, it is critical to use the “**Sign out**” icon, not to select the **red “X”** to close the Internet session. By using the red x instead of the “sign out” icon, the user leaves a session open until the system times out. This slows down the system’s response time.

**DO NOT USE THE RED “X”  
TO EXIT SHARE**

